

Republic of the Philippines  
 City of San Carlos  
 Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-24-05-0811

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

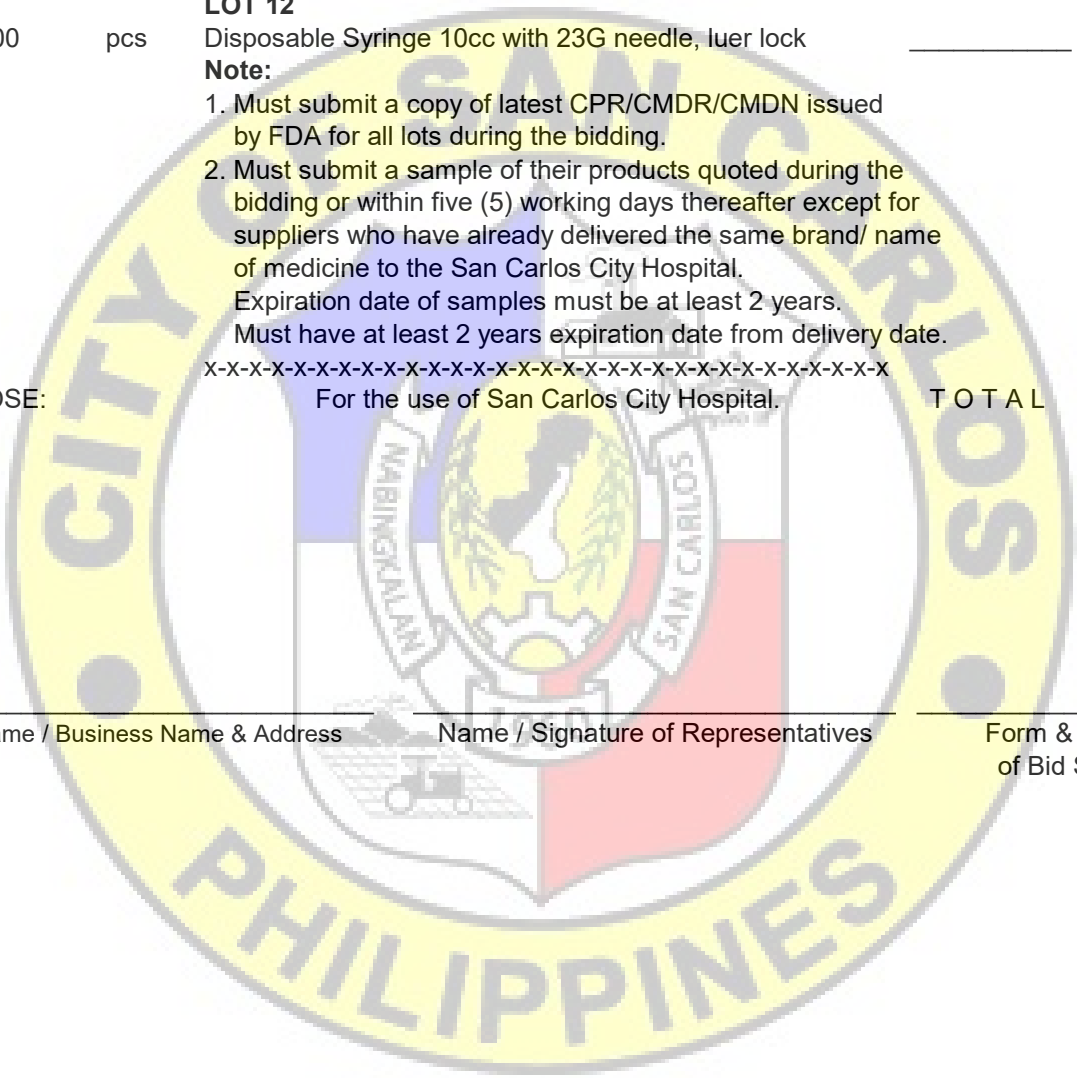
ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
<b>Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.</b>					
1	200	rolls	<b>LOT 1</b> Hospital Gauze 24x28 Mesh	_____	_____
1	10,000	pcs	<b>LOT 2</b> Ultrafine Insulin Syringe G. 30	_____	_____
1	396	pcs	<b>LOT 3</b> Poly (glycolide-co-L-lactide) 1, Braided, Taper, coated, Absorbable Surgical Suture	_____	_____
1	1,000	pcs	<b>LOT 4</b> Bed Pan, 1500mL	_____	_____
1	3,000	pcs	<b>LOT 5</b> Digital Thermometer	_____	_____
1	2,500	pcs	<b>LOT 6</b> Intravenous Catheter G.26 x 3/4" / 0.6 x 19mm, 15ml/min, without injection port, with teflon fep catheter and luer lock plug	_____	_____
1	100	pcs	<b>LOT 7</b> ENDOTRACHEAL TUBE 7.5 CUFFED	_____	_____
1	100	pcs	<b>LOT 8</b> ENDOTRACHEAL TUBE 7 CUFFED	_____	_____
1	3,000	pcs	<b>LOT 9</b> Disposable Needle G. 23	_____	_____
1	100	rolls	<b>LOT 10</b> Autoclave Tape Indicator, 1 inch, 50 meters per roll, lead fr	_____	_____
1	28,000	pcs	<b>LOT 11</b> Disposable Syringe 3cc with 23G needle, luer lock	_____	_____

1	15,000	pcs	<b>LOT 12</b> Disposable Syringe 10cc with 23G needle, luer lock	_____	_____
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- Note:**
1. Must submit a copy of latest CPR/CMDR/CMDN issued by FDA for all lots during the bidding.
  2. Must submit a sample of their products quoted during the bidding or within five (5) working days thereafter except for suppliers who have already delivered the same brand/ name of medicine to the San Carlos City Hospital.  
 Expiration date of samples must be at least 2 years.  
 Must have at least 2 years expiration date from delivery date.

PURPOSE:	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X For the use of San Carlos City Hospital.	T O T A L	=====
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Company Name / Business Name & Address	Name / Signature of Representatives	Form & Amount of Bid Security
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**INSTRUCTION TO BIDDERS**

**PURCHASE REQUEST NO** : 9-24-05-0811 **DATE** : May 3, 2024

**PURPOSE:** FOR THE USE OF SAN CARLOS CITY HOSPITAL.

**OFFICE :** CITY HOSPITAL

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS :** 1:30 P.M. , May 21, 2024

**PLACE :** BAC Secretariat Office/CMO Extension Office

	<u>AMOUNT OF CONTRACT</u>	<u>BID SECURITY</u>	
		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	: 200,000.00	: 4,000.00	: 10,000.00
Lot 2	: 110,000.00	: 2,200.00	: 5,500.00
Lot 3	: 118,800.00	: 2,376.00	: 5,940.00
Lot 4	: 80,000.00	: 1,600.00	: 4,000.00
Lot 5	: 180,000.00	: 3,600.00	: 9,000.00
Lot 6	: 37,500.00	: 750.00	: 1,875.00
Lot 7	: 6,000.00	: 120.00	: 300.00
Lot 8	: 6,000.00	: 120.00	: 300.00
Lot 9	: 9,000.00	: 180.00	: 450.00
Lot 10	: 30,000.00	: 600.00	: 1,500.00
Lot 11	: 140,000.00	: 2,800.00	: 7,000.00
Lot 12	: 75,000.00	: 1,500.00	: 3,750.00

**TERMS & CONDITIONS**

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.
  - Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
  - Surety Bond callable upon : Five percent (5%) of the ABC (See above) demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 1,000.00 ( per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**SGD**  
**ATTY. MA. CHAT H. DELIMA-CORDERO**  
City Gov't Dept. Head I-OHRM / BAC Chairman  
**BIDS & AWARDS COMMITTEE**