Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-07-1293

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
			Delivery Term: 15 Working Days upon receipt of P	.0.	
		631	Toyota FX P9J039, Toyota Hilux S4 F801,	100	
			Toyota FX P7 X005 & Toyota FX P9J060		
1	20	set	- Brake Pad	De de la	
2	4	set	- Brake Shoe		
	1	-	Toyota FX P7 X005 & Toyota FX P9J060		
3	2	set	- Rear Shock LH		
4	2	set	- Rear Shock RH		
			Toyota Hilux SAA 7151 & Toyota Hilux		
_	-		Conquest A8X475		
5	7	set	- Brake Pad		
6	2	set	- Brake Shoe		
7	1	001	Toyota Hilux S4 F801		
7 8	1	set	- Shoe Kit Rear Brake - Drum Sub-Assy, Rear Brake		
0	I	set	- Drum Sub-Assy, Real Blake X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-		
	PURPOSE:		For use of the service vehicles Toyota FX P7 X005,	TOTAL	
	TOTAL COL.		Toyota Hilux S4 F801, Toyota Hilux SAA 7151, Toyota	101712	
			Hilux- Conquest A8X475, Toyota FX P9J060 and Toyota		
			FX P9 J039 of the City Mayor's Office.		
			, , , , , , , , , , , , , , , , , , ,		

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount

of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-07-1293 DATE : July 31, 2024

PURPOSE: FOR USE OF THE SERVICE VEHICLES TOYOTA FX P7 X005, TOYOTA HILUX S4 F801, TOYOTA HILUX

SAA 7151, TOYOTA HILUX- CONQUEST A8X475, TOYOTA FX P9J060 AND TOYOTA FX P9 J039 OF

THE CITY MAYOR'S OFFICE.

OFFICE: CMO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., August 27, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Surety Bond
Bank Draft/Guarantee

(2% of ABC) (5% of ABC)

159,800.00 : 3,196.00 : 7,990.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank:
Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect to total amount of security

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- **6.** Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE