

Republic of the Philippines  
 City of San Carlos  
 Negros Occidental

SHEET NO. 1

**INVITATION TO BID**

**PURCHASE REQUEST NO: 18-24-09-1646**

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
1	22	unit	<p><b>Delivery Term: 15 Working Days upon receipt of P.O.</b></p> <p><b>Garbage Motorcycle</b>                      Engine: 250 CC water cooled, 18 level                      Chasis Keel: 50 x 100                      Cleaning Box: 1.85 x 1.4 m                      Rear Axle: full floating, 0220                      Steel Board: 5+2                      Shock Absorber: 09 type                      Tire: 5.00 -12 double rear tire                      Equipment : Battery 12 V 28ah; w/ hydraulic system                      w/ T-shed, electric wiper                      Others: Lifting -jack , tire wrench, tools, etc.                      Inclusive Terms:                      Fully Painted w/ lettering &amp; City Logo                      1 year warranty or 30,000 kms whichever comes first                      LTO Registration ( 1 year) w/ Comprehensive Insurance included                      1 year- warranty for engine, transmission &amp; differential including oil, oil-filter and labor for change oil for the first 1,000 km and 2nd 1,000 km                      Including Preventive Maintenance Servicing and Standard Set of Tools                      Inclusive of Seminar &amp; Training for the Unit's Operation and Maintenance                      FOB - San Carlos City, Negros Occidental                      Availability of Spareparts at Service Center w/in Negros Island</p> <p><b>Additional Documentary Requirements to be submitted during bidding:</b></p> <ol style="list-style-type: none"> <li>1. Net Financial Contracting Capacity ( NFCC) based on the data submitted to the BIR thru its EFPS or Committed line of Credit (CLCC) from a Universal or Commercial Bank</li> <li>2. Duly Notarized Statement of all On-going Government &amp; Private Contracts</li> <li>3. Duly Notarized Statement of :                             <ol style="list-style-type: none"> <li>a. At least one (1) Completed Similar Contracts (Government or Private) for the last six ( 6) years</li> <li>b. Single Largest Completed Contract ( SLCC) at least 50% of the total ABC</li> </ol> </li> </ol>		
PURPOSE:			For use of the City Environment Management Office, CEMO, this city.	TOTAL	

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount of Bid Security

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 18-24-09-1646 **DATE** : September 16, 2024

**PURPOSE:** FOR USE OF THE CITY ENVIRONMENT MANAGEMENT OFFICE, CEMO, THIS CITY.

**OFFICE :** CEMO

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS :** 1:30 P.M. , **October 29, 2024**

**PLACE :** BAC Secretariat Office/CMO Extension Office

**AMOUNT OF CONTRACT**

**BID SECURITY**

	Cash/ Manager's Check (2% of ABC)	Surety Bond (5% of ABC)
:	6,600,000.00 :	132,000.00 : 330,000.00

**PRE-BID CONFERENCE:** **October 17, 2024 at 8:30 AM, BAC Secretariat Office**

### TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P10,000.00 ( per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**SGD**

**ATTY. MA. CHAT H. DELIMA-CORDERO**  
City Gov't Dept. Head I-OHRM / BAC Chairman  
**BIDS & AWARDS COMMITTEE**