

Republic of the Philippines  
 City of San Carlos  
 Negros Occidental

SHEET NO. 1

**INVITATION TO BID**

**PURCHASE REQUEST NO: 31-24-01-0150**

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

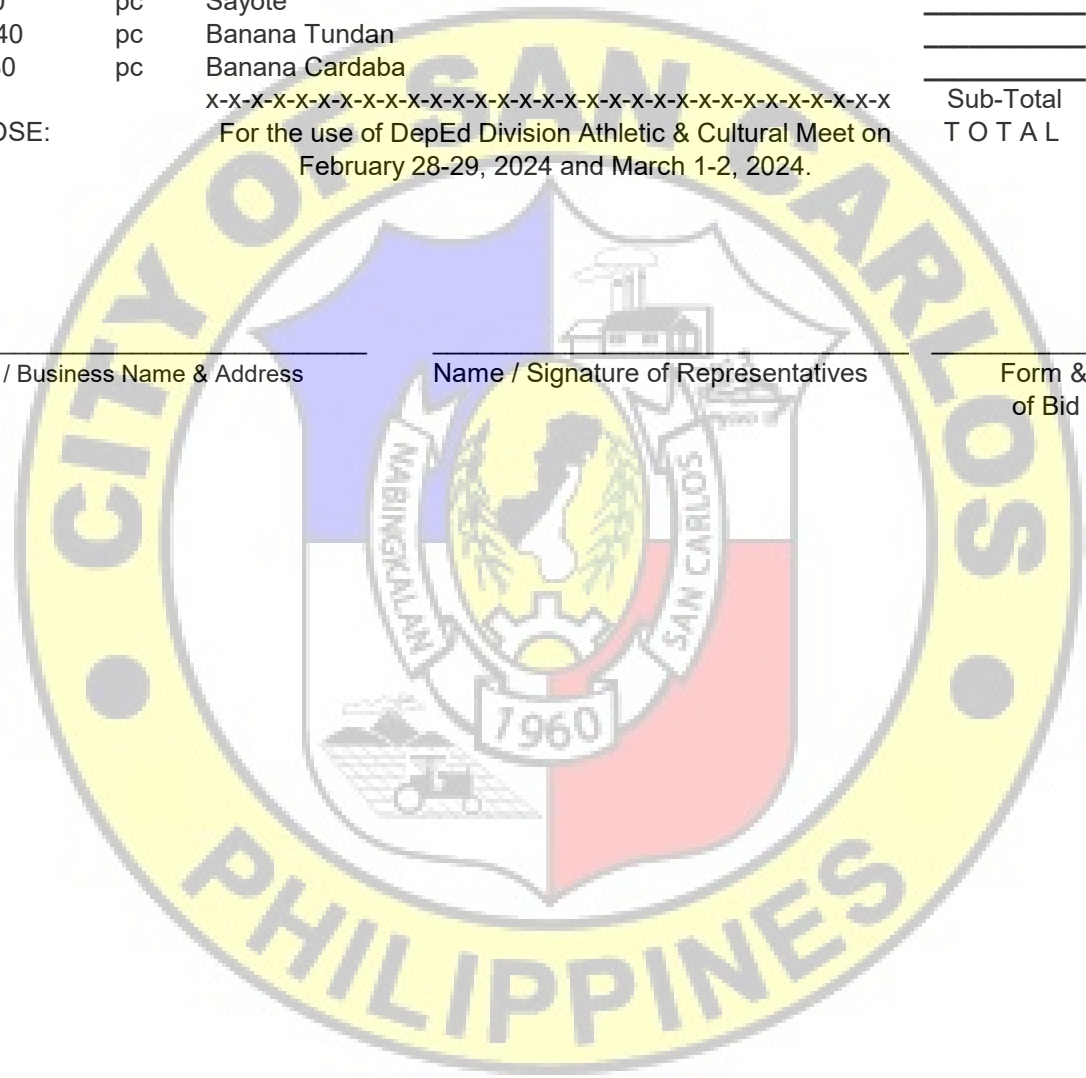
ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
<b>Delivery Term: 5 Calendar Days upon receipt of P.O.</b>					
<b>Lot-I</b>					
1	38	sack	Rice (50kg/sack Good Quality)	_____	_____
<b>Lot-II</b>					
1	974	kl	Pork	_____	_____
2	1,060	kl	Chicken	_____	_____
3	310	kl	Beef	_____	_____
				Sub-Total	_____
<b>Lot-III</b>					
1	845	can	Luncheon Meat 350g	_____	_____
2	50	gal	Cooking Oil	_____	_____
3	8,450	pc	Eggs	_____	_____
4	300	pack	Powdered Chocolate Drink 24g (12pcs/pk)	_____	_____
5	280	can	Corned Beef 1.kg	_____	_____
6	85	pack	Chicken Hotdog (1kl/20 pc)	_____	_____
7	150	pack	Coffee (3 in 1) 10pcs/pk	_____	_____
8	21	kg	Sugar (Brown)	_____	_____
9	28	kg	Rock Salt	_____	_____
10	12	kl	MSG	_____	_____
11	35	kg	Tomato Sauce	_____	_____
12	50	pack	All Purpose Flour (1kg per Pack)	_____	_____
13	400	pack	Breading Mix 238g (party pack coats 3-4 kg)	_____	_____
14	140	pack	Flavor Seasoning Mix.28oz	_____	_____
15	15	gal	Soy Sauce	_____	_____
16	15	gal	Vinegar	_____	_____
17	45	jar	Dishwashing paste 350gram	_____	_____
18	10,140	pc	Purified Water 500ml	_____	_____
19	1,014	pack	Cupcakes (1 pack/10 pcs)	_____	_____
				Sub-Total	_____
<b>Lot-IV</b>					
1	21	kg	Tomatoes	_____	_____
2	10	kg	Ginger	_____	_____
3	21	kg	Garlic	_____	_____
4	120	kg	White Beans	_____	_____
5	120	kg	Monggo	_____	_____
6	21	kg	Onion	_____	_____
7	40	kg	Cabbage	_____	_____

8	15	kg	Spring Onions	_____	_____
9	100	pc	Sayote	_____	_____
10	10,140	pc	Banana Tundan	_____	_____
11	3,380	pc	Banana Cardaba	_____	_____
PURPOSE:					
For the use of DepEd Division Athletic & Cultural Meet on				Sub-Total	_____
February 28-29, 2024 and March 1-2, 2024.				TOTAL	=====

\_\_\_\_\_  
Company Name / Business Name & Address

\_\_\_\_\_  
Name / Signature of Representatives

\_\_\_\_\_  
Form & Amount  
of Bid Security



**FOR SALE  
P 5,000.00**

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 31-24-01-0150 **DATE** : January 19, 2024

**PURPOSE:** FOR THE USE OF DEPED DIVISION ATHLETIC & CULTURAL MEET ON FEBRUARY 28-29, 2024 AND MARCH 1-2, 2024.

**OFFICE :** DEPED

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS :** 1:30 P.M. , February 20, 2024

**PLACE :** BAC Secretariat Office/CMO Extension Office

		<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>		
				Cash/ Manager's Check (2% of ABC)	Surety Bond (5% of ABC)	
<b>Lot 1</b>	:	125,400.00	:	2,508.00	:	6,270.00
<b>Lot 2</b>	:	676,900.00	:	13,538.00	:	33,845.00
<b>Lot 3</b>	:	616,507.00	:	12,330.14	:	30,825.35
<b>Lot 4</b>	:	119,130.00	:	2,382.60	:	5,956.50

**PRE-BID CONFERENCE:** February 6, 2024 at 2:30 PM, BAC Secretariat Office

### TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of \_\_\_\_\_ P 5,000.00 ( per City Ordinance No. 23-21, Series of 2023)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

**ATTY. MA. CHAT H. DELIMA-CORDERO**

City Gov't. Dept. Head I - OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE