

Republic of the Philippines  
 City of San Carlos  
 Negros Occidental

SHEET NO. 1

**INVITATION TO BID**

**PURCHASE REQUEST NO: 1-24-09-1780**

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Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
			<b>Delivery Term: 15 Working Days upon receipt of P.O.</b>		
1	10	serving	<b>Lot I Lunch ( Please see attached menu)</b>	_____	_____
1	57	pc	<b>Lot II Certificate Holder , 8.5 x 11 Material: Plastic</b>	_____	_____
1	4	unit	<b>Lot III Computer Laptop Processor: 4.0 GHZ 8 GB Display:14' LED 1920x1080 Storage: 512 GB SSD WLAN Slot, Bluetooth 5.0, Battery: Polymer Battery Interface: 1 x Combo Audio Jack 1 x Type - C 3.0 Type A 2 x USB 2.0 ; 1 x HDMI ; 1 x LAN</b>	_____	_____
1	3	unit	<b>Lot IV 65" Android TV Type: LED TV Resolution: Full HD Connectivity: 2x HDMI, 2x USB Built-in WI-Fi allows access to Internet Connection</b>	_____	_____
1	9	unit	<b>Lot V 55" Android TV Type: LED TV Resolution: Full HD Connectivity: 2x HDMI, 2x USB Built-in WI-Fi allows access to Internet Connection</b>	_____	_____
1	11	unit	<b>Lot VI Portable Speaker w/ Handle and Wheel Built-in Rechargeable Battery, Bluetooth Ready 2 USB Inputs; 2 Microphone Input Tuner FM, Audio In, Standing Type w/ Free Microphones</b>	_____	_____



**FOR SALE  
P5,000.00**

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 1-24-09-1780 **DATE** : September 30, 2024

**PURPOSE:** FOR USE DURING THE AWARDING CEREMONY OF THE " SAN CARLOS CITY SEARCH FOR SUSTAINABLE & ECO-FRIENDLY SCHOOL YEAR - X ( SY 2024-2025), ON DECEMBER 15, 2024, CITY ENVIRONMENT MANAGEMENT OFFICE, CEMO, THIS CITY.

**OFFICE :** CEMO

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS :** 1:30 P.M. , **October 29, 2024**

**PLACE :** BAC Secretariat Office/CMO Extension Office

		<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>		
				Cash/ Manager's Check (2% of ABC)	Surety Bond (5% of ABC)	
Lot 1	:	2,000.00	:	40.00	:	100.00
Lot 2	:	4,560.00	:	91.20	:	228.00
Lot 3	:	160,000.00	:	3,200.00	:	8,000.00
Lot 4	:	114,000.00	:	2,280.00	:	5,700.00
Lot 5	:	270,000.00	:	5,400.00	:	13,500.00
Lot 6	:	165,000.00	:	3,300.00	:	8,250.00
Lot 7	:	300,000.00	:	6,000.00	:	15,000.00
Lot 8	:	195,000.00	:	3,900.00	:	9,750.00
Lot 9	:	24,000.00	:	480.00	:	1,200.00
Lot 10	:	10,000.00	:	200.00	:	500.00

**PRE-BID CONFERENCE:** **October 17, 2024 at 8:30 AM, BAC Secretariat Office**

### TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued \_\_\_\_\_ : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.
  - Bank draft/guarantee or irrevocable letter of credit \_\_\_\_\_ : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
  - Surety Bond callable upon \_\_\_\_\_ : Five percent (5%) of the ABC (See above) demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.
  - Any combination of the foregoing \_\_\_\_\_ : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of \_\_\_\_\_ P5,000.00 ( per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

**ATTY. MA. CHAT H. DELIMA-CORDERO**  
City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE