## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## INVITATION TO BID

**PURCHASE REQUEST NO: 1-24-03-0576** 

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

TEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
		Deli	very Te <mark>rm: (All Lots) 15 Working</mark> Days upon receipt	of P.O.	
	1 6		Lot I	100	
1	1	unit	Laptop, 4 GHz to 4. <mark>7 Ghz</mark>		
			16GB DDR5 RAM; 4 <mark>800 MHz + Extra</mark> RAM <mark>Slot,</mark>		
			Max: 32 GB		
	1	-	8 GB GDDR6; 140 W		
			1TB NVMe M. 2 SSD Storage + Extra M. 2 SSD Slot		
	1		15" FHD IPS Display; 144 Hz, 100% sRGB		
	1		1-Zone RGB Backlit Keyboard, Windows 11,		
			Color: Mecha Gray		
			Accessories: Unit Charger, Wireless Mouse & Pad Backpack		
			Warranty: 2 Years Warranty		
		1	Wallanty . 2 Tears Wallanty		
			Lot II		
1	2	unit	Laptop, 3.50 GHz		
			GPU: 4 GB; Graphics: 6 GB GDDR6; RAM: 16 GB RAM		
			( 2 Slots Upgradable up to 32 GB)		
			Display: 15.6", FHD ( 1920 x 1080 ) 144 hz, anti-glare		
			display; Storage : 1 TB HHD, SSD; RGB Keyboard		
			OS: Windows 11; Accessories: Unit Charger, Wireless		
			Mouse & Pad, Back Pack		
			Warranty : 2 Years Warranty		
			Lot III		
1	1	unit	Wildlife Camera Lens		
			200-600 MM; F 5.6-6.3 G OSS Lens		
			Dimension: 111.5 x 318 mm		
			Weight: 2115 g		
			Warranty: 2 Years		
PURPOSE:			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	TOTAL	
	FUNFUSE.		For use of City Environment Management Office, CEMO, this city.	O   A L	
			tilis Oity.		
			No. (Similar (B)		
Com	npany Name / B	susiness Na	me & Address Name / Signature of Representatives	Form & A	mount

of Bid Security

## INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-03-0576 DATE : March 20, 2024

PURPOSE: FOR USE OF CITY ENVIRONMENT MANAGEMENT OFFICE, CEMO, THIS CITY.

OFFICE: CEMO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., April 16, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

Cash/ Manager's Check/ Surety Bond

BID SECURITY

Bank Draft/Guarantee (2% of ABC) (5% of ABC)

Lot 1 : 110,000.00 : 2,200.00 : 5,500.00 Lot 2 : 170,000.00 : 3,400.00 : 8,500.00 Lot 3 : 150,000.00 : 7,500.00

## **TERMS & CONDITIONS**

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above)

by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above)

issued by a Universal or Commercial Bank:
Provided, however, that it shall be confirmed or
authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

c) Surety Bond callable upon : Five percent (5%) of the ABC (See above) demand issued by a surety or insurance company duly certified by the Insurance

Commission as authorized to issue such security.

d) Any combination of the foregoing : Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

3.

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of

P 500.00

( per City Ordinance No. 23-21, Series of 2023.)

Sample or Brochures of the materials (if required) shall be attached to the bid documents.

- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE