

Republic of the Philippines  
City of San Carlos  
Negros Occidental

SHEET NO. 1

**INVITATION TO BID**

**PURCHASE REQUEST NO: 1-21-10-1621**

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	Page 1 of 2 TOTAL
<b>Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.</b>					
<b>I. Plywood: (Delivery Term - 15 WD)</b>					
1	6	shts	Marine Plywood 1/2" x 4'x 8'	_____	_____
2	16	shts	Marine Plywood 1/4" x 4'x 8'	_____	_____
3	14	shts	Marine Plywood 3/4" x 4'x 8'	_____	_____
				Sub-Total	_____
<b>II. Lumber: (Delivery Term - 15 WD)</b>					
1	30	pcs.	R/L 2" x 2" x 8'	_____	_____
<b>III. Processed Woods: (Delivery Term - 15 WD)</b>					
1	15	Ingths	S x S 1" x 2" x 12'	_____	_____
2	15	Ingths	S x S 2" x 2" x 12'	_____	_____
3	8	Ingths	S x S 2" x 3" x 8'	_____	_____
				Sub-Total	_____
<b>IV. Hardwares: (Delivery Term - 15 WD)</b>					
1	10	pairs	Brass Hinges 1" x 3"	_____	_____
2	310	pcs.	Ceramic Floor Tiles .40 x .40 Biege	_____	_____
3	3	kgs.	Concrete Nails # 3"	_____	_____
4	24	pcs.	Drawer Handle Big	_____	_____
5	14	pcs.	Drawer Lock Heavy Duty	_____	_____
6	2	kgs.	Fin Nails 1 1/2"	_____	_____
7	2	kgs.	Fin Nails 2 1/2"	_____	_____
8	4	kgs.	Fin Nails 2"	_____	_____
9	2	mtrs.	G.I Screen Wire 1/8" x 1/8 x .90	_____	_____
10	10	kgs.	Tile Grout Biege	_____	_____
11	4	qrts.	Wood Glue Rubberized	_____	_____
				Sub-Total	_____
<b>V. Painting: (Delivery Term - 15 WD)</b>					
1	1	gals.	Body Filler	_____	_____
2	2	gals.	Clear Gloss Varnish Top Coat w/ catalist	_____	_____
3	4	gals.	Concrete Putty	_____	_____
4	8	gals.	Flat Wall Enamel White	_____	_____
5	3	gals.	Lacquer Sanding Seller	_____	_____
6	2	gals.	Lacquer Thinner	_____	_____
7	3	cans	Latex Tinting Color Raw Siena	_____	_____
8	2	gals.	Oil Wood Stain Mahogany	_____	_____
9	6	pcs.	Paint Brush 2 1/2"	_____	_____
10	4	pcs.	Paint Roller # 7	_____	_____
11	2	gals.	Paint Thinner	_____	_____
12	24	shts.	Sanding Paper # 120	_____	_____
13	12	gals.	Semi-Gloss Latex White	_____	_____
				Sub-Total	_____



**FOR SALE**  
**₱ 300.00**

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 1-21-10-1621 **DATE** : October 21, 2021

**PURPOSE:** IMPROVEMENT OF PUBLIC MARKET BODEGA FOR SCCADAC OFFICE BESIDE CWD OFFICE AT PUBLIC MARKET BUILDING, SAN CARLOS CITY.

**OFFICE :** CED

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS** : 1:30 P.M. , November 23, 2021

**PLACE** : BAC Secretariat Office/CMO Extension Office

	<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>			
			Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)		
<b>Lot 1</b> Plywood	:	32,320.00	:	646.40	:	1,616.00
<b>Lot 2</b> Lumber	:	3,300.00	:	66.00	:	165.00
<b>Lot 3</b> Prcossed Woods	:	9,300.00	:	186.00	:	465.00
<b>Lot 4</b> Hardwares	:	31,460.00	:	629.20	:	1,573.00
<b>Lot 5</b> Painting	:	24,998.00	:	499.96	:	1,249.90
<b>Lot 6</b> Electrical	:	24,393.00	:	487.86	:	1,219.65
<b>Lot 7</b> Glassworks	:	13,500.00	:	270.00	:	675.00

### TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a **BID SECURITY** in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: : Two percent (2%) of the ABC (See above)  
Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of ₱ 300.00 ( per City Ordinance No. 17-60, Series of 2017)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**SGD**

**SANDRA LUZ B. BRIONES**  
City Budget Officer / BAC Chairman  
**BIDS & AWARDS COMMITTEE**