## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## INVITATION TO BID

PURCHASE REQUEST NO: 1-24-10-1944

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

TEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
		631	LOTI	100	
1	1	kit	Campolas plus kit		
			(good for 100 patients, adult & pedia) details of the kit attach	ned	
			15/1/201/5	1 1	
			LOT II		
1	10	ampule	Epinephrine (Adrenaline) 1 mg/ml, 1ml solution for ampule		
2	800	capsule	Tranexamic Acid 500 mg. capsule		
3	9	ampule	Diphenhydramine 50 mg/ml, 1 ml solution for injection ampule		
4	230	tablet	Diclofenac 50 mg. Tablet		
5	200	tablet	Colchicine 500 mcg tablet		
6	400	tablet	Metronidazole 500 mg. Tablet		
7	400	caps <mark>ule</mark>	Omeprazole 20 mg capsule		
8 9	330 350	tablet sachet	Aciclovir 400 mg tablet Acetylcysteine 200 mg Oral Powder sachet		
9 10	130	tablet	Azithromycin 500 mg. Tablet		
11	50	tablet	Cetirizine 10 mg. tablet		
12	5	box	Zinc Oxide + Calamine (Calmoceptine) Topical Ointment, 20's		
12	O	БОХ	NOTATION:	Sub-Total	
			Must submit latest CPR of each product issued by	3 6.5 1 3 16.1	
			FDA during bidding.		
			2. Supplier should be a CGMP Holder during bidding.		
			3. Must submit samples of each product during bidding.		
			4. Expiration at least two (2) years from date of delivery.		
			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-		
PURPOSE:		E:	For use in connection with City Epidemiology and	TOTAL	
			Surveillance (CY 2024).		
Cor	nnany Nam	e / Business Na	me & Address Name / Signature of Representatives	Form 8. /	Amount
Company Name / Business Name & Address Name / Signature of Representatives				Form & Amount of Bid Security	

Surety Bond

**75**0.00

3,249.56

## INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-10-1944 DATE : October 7, 2024

PURPOSE: FOR USE IN CONNECTION WITH CITY EPIDEMIOLOGY AND SURVEILLANCE (CY 2024).

OFFICE: CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., November 12, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

15,000.00

64,991.10

BID SECURITY

Cash/ Manager's Check/ Bank Draft/Guarantee

300.00

1,299.82

(2% of ABC) (5% of ABC)

Lot 1 :

**TERMS & CONDITIONS** 

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank

: Two percent (2%) of the ABC (See above)

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in favor of City Treasurer of San Carlos City.
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank:
Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

: Five percent (5%) of the ABC (See above)

 c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- **6.** Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE