Republic of the Philippines

City of San Carlos

Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-10-1872

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

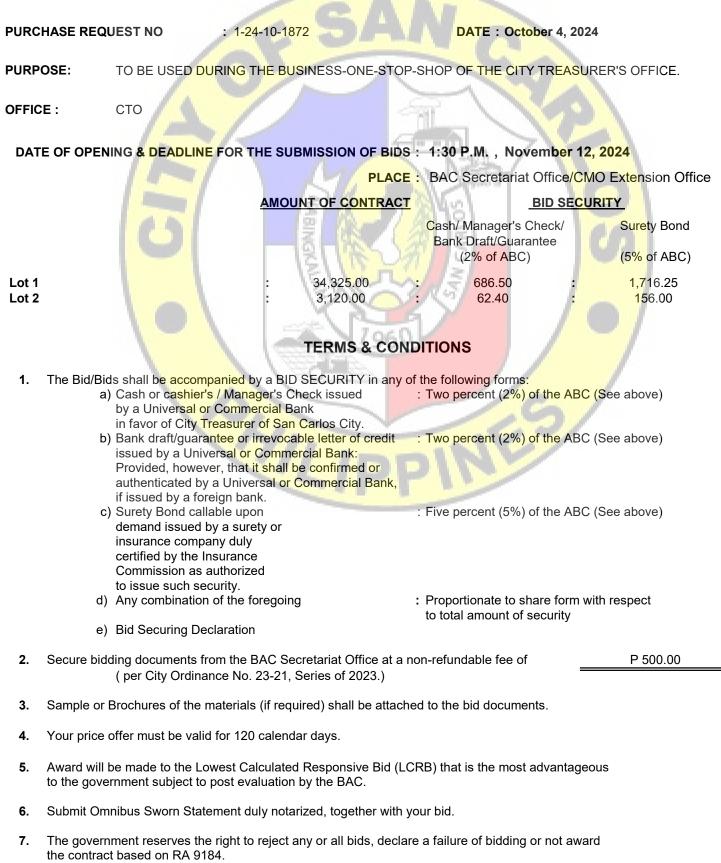
| ITEM # | QTY. | UNIT | ARTICLES | U PRICE | TOTAL |
|--|--------------------------------|--------|---|-----------|-------|
| Delivery Term: (All Lots) 15 Working Days upon receipt of P.O. | | | | | |
| | LOT I : COMMON OFFICE SUPPLIES | | | | |
| 1 | 50 | piece | US Bond Paper, Sub. 20, 8.5" x 11 🚽 🛒 🚃 | 6 7 1 | |
| 2 | 50 | piece | US Bond Paper, Sub <mark>. 20, 8.5" x 13</mark> | | |
| 3 | 75 | piece | Correction Tape (8m, good quality) | | |
| 4 | 30 | roll | Adding Machine Tape | | |
| 5 | 75 | piece | Ballpen, Fine Point, Black (excellent performance) | | |
| 6 | 20 | box | Vinyl Coated Paper Clip, Size: 33mm | | |
| | | 1 | 1,300 | Sub-Total | |
| | | 1 | LOT II : COMMON JANITORIAL SUPPLIES | | |
| 1 | 75 | roll | Toilet Paper, 3 ply, good quality | | |
| 2 | 24 | bottle | Isopropyl Alcohol 70% Solution, Hypoallergenic, 500mL | | |
| | | | <mark>x-x-x-x-x-x-x</mark> -x-x-x-x-x-x-x-x-x-x-x-x- | | |
| PURPOSE: | | ≣: | To be used during the BUSINESS-ONE-STOP-SHOP or | f TOTAL | |
| the City Treasurer's Office. | | | | | |
| | | | | | |
| | | | X SIPPINZ | | |

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount of Bid Security

INSTRUCTION TO BIDDERS



8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE