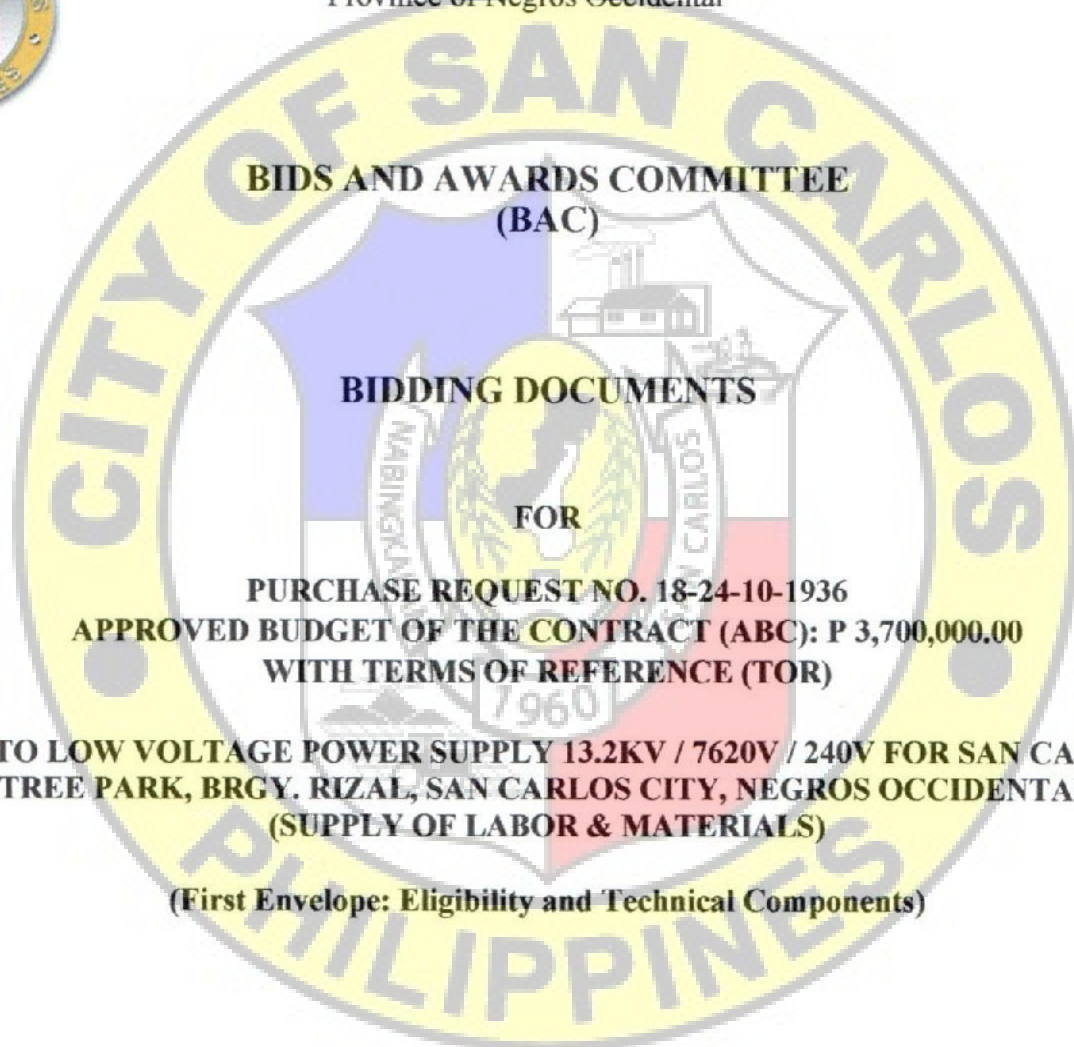




Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental



**BIDS AND AWARDS COMMITTEE  
(BAC)**

**BIDDING DOCUMENTS**

**FOR**

**PURCHASE REQUEST NO. 18-24-10-1936  
APPROVED BUDGET OF THE CONTRACT (ABC): P 3,700,000.00  
WITH TERMS OF REFERENCE (TOR)**

**MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY  
TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL  
(SUPPLY OF LABOR & MATERIALS)**

**(First Envelope: Eligibility and Technical Components)**

SUBMITTED BY : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
EMAIL AD : \_\_\_\_\_

\_\_\_\_\_  
DATE OF SUBMISSION

## INSTRUCTIONS TO BIDDERS

1. Please submit sets of documents completely in two separate envelopes:  
The *First Envelope (Original, Copy 1 and Copy 2)* containing Eligibility and Technical documents  
The *Second Envelope (Original, Copy 1 and Copy 2)* containing Financial documents.
2. Check that all annexes are in accordance with the prescribed format and submit in chronological order.  
Non-compliance is ground for disqualification.
3. Submit your completed bid documents on or before the time of the opening of bids mentioned below.
4. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.

### SCHEDULES

Schedule/Place of Pre bid Conference

November 7, 2024 @ 8:30 A.M  
BAC Secretarial Office  
2F City Hall Building

Schedule/Place of Bid Opening

November 19, 2024 @ 1:30 A.M  
BAC Secretarial Office  
2F City Hall Building

Nonrefundable fee of Bidding Documents = ₱5,000.00

**Bid and Awards Committee  
City of San Carlos**



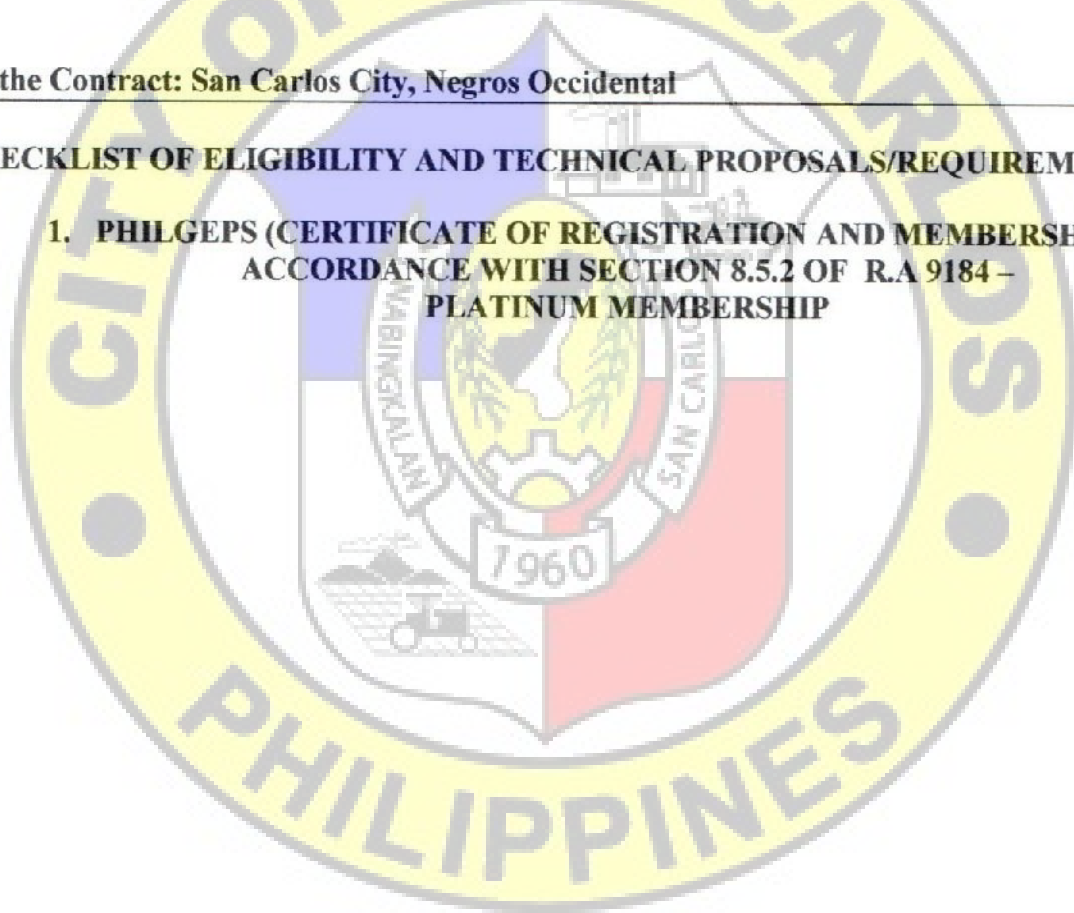
Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental

**Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL (SUPPLY OF LABOR & MATERIALS)**

Location of the Contract: San Carlos City, Negros Occidental

**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

- 1. PHILGEPS (CERTIFICATE OF REGISTRATION AND MEMBERSHIP IN ACCORDANCE WITH SECTION 8.5.2 OF R.A 9184 – PLATINUM MEMBERSHIP**



Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental

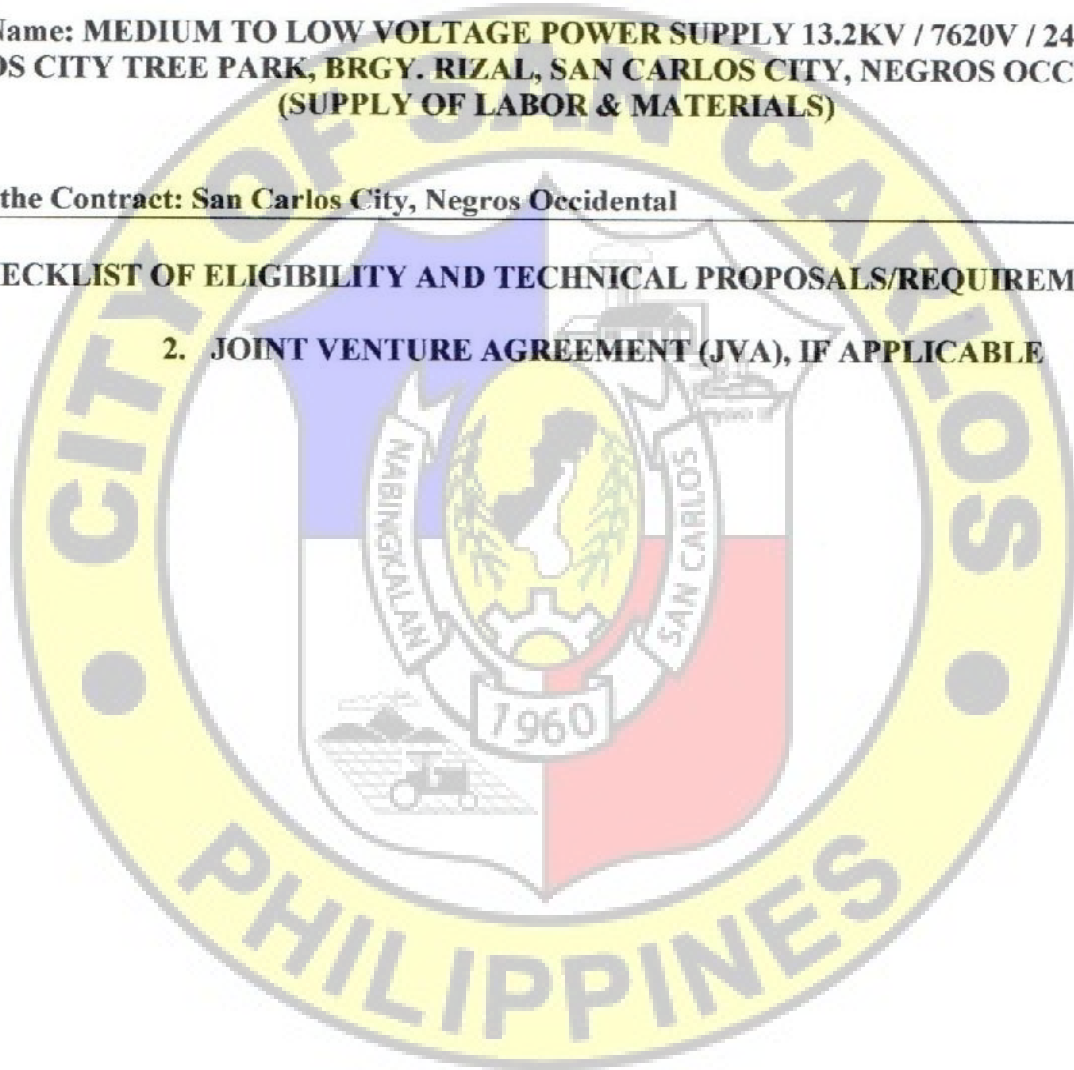
**Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL (SUPPLY OF LABOR & MATERIALS)**

**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**2. JOINT VENTURE AGREEMENT (JVA), IF APPLICABLE**



**Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental**

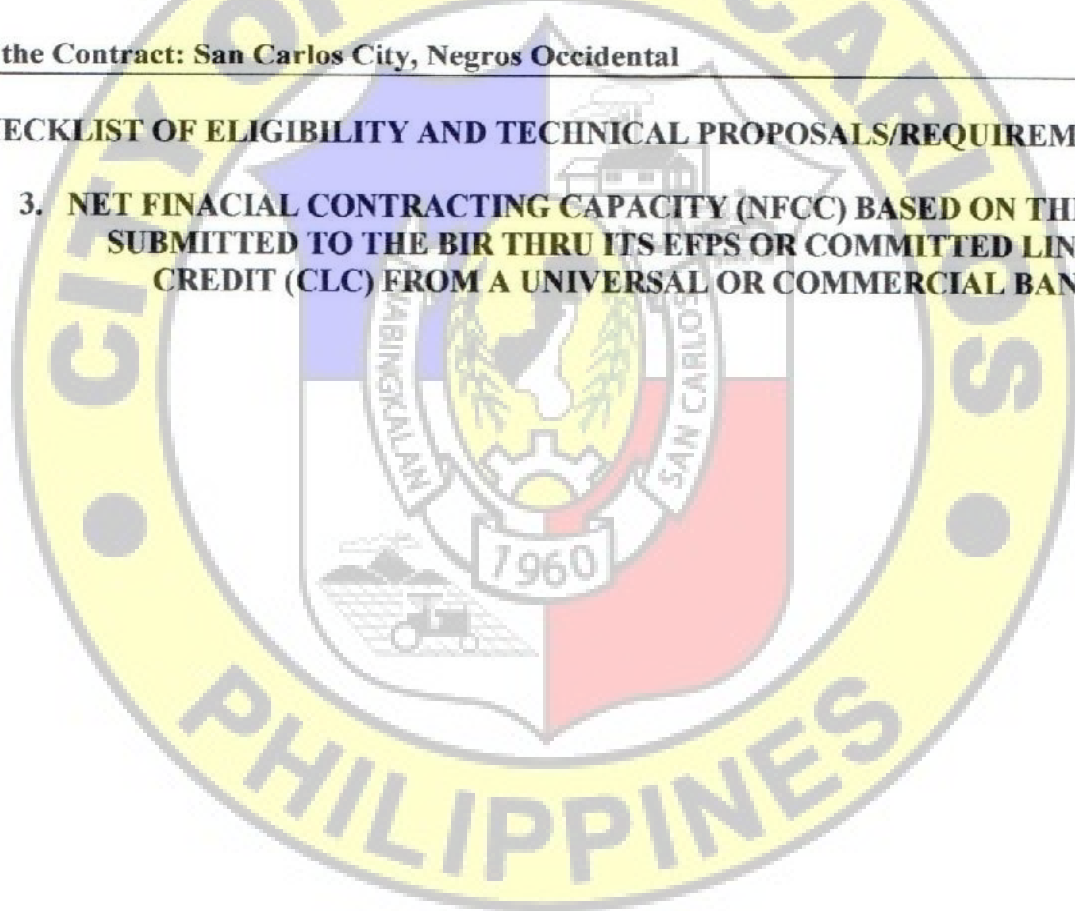
**Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL (SUPPLY OF LABOR & MATERIALS)**

**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

- 3. NET FINANCIAL CONTRACTING CAPACITY (NFCC) BASED ON THE DATA SUBMITTED TO THE BIR THRU ITS EFPS OR COMMITTED LINE OF CREDIT (CLC) FROM A UNIVERSAL OR COMMERCIAL BANK**



**Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental**

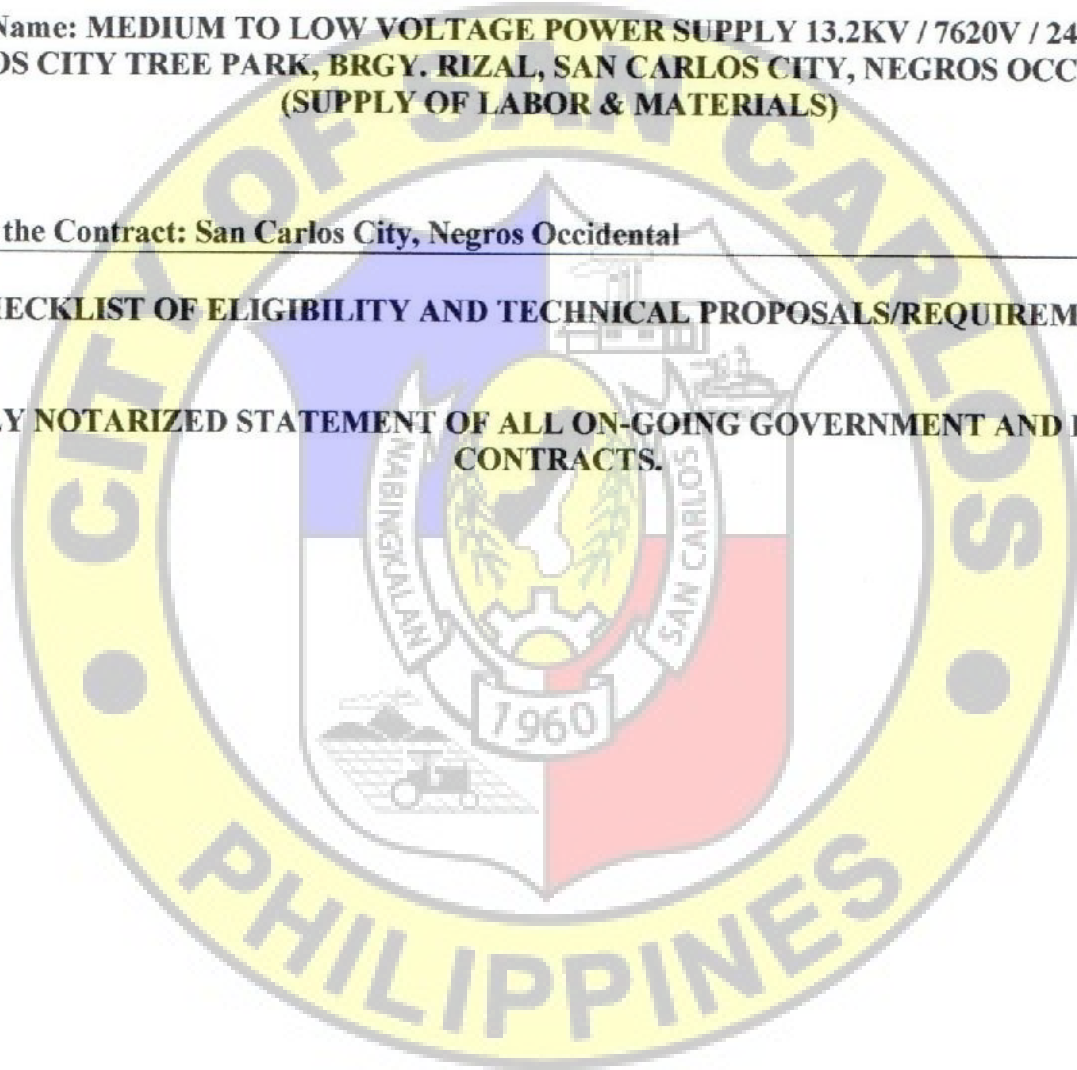
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**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**4. DULY NOTARIZED STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS.**



**Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental**

**Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL**

**Location of the Contract: San Carlos City, Negros Occidental**

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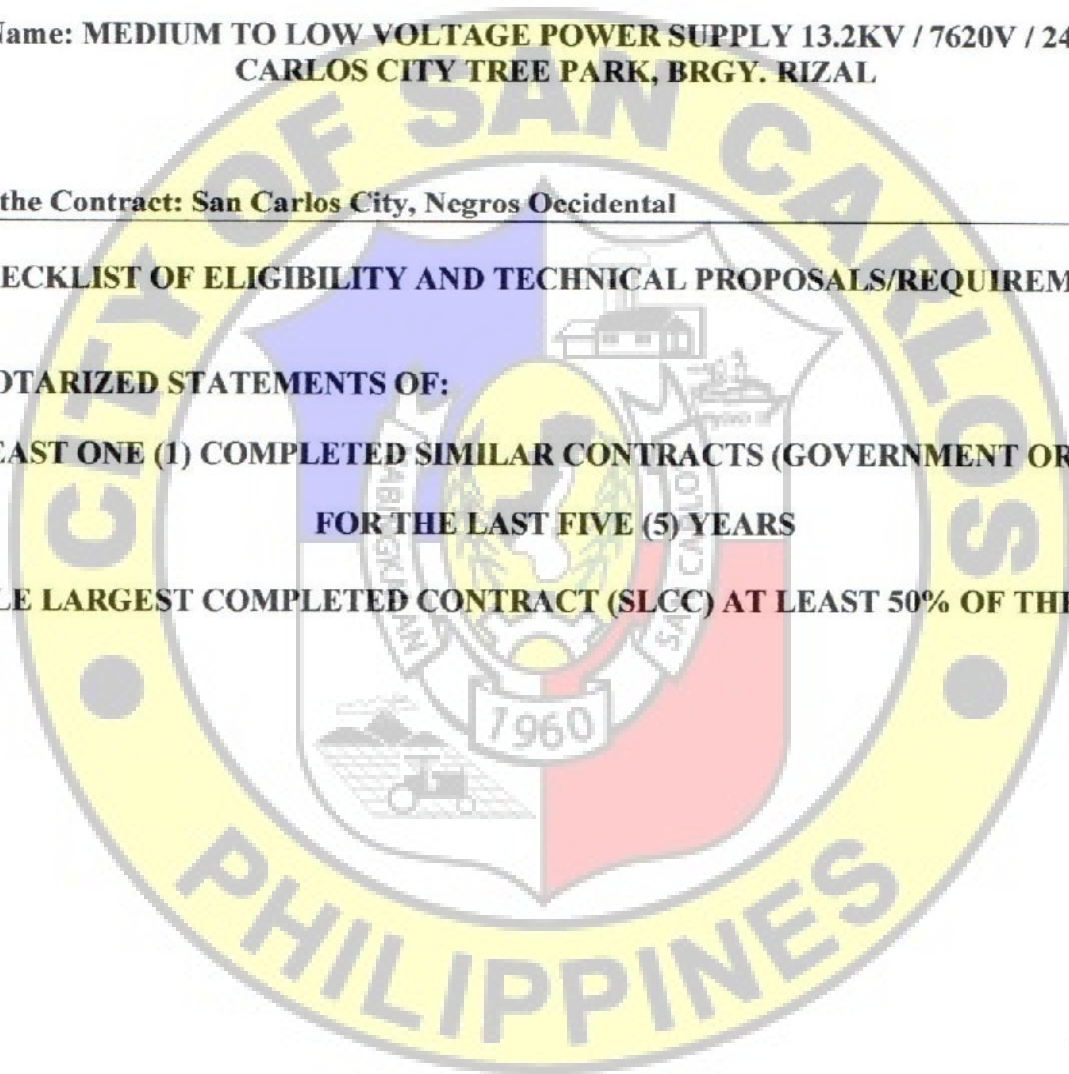
**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**5. DULY NOTARIZED STATEMENTS OF:**

**A. AT LEAST ONE (1) COMPLETED SIMILAR CONTRACTS (GOVERNMENT OR PRIVATE)**

**FOR THE LAST FIVE (5) YEARS**

**B. SINGLE LARGEST COMPLETED CONTRACT (SLCC) AT LEAST 50% OF THE ABC**





Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental

Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL (SUPPLY OF LABOR & MATERIALS)

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

6. PROJECT REQUIREMENTS

- Organizational Chart for the Contract to be Bid
- List of Contractor's Personnel (**Registered Electrical Engineer, Skilled Laborer, Manual Laborer**), to be assigned to the contract to be bid, with their complete qualification and experience data
- Duly notarized Affidavit of Site Inspection (Please see attached Form)

Name of the Procuring Entity

Contract Reference Number

Name of the Contract

Location of the Contract

Standard Form Number: SF-INR-51

Revised on: August 11, 2004

AFFIDAVIT OF SITE INSPECTION

I, (Representative of the Bidder), of legal age, civil status, Filipino and residing at (Address of the Representative), under oath, hereby depose and say:

1. That I am the (Position of the Bidder) of the (Name of the Bidder), with office at (Address of the Bidder);

2. That I have inspected the site for (Name of Contract), located at (Location of the Contract);

3. That I am making this statement as part of the requirement for the Technical Proposal of the (Name of the Bidder) for (Name of the Contract).

IN FAITH WHEREOF, I hereby affix my signature this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
AFFIANT

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, affiant exhibiting to me his/ her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
(Notary Public)

Until \_\_\_\_\_

PTR No. \_\_\_\_\_

Date \_\_\_\_\_

Place \_\_\_\_\_

TIN \_\_\_\_\_

Document No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental

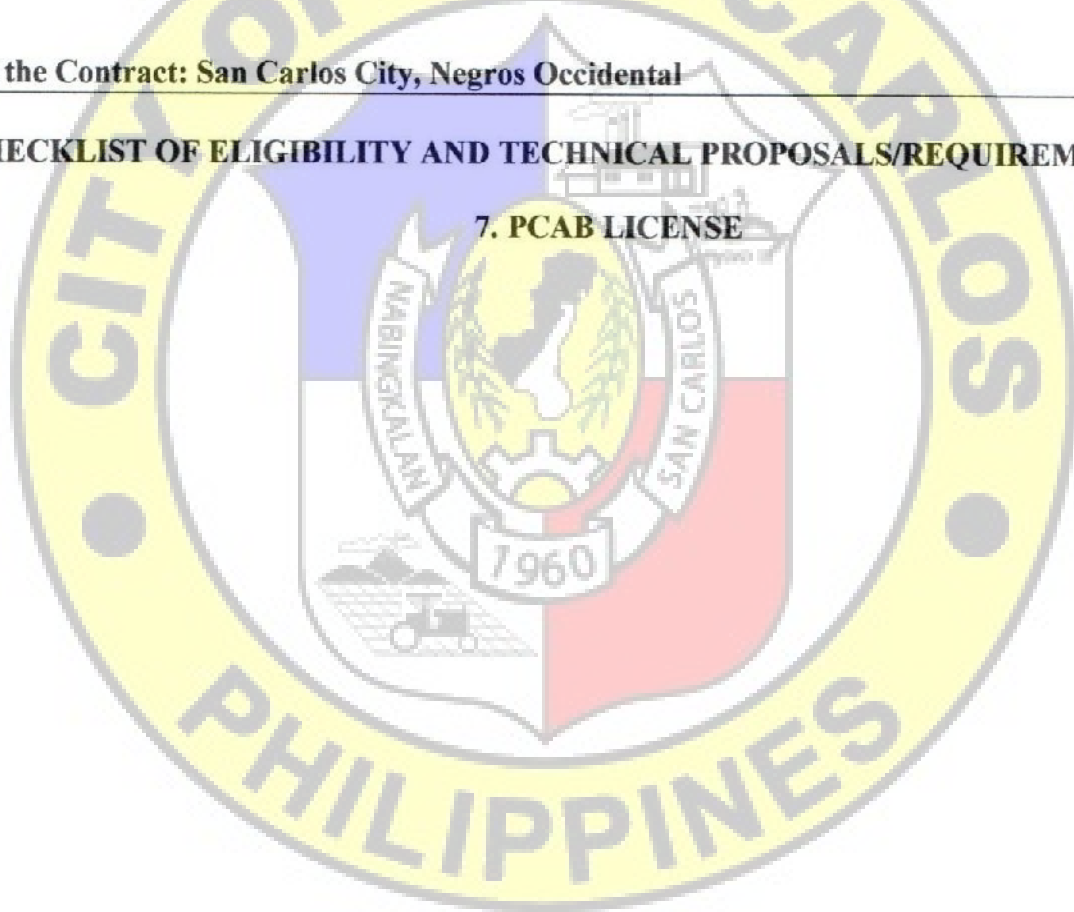
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**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**7. PCAB LICENSE**



Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental

Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL (SUPPLY OF LABOR & MATERIALS)

Location of the Contract: San Carlos City, Negros Occidental

**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**8. BID SECURITY IN ANY OF THE FOLLOWING FORMS:**

- a. Cash or Cashier's Check or Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City (Two percent (2%) of the ABC)
- b. Bank draft/ guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank ; provided , however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank, (Two percent (2%) of the ABC)
- c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance commission as authorized to issue such authority;(Five percent (5%) of the ABC)
- d. Any combination of the foregoing (Proportionate to share form with respect to total amount of security)
- e. Bid Securing Declaration

REPUBLIC OF THE PHILIPPINES)  
CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S.

**BID SECURING DECLARATION**

**Project Identification No. / Purchase Request (PR) No. : 18-24-10-1936**

To: *[Insert name and address of the Procuring Entity]*

I/ We, the undersigned, declare that:

1. I/ We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/ We accept that: (a) I/ We will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and 9b) I/ We will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Section 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/ We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/ We are declared ineligible or post- disqualified upon receipt of your notice to such effect, and (i) I/ We failed to timely file a request for reconsideration or (ii) I/ We filed a waiver to avail of said right; and
  - c. I am/ We are declared the bidder with the Lowest Calculated Responsive Bid, and I/ We have furnished the performance security and signed the Contract.

IN WITNESS THEREOF, I/ We have hereunto set my/ our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*  
*[ Insert signatory's legal capacity]*

Affiant

**[ Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

**Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental**

**Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL (SUPPLY OF LABOR & MATERIALS)**

**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**9. OMNIBUS SWORN STATEMENT IN ACCORDANCE WITH SEC. 25.3**

**Purchase Request (PR) No. 18-24-10-1936**

REPUBLIC OF THE PHILIPPINES )  
CITY OF SAN CARLOS, NEGROS OCCIDENTAL ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

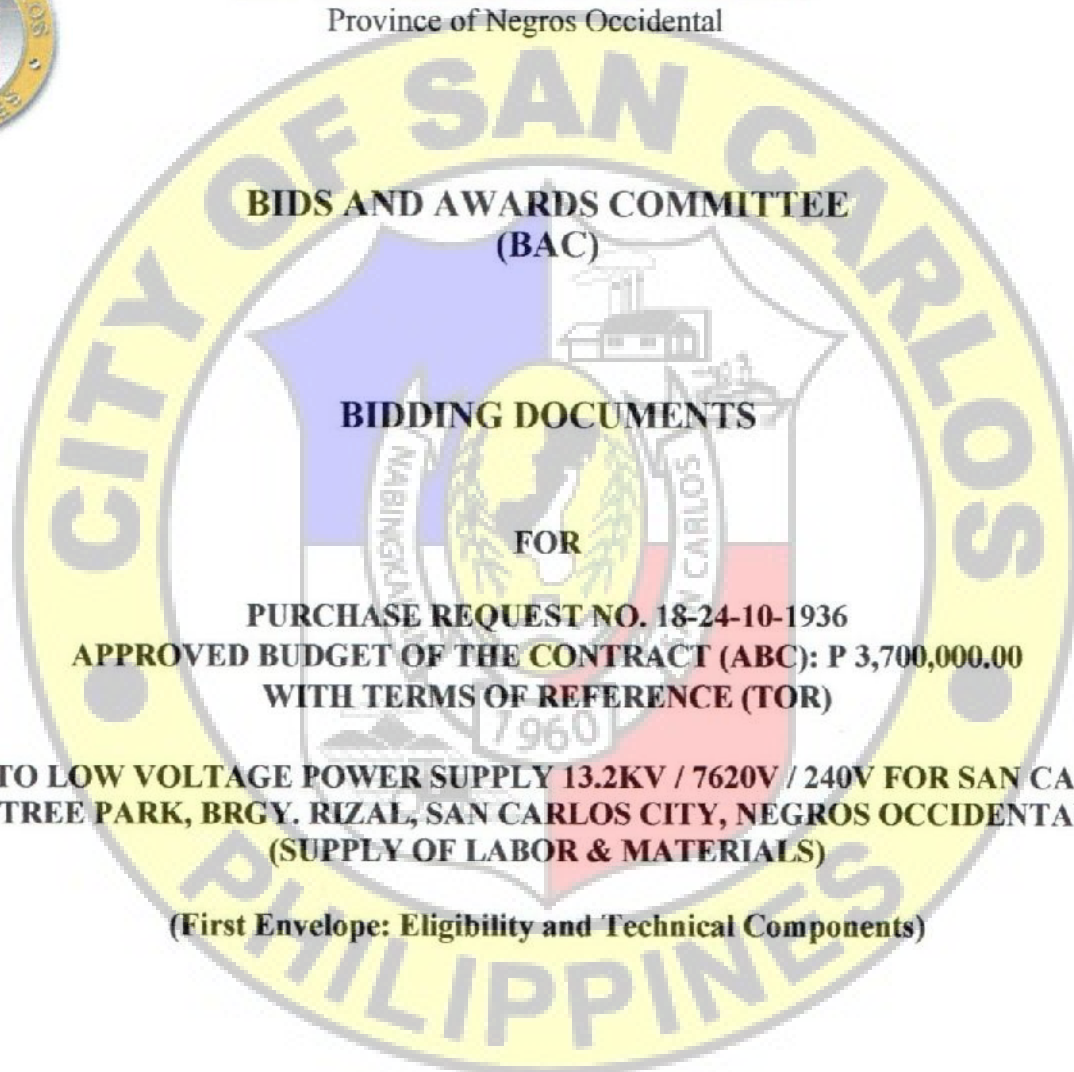
Affiant

**[Jurat]**

[Format shall be based on the latest Rules on Notarial Practice]



Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental



**BIDS AND AWARDS COMMITTEE  
(BAC)**

**BIDDING DOCUMENTS**

**FOR**

**PURCHASE REQUEST NO. 18-24-10-1936  
APPROVED BUDGET OF THE CONTRACT (ABC): P 3,700,000.00  
WITH TERMS OF REFERENCE (TOR)**

**MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY  
TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL  
(SUPPLY OF LABOR & MATERIALS)**

**(First Envelope: Eligibility and Technical Components)**

SUBMITTED BY : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
EMAIL AD : \_\_\_\_\_

\_\_\_\_\_  
DATE OF SUBMISSION

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The Second Envelope (Original, Copy 1 and Copy 2) containing Financial Documents.
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**BAC Secretarial Office**  
**2F City Hall Building**

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**November 19, 2024 @ 1:30 A.M**  
**BAC Secretarial Office**  
**2F City Hall Building**

**Nonrefundable fee of Bidding Documents = ₱5,000.00**

**Bid and Awards Committee**  
**City of San Carlos**





Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental

Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL (SUPPLY OF LABOR & MATERIALS)

Location of the Contract: San Carlos City, Negros Occidental

1. DULY SIGNED FORM OF BID

Project Identification / Purchase Request No. : 18-24-10-1936

Date : \_\_\_\_\_

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: [insert name of contract];
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: [insert information];
- d. The discounts offered and the methodology for their application are: [insert information];
- e. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of [insert percentage amount] percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

**Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental**

**Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL (SUPPLY OF LABOR & MATERIALS)**

**Location of the Contract: San Carlos City, Negros Occidental**

**PURCHASE REQUEST NO. 18-24-10-1936**

**2. DULY SIGNED BID PRICE IN THE BILL OF QUANTITIES (BOQ)**

<b>BILL OF QUANTITIES</b>					
(Columns (1), (2) and (3) are to be filled up by the Procuring Entity)			(Columns (4) and (5) are to be filled up by the Bidder)		
Description (1)	Unit (2)	Quantity (3)	Unit Price (Pesos) (4)	Amount (Pesos) (5)	
I Mobilization/Demobilization	Lot	1	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____	
II Electrical Works	Lin.m.	305	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____	
III Wires and Cables	Lin.m.	305	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____	
IV Power Metering	Lot	1	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____	
V Civil Works	Lot	1	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____	
VI Digging Equipment and Safety	Lot	1	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____	
<b>TOTAL BID COST</b>				In words: PHP _____ _____ _____	
				In figures: PHP _____ _____ _____	

Submitted by:

\_\_\_\_\_  
Name of the Representative of the Bidder

Date: \_\_\_\_\_

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of the Bidder Company

Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental

**Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL (SUPPLY OF LABOR & MATERIALS)**

**Location of the Contract: San Carlos City, Negros Occidental**

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**3. DULY SIGNED DETAILED ESTIMATES**



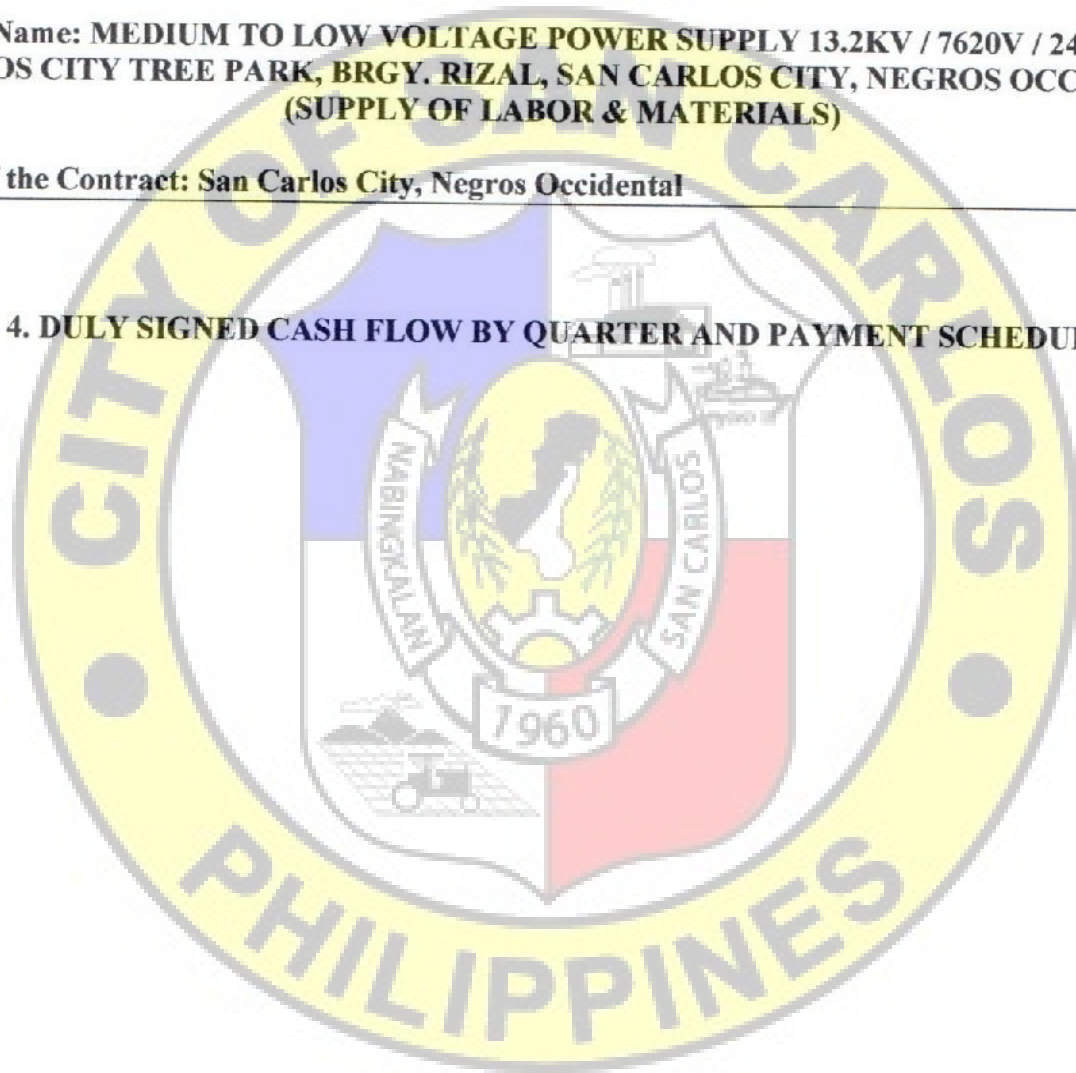
**Republic of the Philippines  
City Government of San Carlos  
Province of Negros Occidental**

**Contract Name: MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL, SAN CARLOS CITY, NEGROS OCCIDENTAL (SUPPLY OF LABOR & MATERIALS)**

**Location of the Contract: San Carlos City, Negros Occidental**

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**4. DULY SIGNED CASH FLOW BY QUARTER AND PAYMENT SCHEDULE**



**APPROVAL PAGE**

**MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL**

**(P 3,700,000.00)**

**TERMS OF REFERENCE**

City of San Carlos  
Province of Negros Occidental

Prepared by:

**John Lear C. Virtucio**  
Engineer I

Reviewed by:

**Rexter E. Nemenzo**  
City Engineer

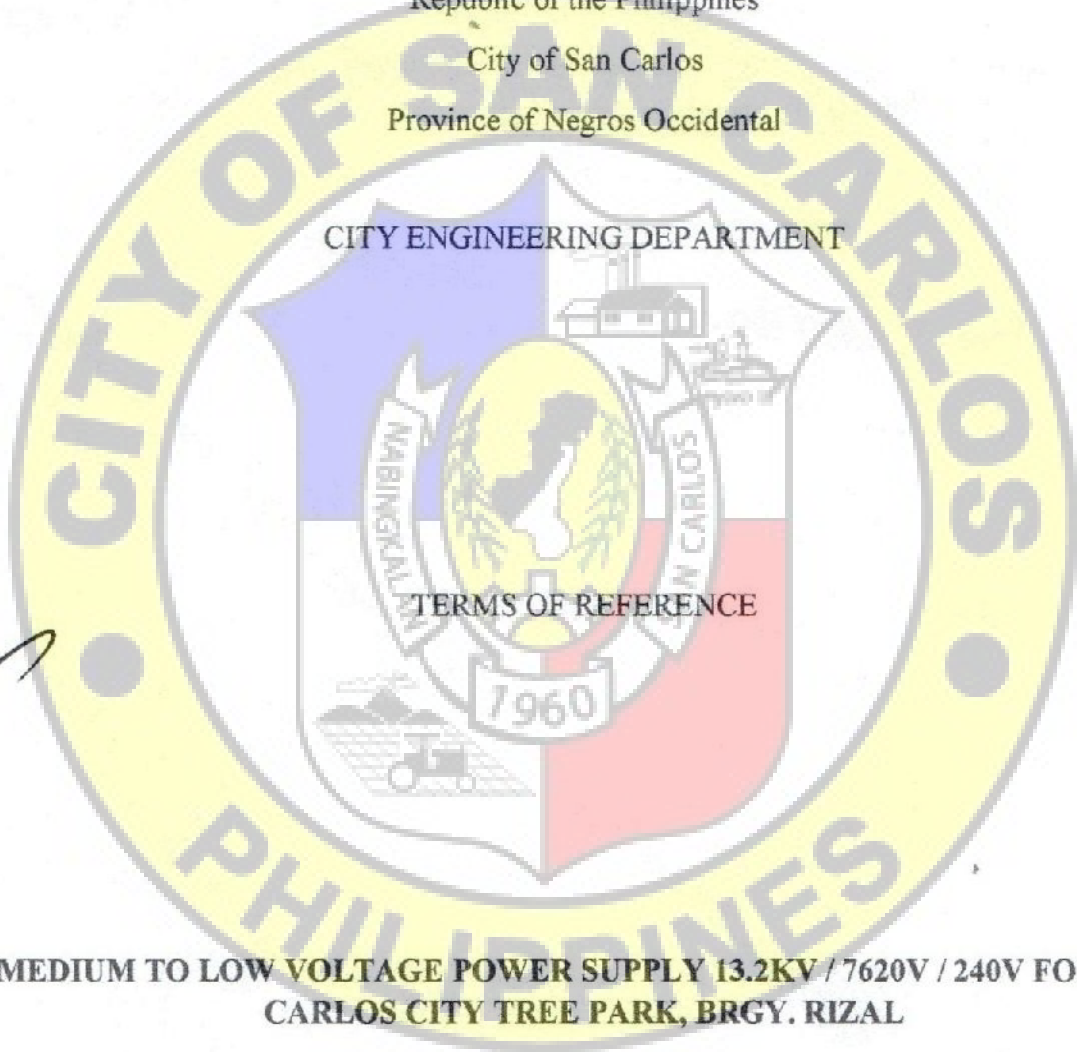
Approved by:

**Renato Y. Gustilo**  
City Mayor

Republic of the Philippines

City of San Carlos

Province of Negros Occidental



**MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK, BRGY. RIZAL**

**(P 3,700,000.00)**

*[Handwritten signature]*

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## A. Background

The Tree Park, nestled in the mountainous region, is a natural sanctuary that attracts tourists seeking a serene and eco-friendly escape. However, the current lack of a reliable electricity supply limits the potential for enhancing visitor experiences, ensuring safety, and supporting sustainable park operations. This project aims to design and implement an electrification system that aligns with the park's commitment to preserving the natural environment while boosting tourism and providing essential security infrastructure.

## B. General Objectives

- To provide a sustainable and eco-friendly electricity supply that enhances the overall visitor experience in the Tree Park.
- To ensure the safety and security of visitors and staff through the installation of reliable lighting and surveillance systems.
- To support the park's operations and maintenance needs while minimizing environmental impact.
- To promote eco-tourism by integrating renewable energy solutions that align with the park's conservation goals.

## C. The Bidder / Contractor

The Bidder is required to have the following qualifications:

1. The bidder/contractor should have an experience in 3Phase 240V electrical installations.
2. The bidder/contractor should have an experience in the erection of utility Electrical Poles with minimum coverage of 500 meters with medium to low voltage power lines.
3. The Bidder should have an experience in stringing of cables and provision of standard materials for insulation, guy wires and support for power lines.
4. The bidder/ contractors shall provide safety tools, equipment, and personnel before and after the project.
5. The Contractor must have a qualified Electrical Engineer / Supervisor and must be available at site during working hours to ensure proper execution and supervision of work.
6. The bidder/supplier is preferably within Visayas area in order for the end-user to easily communicate in case of future concerns regarding the project.



**D. The Requirements**

➤ **Scope of Works**

The scope described and included in this project is for the supply of labor and materials. Moreover, all equipment and materials shall conform to the end user for quality assurance.

**a. Mobilization and Demobilization**

- Mobilization includes all the preparatory work and operations necessary for the movement of materials, personnel, equipment, supplies to the project site. Demobilization includes the winding down, cleaning and clearing, removing of equipment, personnel and supplies from the construction site after completion.

**b. Electrical Works**

- Installation of Cross Arm to the Electrical Poles, Grounding and Anchor assembly.  
- Laying of Single Loop Guy Wire with Pintype insulator, disc insulator / insulator suspension, strain and end clamp, ring / ball type machine, U-Clamp, Fuse link, Hot Clamp, Fuse Cut out, and Lightning Arrester.

**c. Wires and Cables**

- Laying of 2.0mm<sup>2</sup> TW Solid Wire (Thermoplastic, Water resistant wire)  
- Laying of 50mm<sup>2</sup> ACSR Cable (Aluminum-Conductor Steel-Reinforced cable)

**d. Power Metering**

-the winning bidder shall shoulder the expenses for all materials, wiring devices, testing and calibration fees for the materials needed for power metering. Utilities company (NONECO) is the sole company to install the Power Metering works

**e. Civil Works**

- involves Cutting works and welding works.

**f. Digging Equipment and Safety**

- Digging of foundation for the erection of Electrical Poles  
- Wire Tensioning Equipments.  
- Provide safety tools, personnel and equipment

➤ **General Requirements**

- a. Construction safety protocols should be observed at all times during the duration of the project.
- b. All plans shall be supplied by the end-user.
- c. If there are any revisions as to original plan will require the winning bidder to submit as-built plans at no cost to the end user.

**E. Materials Specifications**

**A. ELECTRICAL WORKS**

Cross Arm 13.2KV 3 Phase 3 x 4 x 10 4mm HDg  
Cross Arm 1.2KV 3 Phase 3 x 4 x 10 4mm HDg  
Grounding Assembly  
Anchor Assembly  
13.2 Single Loop Guy Wrapped 1/2 Ø  
Pin Type Insulator Umbrella Type 8"  
Disc Insulator / Insulator Suspension  
Strain Clamp / End Clamp  
Secondary Rack with Spool Insulator  
Ring / Ball Type Machine 5/8 x 12  
Ring / Ball Type Machine 5/8 x 10  
Ring / Ball Type Machine 3/8 x 4 - 1/2  
U Clamp with Lock  
Fuse Link 10A  
Hot Line Clamp 1010A  
Fuse Cut Out 100A  
Lightning Arrester 11KV  
Washer 2 x 3 / 16.3 / 16 Hole  
Brace Metal 60"  
Stirrups

**B. WIRES AND CABLES**

2.0mm<sup>2</sup> TW Solid Wire  
50mm<sup>2</sup> ACSR Cable

**C. POWER METERING**

kWHR-M #P 4 Wire 120V @ 80V w/ Battery Switch  
Current Transformer 200:5 Ratio Including Current  
Transformer Box NEMA 3R  
Meter Box 13 Jaw 3 Phase  
Fuse Link 10A  
Hot Line Clamp 100A  
Fuse Cut Out 100A  
Lightning Arrester 11kV  
Stirrups

**D. CIVIL WORKS**

Butane  
Torch  
G.I Tie Wire #16  
Welding Rod #6013  
Cutting Disc  
Hacksaw Blade  
PVC Solvent 200cc

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**F. Delivery / Completion**

Completion shall be within 120 Workingr days

**G. Man Power Requirement**

Manpower for the project shall be at least of the following;

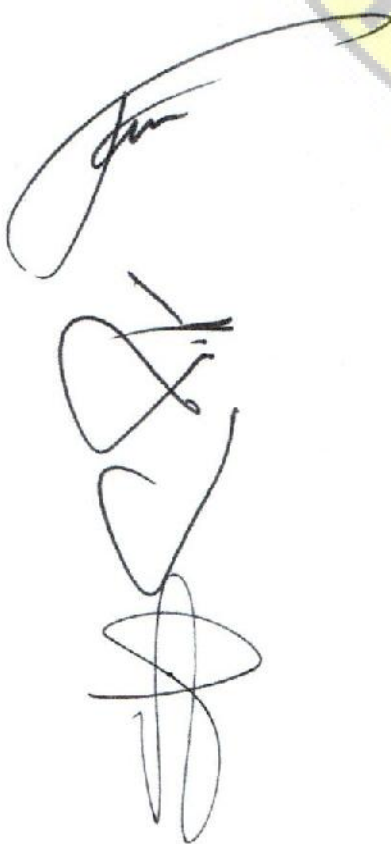
- a. One Registered Electrical Engineer
- b. Skilled Laborers
- c. Manual Laborers

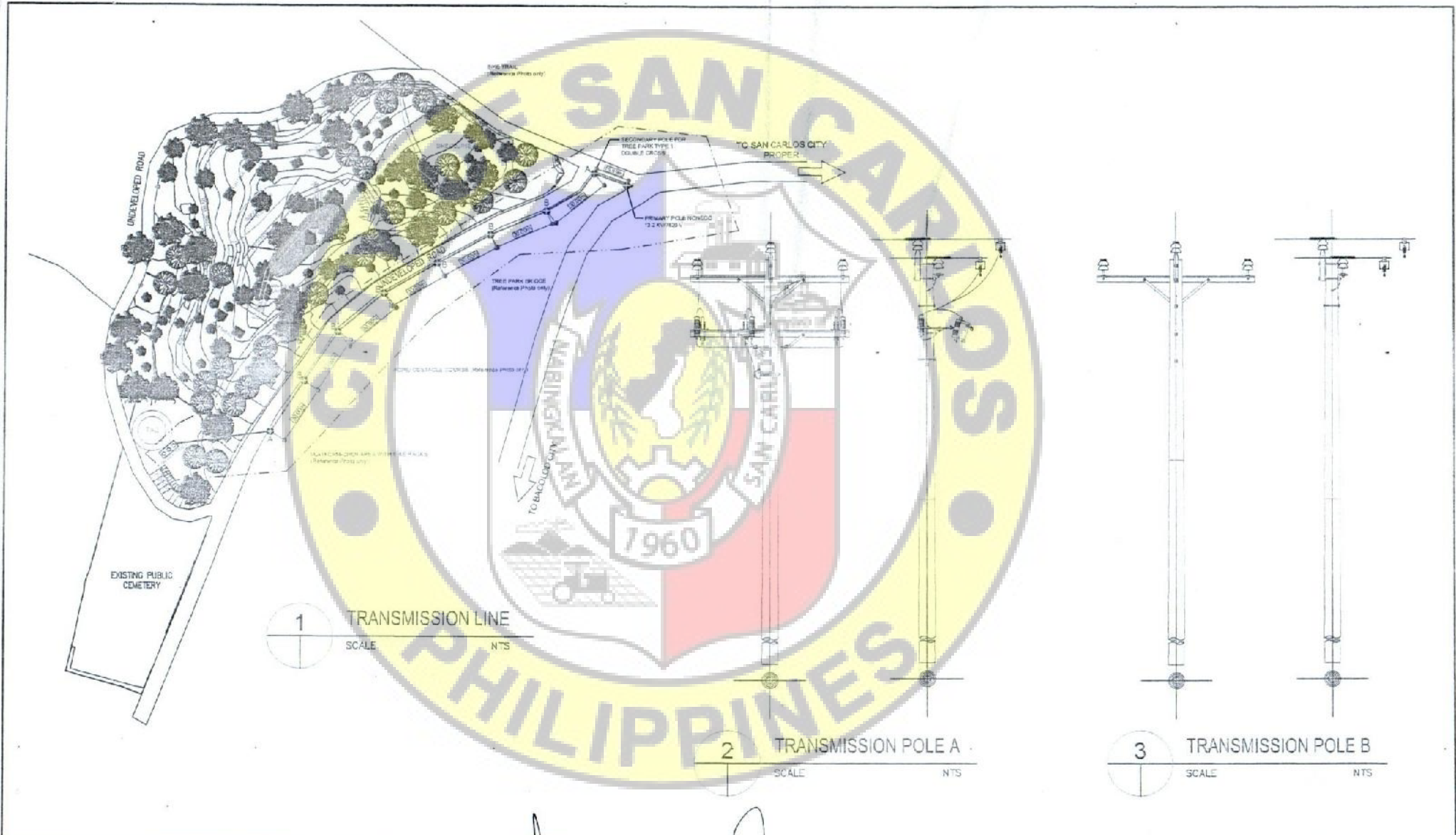
**H. Warranty**

One-year warranty of trouble free operation, test and maintenance of the complete work from the turn-over of the completed project.

**I. Payment Scheme**

The city has allocated a budget of Three Million, Seven hundred Thousand Pesos (3,700,000.00Php) for the project. The winning bidder shall be paid in accordance with **R.A. 9184** and other relevant laws.

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PREPARED IN THE OFFICE OF THE:	PROJECT TITLE	PREPARED BY:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAFTED BY:	SHEET NO.:
<b>CED</b> CITY ENGINEERING DEPARTMENT	<b>MEDIUM TO LOW VOLTAGE POWER SUPPLY 13.2KV / 7620V / 240V FOR SAN CARLOS CITY TREE PARK</b>	ENGR. JOHN LEUR VIRTUCIO ENGINEER I	ENGR. JOSE MARIO A. MAMAC ENGINEER III	ENGR. REXTER E. NEMENZO	ENGR. RENATO Y. GUSTILO		
ADDRESS: SAN CARLOS CITY, NEG. OCC.	LOCATION: SAN CARLOS CITY, NEG. OCC.	ENGR. PAUL SEMON PUERTHIANO ELECTRICAL ENGR.		ENGR. IV / OIC - CITY ENGINEER	CITY MAYOR		