



**FOR SALE**  
**P 1,000.00**

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 9-24-08-1303 **DATE** : August 1, 2024

**PURPOSE**: FOR THE USE OF SAN CARLOS CITY HOSPITAL, THIS CITY.

**OFFICE** : CITY HOSPITAL

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS** : 1:30 P.M. , August 20, 2024

**PLACE** : BAC Secretariat Office/CMO Extension Office

	<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>			
			Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)		
Lot 1	:	468,000.00	:	9,360.00	:	23,400.00
Lot 2	:	12,000.00	:	240.00	:	600.00
Lot 3	:	100,000.00	:	2,000.00	:	5,000.00
Lot 4	:	55,000.00	:	1,100.00	:	2,750.00
Lot 5	:	12,500.00	:	250.00	:	625.00
Lot 6	:	48,000.00	:	960.00	:	2,400.00
Lot 7	:	21,000.00	:	420.00	:	1,050.00
Lot 8	:	6,000.00	:	120.00	:	300.00
Lot 9	:	180,000.00	:	3,600.00	:	9,000.00
Lot 10	:	90,000.00	:	1,800.00	:	4,500.00

### TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above)  
by a Universal or Commercial Bank  
in favor of City Treasurer of San Carlos City.
  - Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above)  
issued by a Universal or Commercial Bank:  
Provided, however, that it shall be confirmed or  
authenticated by a Universal or Commercial Bank,  
if issued by a foreign bank.
  - Surety Bond callable upon : Five percent (5%) of the ABC (See above)  
demand issued by a surety or  
insurance company duly  
certified by the Insurance  
Commission as authorized  
to issue such security.
  - Any combination of the foregoing : Proportionate to share form with respect  
to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 1,000.00  
( per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous  
to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award  
the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

**ATTY. MA. CHAT H. DELIMA-CORDERO**  
City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE