Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-09-1677

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
Lot I for Toyota Hilux SAA 7151					
1	2	piece	Disc, Front		
2	1	piece	Absorber Assembly, Shock, Front LH	P	
3	1 📗	piece	Absorber Assembly, Shock, Front RH	T CO II	
			5 13 17 28 48	Sub-Total	
		001	Lot II for Toyota Hilux S4F801	40	
1	2	piece	Rotor Disc, Front		
2	1	piece	Absorber Assembly, <mark>Shock,</mark> Fr <mark>ont LH</mark>		
3	1	piece	Absorber Assembly, <mark>Shock, Front RH</mark>		
			18000000	Sub-Total	
			Lot III for Toyota FX P7X005		
1	2	piece	Rotor Disc, Front		
			/960		
		1	Lot IV for Toyota FX P9 J039		
1	2	piece	Rotor Disc, Front		
2	1	piece	Absorber Assembly, Shock, Front LH		
3	1	piece	Absorber Assembly, Shock, Front RH	0.00	
				Sub-Total	
		-	Lot V for Toyota Hi Ace Commuter S4J072		
1	1	piece	Element Sub-Assy, Air Cleaner Filter		
2	1	piece	Air Filter		
				Sub-Total	
			Lot VI for Toyota Hilux Conquest P21723		
1	1	piece	Oil Filter IMV		
2	1	piece	Gasket		
3	8	liter	5W-30 1L		
4	1	liter	Window washer fluid		
5	1	bottle	DSL Injector Cleaner		
6	2	piece	Genuine Brake Cleaner		
7	2	piece	Waste Rags		
8	2	pack	Sand Paper		
9	1	piece	Brake Paste		
				Sub-Total	
			Lot VII for Toyota Hilux Conquest P21723		
1	1	service	50,000 KM Check up		
			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-		
I	PURPOSE	Ξ:	For use of the service vehicles Toyota Hilux SAA 7151,	TOTAL	
			Toyota Hilux S4 F801, Toyota FX P7 X005, Toyota FX P9		
			J039, Toyota Commuter Hi Ace S4 J072 & Toyota Hilux		
			Conquest P21723 of the City Mayor's Office.		

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-09-1677 DATE: September 18, 2024

FOR USE OF THE SERVICE VEHICLES TOYOTA HILUX SAA 7151, TOYOTA HILUX S4 F801, TOYOTA PURPOSE:

FX P7 X005, TOYOTA FX P9 J039, TOYOTA COMMUTER HI ACE S4 J072 & TOYOTA HILUX CONQUEST

P21723 OF THE CITY MAYOR'S OFFICE.

OFFICE:

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., October 15, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

AMOUNT OF CONTRACT BID SECURITY Cash/ Manager's Check/ Surety Bond Bank Draft/Guarantee (2% of ABC) (5% of ABC) 36,600.00 732.00 1,830.00 Lot 1 Lot 2 41,380.00 827.60 2,069.00 Lot 3 25,800.00 516.00 1,290.00 Lot 4 41,500.00 830.00 2,075.00 Lot 5 4,500.00 90.00 225.00 Lot 6 8,891.27 177.83 444.56 59.77 Lot 7 2,988.40 149.42

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or

authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

: Proportionate to share form with respect d) Any combination of the foregoing

to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid. 6.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**