Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 4-25-06-1015

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	1 /	ARTICLES	U PRICE	TOTAL	
Note: As per withdrawal basis							
	1 0		Lot I.	W 20 1 2	100		
1	1633.25 <mark>70</mark>	Itrs	Gasoline	THE SALES	-		
		1	Lot II.	\$\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\			
1	8606.331 <mark>7</mark>	Itrs	Diesoline	2) (S) (S)			
			X-X-X-X-X-X-X-X	-x-x-x-x-x- x-x-x-x-x-x-x-x-x-x-x- x-x-x-x-			
	PURPOSE:		For use of the C	ity Waterworks Department for CY 2025.	TOTAL		
	OF THE STATE OF TH						
Con	npany Name / B	usiness Na	me & Address	Name / Signature of Representatives	Form & Ar	nount	

of Bid Security

Surety Bond

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 4-25-06-1015 **DATE: June 16, 2025**

FOR USE OF THE CITY WATERWORKS DEPARTMENT FOR CY 2025. **PURPOSE:**

OFFICE: CWD

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., July 8, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/

Bank Draft/Guarantee

(2% of ABC) (5% of ABC)

Lot 1 Lot 2

99,792.00 1,995.84 4,989.60 500,200.00 10,004.00 **25**,010.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

: Two percent (2%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance

Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 1,000.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**