

Republic of the Philippines
City of San Carlos
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 401-25-05-0938

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM #	QTY.	UNIT	ARTICLES		
Delivery Term: 30 Working Days upon receipt of P.O.					
I. Aircondition System: (Delivery Term: 30 Working Days)					
1	1	unit	1.6HP/capacity City Multi VRF Indoor unit wall mounted type, 4.5kw, 220V, 1-phase, 60hz, WITH INSTALLATION		
2	2	units	2.0HP capacity City Multi VRF Indoor unit ceiling cassette type 4-way, 5.6kw, 220V, -phase, 60hz, WITH INSTALLATION		
3	1	unit	26.0HP capacity City Multi VRF Outdoor unit, 72.0kw, 380V, 3-phase, 60hz, WITH INSTALLATION		
4	1	unit	3.2HP capacity City Multi VRF Indoor unit ceiling cassette type 4-way, 9.0kw, 220V, 1-phase, 60hz, WITH INSTALLATION		
5	4	units	4.0HP capacity City Multi VRF Indoor unit ceiling cassette type 4-way, 11.2kw, 220V, -phase, 60hz, WITH INSTALLATION		
6	7	units	Branch Joints, WITH INSTALLATION		
7	7	units	Decoration Panel, WITH INSTALLATION		
8	1	units	Twinning Kit, WITH INSTALLATION		
9	8	units	Wired Remote Controller, WITH INSTALLATION		
Documentary Requirements to be submitted during the bidding for Lot 1:				Sub-Total	
1. Net Financial Contracting Capacity (NFCC) based on the data submitted to the BIR thru its EFPS or Committed Line of Credit (CLCC) from a Universal of Commercial Bank. 2. Duly Notarized Statement of all On-Going Government and Private Contracts. 3. Duly Notarized Statements of: a. At least two (2) Completed Similar Contracts (Government or Private) for the last five (5) years. b. Single Largest Completed Contract (SLCC) at least 50% of the total ABC.					
II. Wires & Cables: (Delivery Term: 30 Working Days)					
1	180	mtrs	3-22mm ² + 1-8.0mm ² MC Enclosure Powder		
2	75	mtrs	3-5.5mm ² + 1- 5.5mm ² MC ATS Water		
				Sub-Total	
III. Distribution Boards: (Delivery Term: 30 Working Days)					
1	1	Assy	Main: 80AT 3P 400V 22KAIC MCCB BRANCH: 1=40AT 3P 400V 18KAIC MCCB 3- 30AT 3P 400V 18K AIC MCCB Description: Powder coated gauge 16 NEMA1		
2	1	Assy	80AT 3P 400V 22K AIC MCCB WITH ENCLOSURE NEMA1 WITH PILOT LIGHT		
				Sub-Total	

IV. Box & Conduits: (Delivery Term: 30 Working Days)

1	4	units	GI Pull Box 30x35x30 Powder coated NEMA1		
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V. Hardwares: (Delivery Term: 30 Working Days)

1	2	lgths	Angle bar 2x2x3/16"		
2	12	pcs	Copper Mechanical Terminal lugs L Typc for 22mm ²		
3	120	pcs	Cutting disc 4"		
4	50	pcs	Dyna Bolt 5/8		
5	10	lgths	Full Thread bolt 6m		
6	100	pcs	GI Clip 1.4mm Thickness double sided		
7	100	pcs	Nut, bolt and washer		
8	2	kgs	Tie wire #16		
9	2	lgths	Unit Strut 2x2x6 meters		

PURPOSE:

Additional AC Units for the Relocated San Carlos City
Command Center at the City Hall Annex Building

Sub-Total
TOTAL

[illegible]

Name / Signature of Representatives

Form & Amount
of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 401-25-05-0938 **DATE** : May 29, 2025

PURPOSE: ADDITIONAL AC UNITS FOR THE RELOCATED SAN CARLOS CITY COMMAND CENTER AT THE CITY HALL ANNEX BUILDING

OFFICE : CED

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , July 8, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

		<u>AMOUNT OF CONTRACT</u>	<u>BID SECURITY</u>	
			Cash/ Manager's Check (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	Airconditioning System	3,688,600.00	73,772.00	184,430.00
Lot 2	Wires & Cables	250,560.00	5,011.20	12,528.00
Lot 3	Distribution Boards	145,590.00	2,911.80	7,279.50
Lot 4	Box & Conduits	18,000.00	360.00	900.00
Lot 5	Hardwares	66,610.00	1,332.20	3,330.50

PRE-BID CONFERENCE: June 19, 2025 at 8:30 AM, BAC Secretariat Office

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

e) Bid Securing Declaration

: Two percent (2%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

: Proportionate to share form with respect to total amount of security
2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P5,000.00
3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
4. Your price offer must be valid for 120 calendar days.
5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE