

Republic of the Philippines
City of San Carlos
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-04-0646

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
			Lot I		
1	2	unit	Motorcycle (Scooter type) (4 stroke, 2 valve, SOHC Liquid cooled, 125 cc, Electric (ACG Starter)	_____	_____
			Lot II		
1	1	unit	Component TV 55" 4k Reso (Dynamic Crystal Color, 4k Upscaling, Bixby voice Assistance)	_____	_____
2	1	unit	Component with speaker and Mic High-efficiency tweeters and mid range, omni- directional party light and sound, integrated DVD player with HDMI ARC, NFC and Bluetooth technology, tili and roll for easy transport.	_____	_____
			Sub-Total	_____	_____
			Lot III		
1	1	unit	Podium (Wood Base Board, Modern simple podium.) height- 108 cm, wide- 60cm, lower wide 40 cm.	_____	_____
			Lot IV		
1	1	pc	Collapsible tent (Canopy) 10'x20'x7' (Tarpaulin, G.I pipe, turn buckle, M-Tape, plain round bars 12mm, 1 1/4 mm G.I. pipe, 3/4 mm G.I. pipe)	_____	_____
			Lot V		
1	1	pc	Office Table (Big) 60"W x 30"D x 30.75"H #16-661: 72"W x 30"D x 30.75"H Standard Features: - One Pencil Drawer - Two File Drawers - Four Storage Drawers - Two Writing Board Pullouts - Inset Front Panel with Cutout-Clipped Front Corners on Top - 25" x 24.5"	_____	_____
2	4	pc	Office Table Size: 120x61x76 cm (LWH) Color: Choco, Made from Laminated particle board	_____	_____
3	8	pc	Office Chair (Mesh) Width:65cm, Depth: 62cm, Height: 116-126 cm, Seat height: 58cm, fabric: Black, Mesh Fabric: Black, Base Chrome product weight:12.2 kgs. Weight Capacity: 136kgs	_____	_____
4	1	pc	Executive Chair Mesh computer chair, with adjustable headrest/footrest, Comfort reclining, 360 degrees swivel function, Adjustable height, Tilting mechanism, Pneumatic height adjustment, 150kg maximum capacity. (weight)	_____	_____
			Sub-Total	_____	_____

FOR SALE
P 1,000.00

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-04-0646 **DATE** : April 2, 2024

PURPOSE: FOR USE OF SAN CARLOS CITY FIRE STATION.

OFFICE : BFP

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , April 30, 2024

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	: 200,000.00	: 4,000.00	: 10,000.00
Lot 2	: 68,000.00	: 1,360.00	: 3,400.00
Lot 3	: 12,000.00	: 240.00	: 600.00
Lot 4	: 60,000.00	: 1,200.00	: 3,000.00
Lot 5	: 93,200.00	: 1,864.00	: 4,660.00
Lot 6	: 70,000.00	: 1,400.00	: 3,500.00
Lot 7	: 50,000.00	: 1,000.00	: 2,500.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration

- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.) P 1,000.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO

**City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE**