Republic of the Philippines

City of San Carlos

Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-10-1872

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

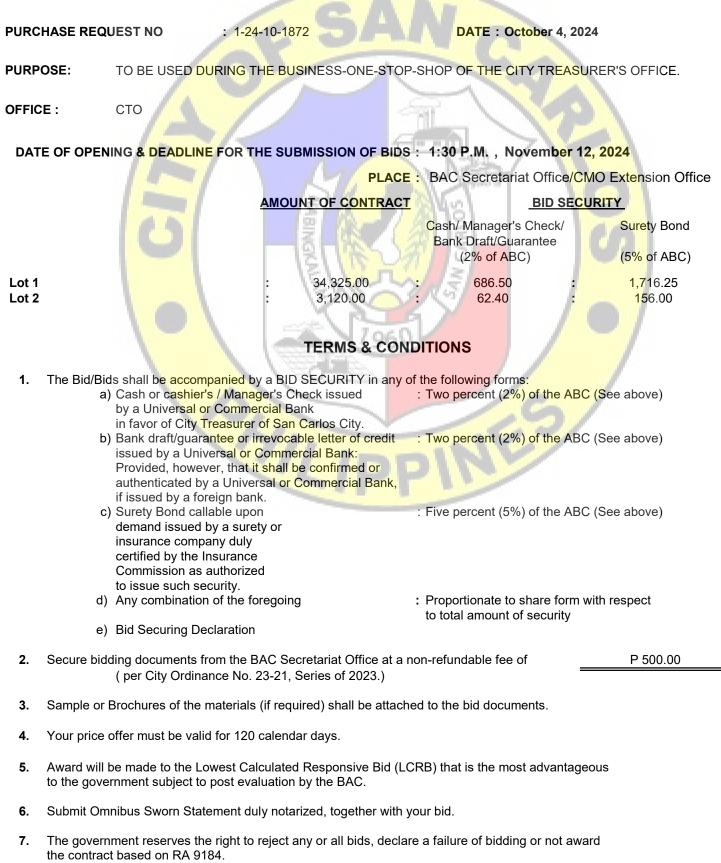
ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
	LOT I : COMMON OFFICE SUPPLIES				
1	50	piece	US Bond Paper, Sub. 20, 8.5" x 11 🚽 🛒 🚃	6 7 1	
2	50	piece	US Bond Paper, Sub <mark>. 20, 8.5" x 13</mark>		
3	75	piece	Correction Tape (8m, good quality)		
4	30	roll	Adding Machine Tape		
5	75	piece	Ballpen, Fine Point, Black (excellent performance)		
6	20	box	Vinyl Coated Paper Clip, Size: 33mm		
		1	1,300	Sub-Total	
		1	LOT II : COMMON JANITORIAL SUPPLIES		
1	75	roll	Toilet Paper, 3 ply, good quality		
2	24	bottle	Isopropyl Alcohol 70% Solution, Hypoallergenic, 500mL		
			<mark>x-x-x-x-x-x-x</mark> -x-x-x-x-x-x-x-x-x-x-x-x-		
PURPOSE:		≣:	To be used during the BUSINESS-ONE-STOP-SHOP or	f TOTAL	
the City Treasurer's Office.					
			X SIPPINZ		

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount of Bid Security

INSTRUCTION TO BIDDERS



8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE