Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-24-09-1714

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

or the go	Verrintent	to be opene	d on the date, place and time stated in MoTROOTION TO BIBBLIO.			
ITEM#	QTY.	UNIT	ARTICLES U PRICE	TOTAL		
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.						
LOT 1						
1	2	unit	Overhead Scanner, Simplex			
'	2	unit				
			Max Document Size: 432 x 300 mm; 3 seconds per page			
			Description:			
			Scanner Type: Overhead, Simplex			
			Scanning Speed: 3 seconds per page across all modes			
		-	(A3 landscape, Color/Grayscale/Monochrome from 150 to 1,200 dpi).			
	1		Color Mode: Supports Color, Grayscale, Monochrome, and			
	1		Automatic detection for optimal scanning flexibility.			
			Image Sensor: Single Color CCD with lens reduction optics.			
		A.	Light Source: Dual White LE <mark>D.</mark>			
			Optical Resolution: Horizontal: 285-218 dpi, Vertical: 283-152 dpi.			
			Document Size Compatibility: Max: 432 x 300 mm (A3); Min: 25.4 x 25.4 mm.			
		1	Paper Thickness: Scans up to 30 mm thick			
			Interface: USB 2.0/1.1 with Type-B connector			
			Power Requirements: AC 100-240 V, 50/60 Hz.			
			Power Consumption: 20W (Operating), 2.6W (Sleep), 0.4W (Auto Standby).			
			Operatin <mark>g Environm</mark> ent: 5-35 °C, 20-80% humidity.			
			Compliance: ENERGY STAR® and RoHS certified – Eco-friendly.			
			Driver Support: Windows/macOS (ScanSnap-specific drivers).			
			Software Package: Includes ScanSnap Home, Kofax Power PDF,			
			ABBYY FineReader.			
			Image Processing: Automatic deskew, size detection, rotation,			
			color detection, book curvature correction.			
			* 1 year warranty			
			LOT 2			
1	5	units	A4 Wi-Fi Duplex All-in-One Ink Tank Printer			
			Multi-functional device offering print, scan, and copy			
			Description:			
			Printing Technology: Ink tank system, designed for high-volume			
			printing at a low cost.			
			Duplex Printing: Automatic two-sided printing to save time and			
			reduce paper consumption.			
			Print Speed: Up to 10.5 images per minute (ipm) for black-and-white,			
			and up to 5.0 ipm for color prints.			
			Print Resolution: Delivers sharp and detailed output with a			
			maximum resolution of 4800 x 1200 dpi.			
			Ink Yield: Economical printing with a yield of up to 7,500 black			

pages and 6,000 color pages per refill, significantly reducing the cost per page.

Scanning Features: Scan Type: Flatbed color scanner for accurate scanning of documents. Scan Resolution: Optical resolution of 1200 x 2400 dpi, ideal for archiving documents and creating digital copies. Copying Features: Copying Capabilities: Offers standard copy functions with adjustment for density and number of copies, with reduction and enlargement from 25% to 400%. Connectivity: Wireless Connectivity: Supports Wi-Fi Direct for printing from mobile devices without needing a router. Mobile Printing Support: Compatible with popular mobile printing services such as Google Cloud Print and Apple AirPrint for seamless printing from smartphones and tablets. USB Interface: Includes USB 2.0 for direct connection to computers and external devices. Energy Efficiency: Power Consumption: Operates at 12W or less, with a 0.7W sleep mode for reduced power consumption. Voltage Compatibility: Supports AC 220-240V, 50/60 Hz for versatile usage in different regions. Environmental Compliance: Energy-Saving Design: Built to meet international energy-saving standards, reducing its environmental footprint. * 1 year warranty LOT 3 5 units **Desktop Computer Set** 1 11400 Processor Motherboard with On-Boarc Audio, Video, Lan, Parallel and PS2 Printer Ports 8GB DDR4 Team 512GB SSD 21.5" LCD Monitor ATX Power Supply w/ 700w PSU 500Watts AVR **USB Windows Enhanced Keyboard** USB Optical Mouse with Pad Webcam 1080P HD Wide-angle Video Conference Web Camera USB Plug amp Play Plus Pre-Installed Softwares * 1 year warranty PURPOSE: For San Carlos City Hospital. TOTAL

Name / Signature of Representatives

Company Name / Business Name & Address

Form & Amount

of Bid Security

Paper Handling: 100-sheet paper input capacity for regular printing and a variety of media sizes up to A4, including photo paper.

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 9-24-09-1714 DATE : September 24, 2024

PURPOSE: FOR SAN CARLOS CITY HOSPITAL.

OFFICE: CITY HOSPITAL

Lot 1

Lot 2 Lot 3

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., October 15, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

	Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
96,000.00	: 1,920.00	4,800.00
73,925.00	: 1,478.50	3,696.25
150,000.00	: 3,000.00	7,500.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank:
Provided, however, that it shall be confirmed or

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

Surety Bond callable upon

 c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

to issue such security.
d) Any combination of the foregoing : Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE