## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## INVITATION TO BID

PURCHASE REQUEST NO: 1-24-08-1421

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL				
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.									
1	200	bottle	LOT I  Dicycloverine (as Dicyclomine) 10 mg/5ml, 60 ml. Syr.	COL					
			(E) (15 -77 11 -1	1					
1	300	bottle	LOT II-A Amoxicillin 100 mg/ml. 15 ml. Drops						
	1		LOT II-B	0/					
1	2000	capsule	Amoxicillin 250 mg. capsule						
			(Not found in DPRI)						
4	400		LOT II-C						
1	100	bottle	Cotrimoxazole (Sulfamethoxazole + Trimethropim) 400 mg + 80 mg/5ml., 60 ml. Suspension	/					
			LOT II-D						
1	500	bottle	Cefalexin 100 mg/ml. 10 ml. Oral Drops						
			LOT II-E						
1	500	bottle	Cefalexin 250 mg./5ml. 60 ml. Oral Suspension						
			LOT III						
1	5000	tablet	Paracetamol 500 mg Tablet  NOTATION:	<del></del>					
			1. Must submit latest CPR of each product issued by FDA d	uring bidding.					
			<ol> <li>Supplier should be a CGMP Holder during bidding.</li> <li>Must submit sample of each product during bidding.</li> </ol>						
			4. Expiration at least two (2) years from date of delivery. x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-						
	PURPOSE	Ξ:	For use of City Health Office. (CY 2024)	TOTAL					

Name / Signature of Representatives

Company Name / Business Name & Address

Form & Amount

of Bid Security

## INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-08-1421 DATE : August 15, 2024

PURPOSE: FOR USE OF CITY HEALTH OFFICE. (CY 2024)

OFFICE: CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., September 3, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

		AMOUNT OF CONTRACT	BID SEC	BID SECURITY	
	0	Bulk	Cash/ Manager's Check/ Bank Draft/Guarantee	Surety Bond	
		12/14/2	(2% of ABC)	(5% of ABC)	
Lot 1		: 7,700.00 :	154.00 :	<b>3</b> 85.00	
Lot 2-A	1 - 1	: 7,260.00	145.20 :	<mark>3</mark> 63.00	
Lot 2-B		5,220.00	104.40	<b>2</b> 61.00	
Lot 2-C	101	: 3,850.00 :	77.00	192.50	
Lot 2-D		: 33,000.00	660.00 :	1,650.00	
Lot 2-E		: 31,900.00	638.00 :	1,595.00	
Lot 3		: 12,100.00 :	242.00 :	605.00	

## TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank

in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank:

Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect to total amount of security

: Five percent (5%) of the ABC (See above)

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- **6.** Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE