## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## INVITATION TO BID

PURCHASE REQUEST NO: 1-25-01-0100

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
			Delivery Term: 15 Working Days upon receipt of P.	.0.	
	- 11		I. Gasoline:	100	
1	180	Itrs	Gasoline	0 1	
			181115 271 15	The state of	
			II. Diesel:	1 1	
1	260	Itrs	Diesel		
	1		Note: Payment shall be on the 15th & 30th of		
	1		the month as per withdrawal basis at the gasoline station of the winning bidder		
		\ .	Station of the willing bluder		
			III. Oil	/	
1	1	pail	Oil #40 (for Diesel)		
			2		
			IV. Coolant		
1	10	bots.	Radiator Coolant (1 Liter/Bottle) Ready to Use		
	PURPOSE:		X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	TOTAL	
	PURPUSE.		For use of Parks & Plaza, City Auditorium (1st Quarter)	TOTAL	
			2023.		
Con	anany Namo /	Rusinoss N	ame & Address Name / Signature of Representatives		\mount

of Bid Security

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 1-25-01-0100 **DATE: January 16, 2025** 

FOR USE OF PARKS & PLAZA, CITY AUDITORIUM (1ST QUARTER) 2025. **PURPOSE:** 

OFFICE: **CED** 

Lot 1 Gasoline Lot 2 Diesel Lot 3 Oil Lot 4 Coolant

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., February 4, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

	No.	Cash/ Manager's Check/ Bank Draft/Guarantee	Surety Bond
	12116	(2% of ABC)	(5% of ABC)
:	11,532.60	230.65	<b>57</b> 6.63
:	15,880.80	: 317.62	: 7 <mark>9</mark> 4.04
:	5,000.00	100.00	<b>2</b> 50.00
1: 5	3,550.00	: 71.00	177.50

## TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Trea<mark>surer of San Carlos City</mark>.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or

authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

: Proportionate to share form with respect to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of 2. (per City Ordinance No. 23-21, Series of 2023.)

P 500 00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid. 6.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD <u> ATTY. MA. CHAT H. DELIMA-CORDERO</u> City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**