Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-04-0758

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

TEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon rece <mark>ipt of P.O.</mark>					
	- /		LOT I		
1	1030	bottle	Paracet <mark>amoil 10</mark> 0 mg/ <mark>ml. 15 ml. Dr</mark> ops		
	- 1	Diam's /			
	50	4 5	LOT II		
1	50	<mark>co</mark> ntainer	Distilled Water 10 lit <mark>ers/container</mark>	100	
			LOT III	100	
1	15	box	Insulin Syringe 5cc, gauge #30		
2	70	bottle	Isopropyl Alcohol 70% (500 ml) Solution Antiseptic/		
2	70	bottle	Hypoallergenic w/ moisturizer		
3	10	box	Transpore Hypoallerginic Plaster (transparent) 1 inch,12's		
4	10	box	Tuberculin Syringe 1 cc, 26x 1/2		
	10	DOX	Tuberouilli Gyringe 1 de, 20x 1/2	Sub-Total	
			LOTIV	July 1 July 1	
1	1	unit	Office Table with 4 drawer & lock (W 120cm x H58cmx		
			H75cm), color -dark gray		
2	1	unit	Mid High Back Mesh Office Chair (Color-black)		
			(YI)	Sub-Total	
			LOT V		
1	70	pc.	Ballpen Good Quality (Black 35; Red 35)		
2	10	ream	US Bond Paper (A4, 70 GSM)		
3	10	ream	US Bond Paper (long, 70 GSM)		
4	5	bottle	Glue 130ml (Multi-purpose'white)		
5	70	pc.	Permanent Marker Pen (fine, Black 35; Red 35)		
6	5	bottle	Permanent Marker Refill Ink 30ml (Black 4; Red 1)		
				Sub-Total	
			LOT VI		
1	10	bottle	Computer Ink Epson 1565 #664, genuine		
			(CYAN-2; Magenta-2; yellow- 2; black-4)		
			NOTATION: LOT I		
			1. Must submit latest CPR of each product issued by FDA do	uring blading.	
			2. Supplier should be a CGMP Holder during bidding.		
			3. Must submit sample of each product during bidding.		
			4. Expiration at least two (2) years from date of delivery.		
	PURPOSE:		X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	TOTAL	
	I UNFUSE.		For use of City Health Office in connection with National Immunization Program (CY 2024).	TOTAL	
			iliiliuliizauoli Flografii (CT 2024).		

Name / Signature of Representatives

Company Name / Business Name & Address

Form & Amount

of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-04-0758 **DATE: April 22, 2024**

FOR USE OF CITY HEALTH OFFICE IN CONNECTION WITH NATIONAL IMMUNIZATION PROGRAM (CY PURPOSE:

2024).

OFFICE: CHO

Lot 1

Lot 2

Lot 3

Lot 4

Lot 5

Lot 6

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., May 28, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT BID SECURITY Cash/ Manager's Check/ Surety Bond Bank Draft/Guarantee (2% of ABC) (5% of ABC) 50,985.00 1,019.70 **2,5**49.25 6,750.00 135.00 337.50 45,600.00 912.00 2,280.00 4 9,000.00 180.00 450.00 13,650.00 273.00 682.50

TERMS & CONDITIONS

3,500.00

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

: Two percent (2%) of the ABC (See above) a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Five percent (5%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

: Proportionate to share form with respect

to total amount of security

70.00

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

175.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- 4. Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**