

Republic of the Philippines
 City of San Carlos
 Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-24-08-1424

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
1	12,000	tablet	LOT 1 Amlodipine 5 mg Tablet	_____	_____
1	12,000	capsule	LOT 2 Amoxicillin 500 mg Capsule	_____	_____
1	15,000	tablet	LOT 3 Atorvastatin 40 mg Tablet	_____	_____
1	3,000	tablet	LOT 4 Azithromycin 500 mg Tablet	_____	_____
1	1,700	tablet	LOT 5 Betahistine 16 mg Tablet	_____	_____
1	500	vial	LOT 6 Biphasic Isophane Human Insulin 70/30 (Recombinant Dna 100 IU/mL, 10mL Suspension for Injection Vial	_____	_____
1	150	ampule	LOT 7 Bupivacaine Hydrochloride 0.5%, 5mg/mL Solution for Spinal Injection 4mL ampules	_____	_____
1	1,800	tablet	LOT 8 Butamirate 50 mg Modified Release Tablet	_____	_____
1	3,700	tablet	LOT 9 Calcium Carbonate 500 mg Tablet	_____	_____
1	5,000	tablet	LOT 10 Carvedilol 6.25 mg Tablet	_____	_____
1	10,000	tablet	LOT 11 Cetirizine 10 mg Tablet	_____	_____
1	7,000	vial	LOT 12 Ceftriaxone 1 g Powder for Injection Vial	_____	_____

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 9-24-08-1424 **DATE** : August 15, 2024

PURPOSE: FOR THE USE OF SAN CARLOS CITY HOSPITAL, THIS CITY.

OFFICE : CITY HOSPITAL

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , September 10, 2024

PLACE : BAC Secretariat Office/CMO Extension Office

	<u>AMOUNT OF CONTRACT</u>	<u>BID SECURITY</u>	
		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	: 30,000.00	: 600.00	: 1,500.00
Lot 2	: 36,000.00	: 720.00	: 1,800.00
Lot 3	: 45,000.00	: 900.00	: 2,250.00
Lot 4	: 75,000.00	: 1,500.00	: 3,750.00
Lot 5	: 15,300.00	: 306.00	: 765.00
Lot 6	: 200,000.00	: 4,000.00	: 10,000.00
Lot 7	: 112,500.00	: 2,250.00	: 5,625.00
Lot 8	: 27,000.00	: 540.00	: 1,350.00
Lot 9	: 14,800.00	: 296.00	: 740.00
Lot 10	: 25,000.00	: 500.00	: 1,250.00
Lot 11	: 20,000.00	: 400.00	: 1,000.00
Lot 12	: 210,000.00	: 4,200.00	: 10,500.00
Lot 13	: 175,000.00	: 3,500.00	: 8,750.00
Lot 14	: 10,000.00	: 200.00	: 500.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a **BID SECURITY** in any of the following forms:
 - a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.
 - b) Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
 - c) Surety Bond callable upon : Five percent (5%) of the ABC (See above) demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.
 - d) Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 1,000.00 (per City Ordinance No. 23-21, Series of 2023.)

3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.

4. Your price offer must be valid for 120 calendar days.

5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.

6. Submit Omnibus Sworn Statement duly notarized, together with your bid.

7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE