Republic of the Philippines
City of San Carlos
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-17-05-0851

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS.**

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
			Delivery Term: (All Lots) 10 Working Days upon receipt of P.O.		
			Lot I:		
1	2	unit	3 in 1 Computer Printer Printer, Scanner, Copier Capability Built in CISS tank with warranty with after sale repair services	_____	_____
2	1	unit	650 VA Computer UPS with warranty	_____ Sub-Total	_____ _____
			Lot II:		
1	2	unit	Stapler Big (Heavy Duty)	_____	_____
2	1	unit	Puncher Big (Heavy Duty)	_____	_____
3	1	unit	Calculator (12 Digits)	_____ Sub-Total	_____ _____
			Lot III:		
1	1	unit	Executive Chair (Heavy Duty) Gas Lift Foam Seat w/ Arm rest Leather Mesh back rest High back Chrome steel base with warranty	_____	_____
			Lot IV:		
1	1	unit	1 terabyte mobile hard disk drive	_____	_____
			x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x		
PURPOSE:			For budgeting services, this city.	T O T A L	_____

_____ _____ _____
Company Name / Business Name & Address | Name / Signature of Representatives | Form & Amount of Bid Security

SAN CARLOS CITY, NEGROS OCCIDENTAL