



Republic of the Philippines
Province of Negros Occidental
City of San Carlos

OFFICE OF THE CITY MAYOR

BUSINESS PERMIT & LICENSING OFFICE

Telefax No. (034) 312 - 6928



YEAR: 2025

RENEWAL

Date Applied: _____
BIN: _____
Contact No. : _____

Business Name : _____
Business Address : _____
Name of Taxpayer: _____
Line of Business: _____ Business Plate: _____
Remarks: _____

CERTIFICATION AS TO COMPLIANCE OF REQUIREMENTS FOR MAYOR'S PERMIT

POLICE CERTIFICATION (Requirements: Brgy. Clearance, Cedula, OR from Treasurer's Office & Documentary Stamp)

Remarks: _____

Chief of Police

Date Signed:

HEALTH & SANITARY REQUIREMENTS

(P.D. 856 - Food Caterers/Handlers) (For Non-Food - Health Card Only)

Remarks: _____

City Health Officer

Date Signed:

BUILDING CODE (Engineering Department)

Remarks: _____

Building Inspector

Date Signed:

REAL PROPERTY (Treasurer's Office)

Remarks: _____

Land Tax Division Chief

Date Signed:

PESO

Remarks: _____

Date Signed:

Date Signed:

STEP 1 SUBMISSION OF REQUIREMENTS
for UNIFIED FORMS

FIRE CODE (R.A. 9514):

Remarks: _____

Date Signed:

Date Signed:

STEP 2 ONE-TIME ASSESSMENT &
PAYMENT including FSIC fees

STEP 3 Proceed to **BPLQ** for issuance and
releasing of Mayor's Permit

City Fire Marshall

WARNING: This form is not for sale. ("Kini nga pormas dili baligya.")