Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

1-25-01-0173

of Bid Security

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment

PURCHASE REQUEST NO:

of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

TEM#	QTY.	UNIT	ARTICLES	Dan II	U PRICE	TOTAL
	- 1	Deli	very Term: (All Lots <mark>) 15 Working</mark> [Days upon receipt o	f P.O.	
			Lot I	로	00	
1	3	set	Brake Pad for Toyot <mark>a Hi-Ace Commute</mark>	er 5	401	
1	2	set	Lot II Brake Pad for Toyota Hilux FX	\$		
•	-	00.	x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-		0/	
	PURPOSE		7060		<mark>TOTA</mark> L	
To be used by the City Disaster Risk Reduction and Management Office (CDRRMO) - Brake Pads for Various Emergency Vehicles of Operations and Warning Division.						
			ZLIPPI	NE		
Company Name / Business Name & Address Name / Signature of Representatives					Form & Amount	

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-01-0173 DATE : January 23, 2025

PURPOSE: TO BE USED BY THE CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (CDRRMO) -

BRAKE PADS FOR VARIOUS EMERGENCY VEHICLES OF OPERATIONS AND WARNING DIVISION.

OFFICE: CDRRMO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., February 11, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Surety Bond

Bank Draft/Guarantee

(2% of ABC)

(5% of ABC)

Lot 1 Lot 2 : 22,50<mark>0.00 :</mark> 13,700.00 :

450.00 : 274.00 : 1,125.00 685.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

 a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)

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b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank:
Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank

authenticated by a Universal or Commercial if issued by a foreign bank.
c) Surety Bond callable upon demand issued by a surety or

: Five percent (5%) of the ABC (See above)

demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- **6.** Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE