

Republic of the Philippines
 City of San Carlos
 Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 31-24-09-1715

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 5 Calendar Days upon receipt of P.O.					
			Lot-I		
1	8	sack	Rice (50kg/sack Good Quality)	_____	_____
			Lot-II		
1	225	kl	Pork	_____	_____
2	225	kl	Chicken	_____	_____
3	110	kl	Beef	_____	_____
				Sub-Total	_____
			Lot-III		
1	130	can	Luncheon Meat 350g	_____	_____
2	15	gal	Cooking Oil	_____	_____
3	904	pcs	Eggs	_____	_____
4	70	pack	Powdered Chocolate Drink 24g (12pcs/pk)	_____	_____
5	50	can	Corned Beef 1.kg	_____	_____
6	45	pack	Chicken Hotdog (1kl/20pc)	_____	_____
7	70	pack	Coffee (3 in 1) 10pcs/pk	_____	_____
8	3	kg	Sugar (Brown)	_____	_____
9	3	kg	Rock Salt	_____	_____
10	1	kg	MSG	_____	_____
11	15	kg	Tomato Sauce	_____	_____
12	10	pack	All Purpose Flour (1kg per Pack)	_____	_____
13	50	pack	Breading Mix 238g (party pack coats 3-4 kg)	_____	_____
14	10	pack	Flavor Seasoning Mix.28oz	_____	_____
15	2	gal	Soy Sauce	_____	_____
16	2	gal	Vinegar	_____	_____
17	10	jar	Dishwashing paste 350gram	_____	_____
18	2260	pc	Purified Water 500ml	_____	_____
19	226	pack	Cupcakes (1 pack/10 pcs)	_____	_____
				Sub-Total	_____
			Lot-IV		
1	5	kg	Ginger	_____	_____
2	10	kg	Garlic	_____	_____
3	20	kg	White Beans	_____	_____
4	10	kg	Onion	_____	_____
				Sub-Total	_____

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 31-24-09-1715 **DATE** : September 24, 2024

PURPOSE: 1ST SAN CARLOS CITY JOINT SCOUTING TECHNOJAM ON OCTOBER 25-27, 2024.

OFFICE : DEPED

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , October 15, 2024

PLACE : BAC Secretariat Office/CMO Extension Office

	<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>			
			Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)		
Lot 1	:	25,600.00	:	512.00	:	1,280.00
Lot 2	:	167,750.00	:	3,355.00	:	8,387.50
Lot 3	:	128,900.00	:	2,578.00	:	6,445.00
Lot 4	:	7,710.00	:	154.20	:	385.50
Lot 5	:	8,000.00	:	160.00	:	400.00
Lot 6	:	7,740.00	:	154.80	:	387.00
Lot 7	:	7,500.00	:	150.00	:	375.00
Lot 8	:	21,031.00	:	420.62	:	1,051.55
Lot 9	:	14,549.00	:	290.98	:	727.45

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.
 - Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
 - Surety Bond callable upon : Five percent (5%) of the ABC (See above) demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 500.00 (per City Ordinance No. 23-21, Series of 2023.)

3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.

4. Your price offer must be valid for 120 calendar days.

5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.

6. Submit Omnibus Sworn Statement duly notarized, together with your bid.

7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO

City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE