

Republic of the Philippines
City of San Carlos
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 18-21-10-1634

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
I. CHB: (Delivery Term 15 Working Days)					
1	200	pcs	CHB 4" x 8" x 16"	_____	_____
II. Sand: (Delivery Term 15 Working Days)					
1	15	cu.m	Mixing sand (washed)	_____	_____
III. Hardwares: (Delivery Term 15 Working Days)					
1	2	boxes	Blind rivets 1/8 x 3/4 (400pcs/box)	_____	_____
2	1	set	Door 0.87 x 2.10	_____	_____
3	1	set	Door jamb 2" x 6" x 2.10m	_____	_____
4	1	set	Door lock (Knob type) HD	_____	_____
5	35	lgths	Double furring	_____	_____
6	40	pcs	Double furring clip	_____	_____
7	40	lgths	DRSB 10mmØ x 6.0m	_____	_____
8	1,000	pcs	Dry wall screw, self drilling 3/4	_____	_____
9	20	shts	Fiber cement board 4.5mm x 4' x 8'	_____	_____
10	20	kgs	GI tie wire #16	_____	_____
11	2	pairs	L/P brass hinges 3" x 3" HD	_____	_____
12	50	pcs	Sand paper #120	_____	_____
13	20	pcs	Steel drill bit	_____	_____
14	12	lgths	Wall angle 0.25 x 0.25 x 3m	_____	_____
				Sub-Total	_____
IV. Painting: (Delivery Term 15 Working Days)					
1	8	gals	Acrylic solvent based, non porous watertight primer white	_____	_____
2	70	gals	Elastomeric paint	_____	_____
3	4	cans	Latex tinting color (rawsienna)	_____	_____
4	6	pcs	Paint brush 2"	_____	_____
5	10	pcs	Paint roller #6	_____	_____
6	8	gals	Semi glass latex white	_____	_____
				Sub-Total	_____
V. Glassworks: (Delivery Term 15 Working Days)					
1	4	sets	Glass jalousy 14 blades w/ frame 1.20m x 1.20m smoke glass (with installation)	_____	_____
PURPOSE:			For Use Rehabilitation at Public Cementery and Memorial Tree Park First Revision.	T O T A L	_____

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount
of Bid Security

FOR SALE
P 300.00

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 18-21-10-1634 **DATE** : October 26, 2021

PURPOSE: FOR USE REHABILITATION AT PUBLIC CEMETERY AND MEMORIAL TREE PARK FIRST REVISION.

OFFICE : CED

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , November 23, 2021

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	:	3,200.00	64.00
Lot 2	:	18,000.00	360.00
Lot 3	:	41,580.00	831.60
Lot 4	:	67,250.00	1,345.00
Lot 5	:	8,000.00	160.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 300.00 (per City Ordinance No. 17-60.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
SANDRA LUZ B. BRIONES
City Budget Officer / BAC Chairman
BIDS & AWARDS COMMITTEE