

Republic of the Philippines
City of San Carlos
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 31-24-03-0503

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
1	2,824	set	<p>Delivery Term: 15 Calendar Days upon receipt of P.O.</p> <p>SMARTBOARD ACTIVITY SET 14.5 X 9.75 Foldcote Sandwich caliper 15 in full Colors w/ plastic lamination, with gluing on paste Board # 20 with die cutting; with whiteboard marker and eraser Booklets</p> <p>LET US TRACE, COLOR, AND WRITE a. No. of pages from 1-40 pp excluding cover b. Cover-foldcote 12 with UV lamination in full colors c. Body-on newsprint in 1 color all pages Saddle stitched d. Trim size-5.75 x 8.75 inches (minimum)</p> <p>READING AND WRITING FOR BEGINNERS a. No. of pages from 1-96 pp excluding cover b. Cover-foldcote 12 with UV lamination in full colors c. Body-on newsprint in 1 color (Black) only all pages perfect binding d. Trim size-7.0 x 9.0 inches (minimum)</p> <p>MATHEMTICS FOR SMART LEARNERS 1 a. No. of pages from 1-192 pp excluding cover b. Cover-foldcote 12 with UV lamination in full colors c. Inside-Bookpaper # 50 in 1 color (Black) perfect binding d. size- 8.25 x 10.75 inches (minimum)</p> <p>X-X</p>		
PURPOSE:				T O T A L	
For the use of Kindergarten Learners of DepEd Division of San Carlos City, Negros Occidental.					

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount of Bid Security

**FOR SALE
P5,000.00**

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 31-24-03-0503 **DATE** : March 8, 2024

PURPOSE: FOR THE USE OF KINDERGARTEN LEARNERS OF DEPED DIVISION OF SAN CARLOS CITY, NEGROS OCCIDENTAL

OFFICE : DEPED

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , April 16, 2024

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

	Cash/ Manager's Check (2% of ABC)	Surety Bond (5% of ABC)
:	2,499,240.00 :	49,984.80 : 124,962.00

PRE-BID CONFERENCE: April 4, 2024 at 8:30 AM, BAC Secretariat Office

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P5,000.00 (per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE