



**FOR SALE**  
**₱ 500.00**

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 9-21-10-1623 **DATE** : October 21, 2021

**PURPOSE:** FOR THE USE OF SAN CARLOS CITY HOSPITAL, THIS CITY.

**OFFICE :** CITY HOSPITAL

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS :** 1:30 P.M. , November 23, 2021

**PLACE :** BAC Secretariat Office/CMO Extension Office

### AMOUNT OF CONTRACT

### BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	: 12,000.00	: 240.00	: 600.00
Lot 2	: 20,000.00	: 400.00	: 1,000.00
Lot 3	: 140,000.00	: 2,800.00	: 7,000.00
Lot 4	: 6,000.00	: 120.00	: 300.00
Lot 5	: 2,640.00	: 52.80	: 132.00
Lot 6	: 5,200.00	: 104.00	: 260.00
Lot 7	: 24,000.00	: 480.00	: 1,200.00
Lot 8	: 18,550.00	: 371.00	: 927.50
Lot 9	: 148,400.00	: 2,968.00	: 7,420.00

### **TERMS & CONDITIONS**

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration

- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of ₱ 500.00 ( per City Ordinance No. 17-60, Series of 2017)

- Sample or Brochures of the materials (if required) shall be attached to the bid documents.

- Your price offer must be valid for 120 calendar days.

- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.

- Submit Omnibus Sworn Statement duly notarized, together with your bid.

- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.

- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

**SANDRA LUZ B. BRIONES**  
City Budget Officer / BAC Chairman  
BIDS & AWARDS COMMITTEE