Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-01-0105

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT		ARTICLES	U PRICE	TOTAL	
1 2 3	2 120 2	servings servings servings	Lunch (40 pax x	x x 2 <mark>days) Ma<mark>rch 1-2</mark>, 2025</mark>	S		
			11.1	\$ \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Sub-Total		
1	2 PURPOS	nights SE:	LOT II-ROOM ACCOMMODATION Standard Room (2 days) Note: * Winning Supplier should provide flowing water, coffee, cream and sugar. * See attached menu . X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X		X TOTAL		
Com	npany Nam	ne / Business Na	February 28, 2	Name / Signature of Representatives	Form & A	Amount	
Turno / Oignaturo or Representativos						of Bid Security	

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-01-0105 **DATE**: January 17, 2025

TO BE USED FOR ANNUAL COMPLIANCE REVIEW FOR COOPERATIVES AND CDA UPDATES AT PURPOSE:

CLDO ACTIVITY AREA ON FEBRUARY 28, 2025-MARCH 2, 2025 (TENTATIVE SCHEDULE).

OFFICE: CLDO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., February 4, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Bank Draft/Guarantee

Surety Bond

(2% of ABC)

(5% of ABC)

Lot 1 Lot 2 30,900.00 2,400.00

618.00 48.00

1,545.00 120.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

: Two percent (2%) of the ABC (See above)

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

: Two percent (2%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized

: Five percent (5%) of the ABC (See above)

to issue such security. d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award 7. the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman

BIDS & AWARDS COMMITTEE

ANNUAL COMPLIANCE REVIEW FOR COOPERATIVES AND CDA UPDATES FEBRUARY 28, 2025-MARCH 1-2, 2025 at CLDO Activity Area

MENU

Breakfast

March 1, 2025

Rice

Boneless Bangus

Scrambled Egg

Coffee Fruits

February 2<mark>8, 202</mark>5

Dinner

Rice

Pork Nilaga Soup Chicken Barbeque

Diced Vegetables

Fruits

Softdrinks (320 ml)

MENU

MENU

March 2, 2025

Breakfast

Rice

Pork Tapa

Sunny Side-Up Egg

Coffee Fruits

March 1, 2025

Dinner

Rice

Fish Tinola Soup

Pork Barbeque

Chopsuey Fruits

Softdrinks (320 ml)

FEBRUARY 28, 2025

Lunch @40 pax

Rice

Corn Soup

Korean Pork

Breaded Chicken

Sotanghon Guisado

Fruits

Softdrinks (320 ml)

MARCH 1, 2025

Lunch @40 pax

Rice

Fish Sinigang Soup

Humba

Lechon Manok

Mixed Vegetables

Fruits

Softdrinks (320 ml)

MARCH 2, 2025

Lunch @40 pax

Rice

Macaroni Soup

Breaded Porkchop

Bakareta

Vegetable Lumpia

Fruits

Softdrinks (320 ml)

Prepared by:

RAYMUND B. GEPITULAN

Supervising Cooperatives Development Specialist City Cooperatives Development Officer-Designate