## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## INVITATION TO BID

PURCHASE REQUEST NO: 1-24-09-1772

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

TEM#	QTY.	UNIT		ARTICLES	U PRICE	TOTAL	
1 2	1500 1500	pcs pcs	3 x 6 inches Viny 4 x 8 inches Viny Note: See Attac		S		
1	PURPOSE	•	the City of Ordinances	stablishments and Passenger Vehicles ir San Carlos (Various Environmental ) for CY 2025 of the City Environment anagement Office, this city.	TOTAL		
Company Name / Business Name & Address Name / Signature of Representatives						Form & Amount	

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 1-24-09-1772 DATE: September 30, 2024

FOR BUSINESS ESTABLISHMENTS AND PASSENGER VEHICLES IN THE CITY OF SAN CARLOS PURPOSE:

(VARIOUS ENVIRONMENTAL ORDINANCES) FOR CY 2025 OF THE CITY ENVIRONMENT

MANAGEMENT OFFICE, THIS CITY.

OFFICE: CEMO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., October 29, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Surety Bond Bank Draft/Guarantee

(5% of ABC) (2% of ABC)

82,500.00 1,650.00 <mark>4,</mark>125.00

## **TERMS & CONDITIONS**

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City <mark>Treasure</mark>r o<mark>f San Carlo</mark>s City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank. c) Surety Bond callable upon

: Five percent (5%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**