

Republic of the Philippines
City of San Carlos
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-02-0313

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
LOT I-A					
1	85	box	Vitamin C. Chewable Tab 500 mg. 100's	_____	_____
LOT I-B					
1	128	box	Multivitamins + Minerals (Vit. A=5,000iu; Vit. B1=2mg; Vit. B2=2mg; Vit. B6=2mg; Vit. B12=3 mcg; Nicotinamide 20 mg; Folic Aid-250mcg; Vit. C =60mg; Vit. D3=400iu; Calcium Panthothenate=5mg; Calcium Lactate=100mg; Magnesium Sulfate=5mg; Copper=1mg; Manganese Sulfate=1m; Potasium Iodine 75 mcg; Ferrous Fumarate=100 mg) 60's LOT I-A & LOT 1-B: not found in DPRI Booklet	_____	_____
LOT II					
1	5	box	Examination Gloves (small), latex 100's	_____	_____
2	15	box	Glass Slides, (Frosted) 72's	_____	_____
3	15	box	Glass Slides, (Plain) 72's	_____	_____
4	8	box	Glass test Tube Red Top Vacutainer, 3ml., 100's	_____	_____
5	2	set	Hemaquick Staining Set, 250 ml.	_____	_____
6	4	tube	Hematocrit Capillary tube-Heparinized Reb Tip, 100's	_____	_____
7	5	plate	Hematocrit Tube Sealer	_____	_____
8	4	box	Lancet Twist Type, 200's	_____	_____
9	6	pack	Sodium Hydrochloride, 250 gms. Thickly packed with container	_____	_____
10	3	gallon	Sodium Hypochlorite (liquid)	_____	_____
11	5	box	Surgical Face Mask (earloop, 3 ply) 50's	_____	_____
12	800	piece	Urine Container Hard One w/ screw cap	_____	_____
13	5	box	Urine Strips 4 Parameters, 100's	_____	_____
14	1	bottle	WBC Dilluting Fluid, 1 liter	_____	_____
15	5	piece	WBC Pipettes	_____	_____
Note: Item 4-6,13-14- 2 years expiry from date of delivery				Sub-Total	_____
LOT III					
1	5	bottle	Disinfectant Concentrated Solution 500 ml.	_____	_____
2	3	cans	Disinfectant Spray, 18 Oz	_____	_____
3	5	bottle	Isopropyl Alcohol 70% Solution, 500 ml, Antiseptic Disinfectant Hypoallergenic w/ moisturizer	_____	_____
				Sub-Total	_____

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-02-0313 **DATE** : February 14, 2024

PURPOSE: FOR USE IN CONNECTION WITH MATERNAL & CHILD HEALTH CARE PROGRAM OF CITY HEALTH OFFICE. (CY 2024)

OFFICE : CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , March 5, 2024

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1-A	:	54,400.00	1,088.00
Lot 1-B	:	92,800.00	1,856.00
Lot 2	:	40,940.00	818.80
Lot 3	:	5,200.00	104.00
Lot 4	:	850.00	17.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 500.00 (per City Ordinance No. 23-21, Series of 2023.)

3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.

4. Your price offer must be valid for 120 calendar days.

5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.

6. Submit Omnibus Sworn Statement duly notarized, together with your bid.

7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO

City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE