Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-24-04-0778

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

| ITEM# | QTY. | UNIT | ARTICLES | U PRICE | TOTAL | | | |
|--|--------|----------------------|---|---------|-------|--|--|--|
| Delivery Term: (All Lots) 15 Working Days upon receipt of P.O. | | | | | | | | |
| 1 | 10,000 | vial | LOT 1 Omeprazole 40 mg Powder for Injection Vial | CO | | | | |
| 1 | 400 | ampule | Vaccine, Tetanus Toxoid 40 IU (5 lf)/0.5mL, 0.5 mL Suspension for Injection Ampule | | | | | |
| 1 | 10,000 | tablet | LOT 3 Acetylcysteine 600mg Effervescent Tablet | | | | | |
| 1 | 10,000 | tab <mark>let</mark> | LOT 4 Clopidogrel 75 mg Tablet | | | | | |
| 1 | 3,000 | tablet | LOT 5 Colchicine 500 mcg Tablet | | | | | |
| 1 | 400 | ampule | LOT 6 Diphenhydramine 50 mg/mL, 1 mL Solution for Injection Ampule | | | | | |
| 1 | 200 | ampule | LOT 7 Serum, Anti-Tetanus 1500 IU/0.7 mL, 0.7 mL Solution for Injection ampule (Equine) | | | | | |
| 1 | 4,000 | ampule | LOT 8 Furosemide 10 mg/mL, 2 mL Solution for Injection Ampule | | | | | |
| 1 | 1,500 | ampule | LOT 9 Hyoscine 20 mg/mL, 1 mL Solution for Injection Ampule | | | | | |
| 1 | 16,000 | tablet | LOT 10 Metformin 500 mg Film Coated Tablet | | | | | |
| 1 | 2,000 | tablet | LOT 11 Methyldopa 250 mg Tablet | | | | | |

1 17,000

LOT 12

Multivitamins + Iron Capsule

NOTE:

capsule

- 1. Must submit a copy of CPR/CLIDP during the bidding.
- Must submit CGMP, Bio-analysis (for Antibiotics only), during the bidding or 7 working days thereafter.
- 3. Antibiotics must be Batch Notified upon verification from the FDA Portal.
- 4. Must submit a sample of their products offered during the bidding or within seven (7) working days thereafter except for suppliers who have already delivered the same brand of medicines to the San Carlos City Hospital.

 Expiration date of samples must be at least 18 months.
- 5. Product offered must have at least 18 months expiration date from date of delivery. Winning supplier must provide a guarantee letter to pull-out and replace near expiry items 3 months prior to expiration date once the delivered item has less than 18 months expiration date from delivery date.

TOTAL

PURPOSE:

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 9-24-04-0778 DATE : April 24, 2024

PURPOSE: FOR THE USE OF SAN CARLOS CITY HOSPITAL, THIS CITY.

OFFICE: CITY HOSPITAL

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., May 21, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

| | | AMOUNT OF CONTRACT | BID SECURITY | | |
|--------|--------|--------------------|--|---------------------------|--|
| | 100 | 48 A 7 A | Cash/ Manager's Check/ Bank Draft/Guarantee | Surety Bond | |
| | | 8 3 | (2% of ABC) | (5 <mark>%</mark> of ABC) | |
| Lot 1 | | : 400,000.00 | : 8,000.00 | 20, 000.00 | |
| Lot 2 | | : 32,000.00 | : 640.00 | : 1,600.00 | |
| Lot 3 | | : 270,000.00 | 5,400.00 | : 13,500.00 | |
| Lot 4 | | : 30,000.00 | : 600.00 | : 1,500.00 | |
| Lot 5 | 1 00 1 | : 9,000.00 | : 180.00 | 450.00 | |
| Lot 6 | | : 20,000.00 | : 400.00 | 1,000.00 | |
| Lot 7 | | : 25,200.00 | : 504.00 | 1,260.00 | |
| Lot 8 | | : 80,000.00 | : 1,600.00 | : 4,000.00 | |
| Lot 9 | | : 45,000.00 | : 900.00 | 2,250.00 | |
| Lot 10 | 1 1 | : 32,000.00 | : 640.00 | 1,600.00 | |
| Lot 11 | | : 14,000.00 | 280.00 | 700.00 | |
| Lot 12 | | : 42,500.00 | : 850.00 | : 2,125.00 | |

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above)

by a Universal or Commercial Bank

in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank:

Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

c) Surety Bond callable upon : Five percent (5%) of the ABC (See above) demand issued by a surety or

insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing : Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 1,000.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- 5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- **6.** Submit Omnibus Sworn Statement duly notarized, together with your bid.
- **7.** The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE