## Republic of the Philippines

City of San Carlos

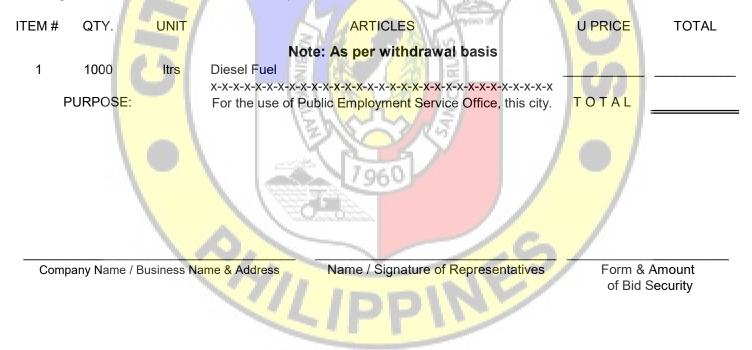
Negros Occidental

#### SHEET NO. 1

## INVITATION TO BID

#### PURCHASE REQUEST NO: 1-24-09-1763

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.



# **INSTRUCTION TO BIDDERS**

PURCHASE REQUEST NO		UEST NO	: 1-24-09-1763		DATE : September 27, 2024	
PURPOSE: FOR THE USE OF PUBLIC EMPLOYMENT SERVICE OFFICE, THIS CITY.						
OFFIC	E :	PESO				3
DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , October 15, 2024						
PLACE : BAC Secretariat Office/CMC						CMO Extension Office
			AMOUNT OF CO	NTRACT	BID SE	
		U	ABING/C		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
			: 55,790.0		1,115.80 :	2,789.50
TERMS & CONDITIONS						
1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:						
	<ul> <li>a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.</li> <li>b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</li> </ul>					
	ď	<ul> <li>Surety Bond ca demand issued insurance comp certified by the Commission as to issue such s</li> <li>Any combination</li> </ul>	Illable upon by a surety or bany duly Insurance authorized ecurity. n of the foregoing		Five percent (5%) of the Al Proportionate to share form to total amount of security	· · · ·
	e	) Bid Securing D	eclaration			
2.	Secure bio		from the BAC Secretariat Of ance No. 23-21, Series of 2		n-refundable fee of	P 500.00
3.	Sample or Brochures of the materials (if required) shall be attached to the bid documents.					
4.	Your price offer must be valid for 120 calendar days.					
5.	Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.					
6.	Submit Omnibus Sworn Statement duly notarized, together with your bid.					
7.		nment reserves th ct based on RA 9	ne right to reject any or all bi 184.	ds, declare	a failure of bidding or not a	ward

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE