

Republic of the Philippines  
City of San Carlos  
Negros Occidental

SHEET NO. 1

**INVITATION TO BID**

**PURCHASE REQUEST NO: 1-24-02-0312**

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
<b>Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.</b>					
<b>I. Sand: (Delivery Term: 15 Working Days)</b>					
1	34	cu.m.	Mixing Sand	_____	_____
<b>II. Gravel: (Delivery Term: 15 Working Days)</b>					
1	34	cu.m.	Mixing Gravel	_____	_____
<b>III. Hardwares: (Delivery Term: 15 Working Days)</b>					
1	190	drums	Empty Plastic Drum, 200liter cap.	_____	_____
2	30	pcs.	Sanding Paper, #100	_____	_____
3	2	m	Sieving Screen	_____	_____
4	10	cans	Solvent cement, 400cc	_____	_____
				Sub-Total	_____
<b>IV. Plumbing: (Delivery Term: 15 Working Days)</b>					
1	100	lgths.	PVC Pipe, Orange, 2" Ø, S500	_____	_____
2	50	lgths.	PVC Pipe, Orange, 3" Ø, S500	_____	_____
3	100	lgths.	PVC Pipe, Orange, 4" Ø, S500	_____	_____
4	200	pcs.	PVC Tee, 4" x 4" Ø, S500	_____	_____
5	200	lgths.	PVC Tee, 2" x 4" Ø, S500	_____	_____
6	200	pcs.	PVC, Cleanout with cover, 4" Ø, S500	_____	_____
				Sub-Total	_____
<b>V. Painting: (Delivery Term: 15 Working Days)</b>					
1	15	gals.	Acrylic Solvent Based Non Porous Paint, Gloss, White	_____	_____
2	20	pcs.	Paint Brush, 2"	_____	_____
				Sub-Total	_____
PURPOSE:				<b>TOTAL</b>	_____
For Use of the Materials and Labor for Zero Open Defecation Program 2024 - 150 Households					_____

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount  
of Bid Security

**FOR SALE**  
**₱ 1,000.00**

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 1-24-02-0312 **DATE** : February 14, 2024

**PURPOSE:** FOR USE OF THE MATERIALS AND LABOR FOR ZERO OPEN DEFECATION PROGRAM 2024 - 150 HOUSEHOLDS

**OFFICE :** CED

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS** : 1:30 P.M. , February 27, 2024

**PLACE** : BAC Secretariat Office/CMO Extension Office

### AMOUNT OF CONTRACT

### BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
<b>Lot 1</b> Sand	: 34,000.00	: 680.00	: 1,700.00
<b>Lot 2</b> Gravel	: 37,400.00	: 748.00	: 1,870.00
<b>Lot 3</b> Hardwares	: 573,200.00	: 11,464.00	: 28,660.00
<b>Lot 4</b> Plumbing	: 223,500.00	: 4,470.00	: 11,175.00
<b>Lot 5</b> Painting	: 15,100.00	: 302.00	: 755.00

### **TERMS & CONDITIONS**

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.
  - Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
  - Surety Bond callable upon : Five percent (5%) of the ABC (See above) demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of ₱ 1,000.00 ( per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**SGD**

**ATTY. MA. CHAT H. DELIMA-CORDERO**

**City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE**