Republic of the Philippines

City of San Carlos

Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-07-1154

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.		ARTICLES	U PRICE	TOTAL
		Deliv	ery Term: 15 Working Days upon receipt of P.O.		
1	1	pc.	Radiator assembly	100	
2	1	pc.	Air cleaner assembly		
3	1	pc.	Motor pump		
4	1	pc.	Fuel filter		
5	24	pc.	Bolt w/plain and lock wash <mark>er, 8</mark> x 25		
6	12	pc.	Bolt w/plain and lock washer, 10 x 40		
7	12	pc.	Bolt w/plain and lock washer, 10 x 35		
8	12	pc.	Bolt w/plain and lock washer, 10 x 25		
9	12	pc.	Bolt w/plain and lock washer, 8 x 15		
			<mark>X-X-X</mark> -X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-		
	PURPOS	E:	For use of (1) one unit Kubota Shredder assigned at Eco-	TOTAL	
			Center Project Operation, City Environment Management		
			Office CEMO, this city.		
			LIPPINE	F	

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount of Bid Security

INSTRUCTION TO BIDDERS

PURCI	HASE REQUEST NO : 1-24-07-1154 DATE : July 12, 2024						
PURP	PURPOSE: FOR USE OF (1) ONE UNIT KUBOTA SHREDDER ASSIGNED AT ECO-CENTER PROJECT OPERATION, CITY ENVIRONMENT MANAGEMENT OFFICE CEMO, THIS CITY.						
OFFIC	E: CEMO						
DAT	DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , August 6, 2024						
	PLACE : BAC Secretariat Office/CMO Extension Office						
	AMOUNT OF CONTRACT BID SECURITY						
	Cash/Manager's Check/ Bank Draft/Guarantee (2% of ABC) (5% of ABC)						
	49,064.00 : 981.28 : 2,453.20						
	TERMS & CONDITIONS						
1.	 The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms: a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. d) Any combination of the foregoing Eroportionate to share form with respect to total amount of security e) Bid Securing Declaration Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 500.00 						
	(per City Ordinance No. 23-21, Series of 2023.)						
3.	Sample or Brochures of the materials (if required) shall be attached to the bid documents.						
4.	Your price offer must be valid for 120 calendar days.						
5.	Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.						
6.	Submit Omnibus Sworn Statement duly notarized, together with your bid.						
7.	The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.						
8.	Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.						

SGD <u>ATTY. MA. CHAT H. DELIMA-CORDERO</u> City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE