

Republic of the Philippines  
 City of San Carlos  
 Negros Occidental

SHEET NO. 1

**INVITATION TO BID**

**PURCHASE REQUEST NO: 9-24-01-0191**

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Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
<b>Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.</b>					
<b>LOT 1</b>					
1	20	sheets	Fiber Cement Board 1/4"x4'x8'	_____	_____
<b>LOT 2</b>					
1	20	sheets	Marine Plywood 3/4"x4'x8'	_____	_____
2	20	sheets	Marine Plywood 1/4"x4'x8'	_____	_____
3	20	sheets	Marine Plywood 1/2"x4'x8'	_____	_____
				Sub-Total	_____
<b>LOT 3</b>					
1	12	pcs	S4S 2"x3"x8'	_____	_____
2	12	pcs	S4S 1"x2"x8'	_____	_____
3	12	pcs	S4S 2"x2"x8'	_____	_____
				Sub-Total	_____
<b>LOT 4</b>					
1	30	pcs	Doorknob with lock heavy duty	_____	_____
2	80	pcs	Metal Furring	_____	_____
3	50	pcs	Metal Stud	_____	_____
4	1000	pcs	Fiber Cement Board Screws	_____	_____
5	2	pcs	Steel Tape 5m	_____	_____
6	50	pcs	Expansion Bolt # 2 inch	_____	_____
7	50	pcs	Expansion Bolt # 3 inch	_____	_____
8	50	pcs	Expansion Bolt # 4 inch	_____	_____
9	200	pcs	Tex Screw 1 1/2	_____	_____
10	200	pcs	Wood Screw 1 inch	_____	_____
11	5	pcs	Mesh Tape for Ceiling 2 inch	_____	_____
12	200	pcs	Drawer Lock ordinary	_____	_____
13	1	box	Blind Rivets 1/2	_____	_____
14	10	set	Double Action Hinges #4	_____	_____
15	100	pcs	Black Screw 1 1/2	_____	_____
16	100	pcs	Metal Screw 3/4	_____	_____
17	100	pcs	Metal Screw 1/2	_____	_____
18	10	pcs	Drill bit 5/32	_____	_____
19	5	pcs	Cutting Disk	_____	_____
20	3	pcs	Tiles Cutting Blade Heavy Duty	_____	_____
21	1	pair	Marine Epoxy 4 liters	_____	_____
22	3	kilos	Concrete Nails 1"	_____	_____
23	3	kilos	Concrete Nails 1 1/2"	_____	_____
24	3	kilos	Concrete Nails 3"	_____	_____
25	3	kilos	Common Nails 4"	_____	_____



## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 9-24-01-0191 **DATE** : January 25, 2024

**PURPOSE:** FOR CITY HOSPITAL.

**OFFICE :** CITY HOSPITAL

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS** : 1:30 P.M. , February 13, 2024

**PLACE** : BAC Secretariat Office/CMO Extension Office

**AMOUNT OF CONTRACT**

**BID SECURITY**

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	:	12,000.00	: 600.00
Lot 2	:	72,500.00	: 3,625.00
Lot 3	:	8,880.00	: 444.00
Lot 4	:	124,083.00	: 6,204.15
Lot 5	:	13,150.00	: 657.50
Lot 6	:	11,500.00	: 575.00
Lot 7	:	23,880.00	: 1,194.00

### TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 500.00 ( per City Ordinance No. 23-21, Series of 2023.)

3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.

4. Your price offer must be valid for 120 calendar days.

5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.

6. Submit Omnibus Sworn Statement duly notarized, together with your bid.

7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**SGD**

**ATTY. MA. CHAT H. DELIMA-CORDERO**

**City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE**