Republic of the Philippines

City of San Carlos

Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-02-0241

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

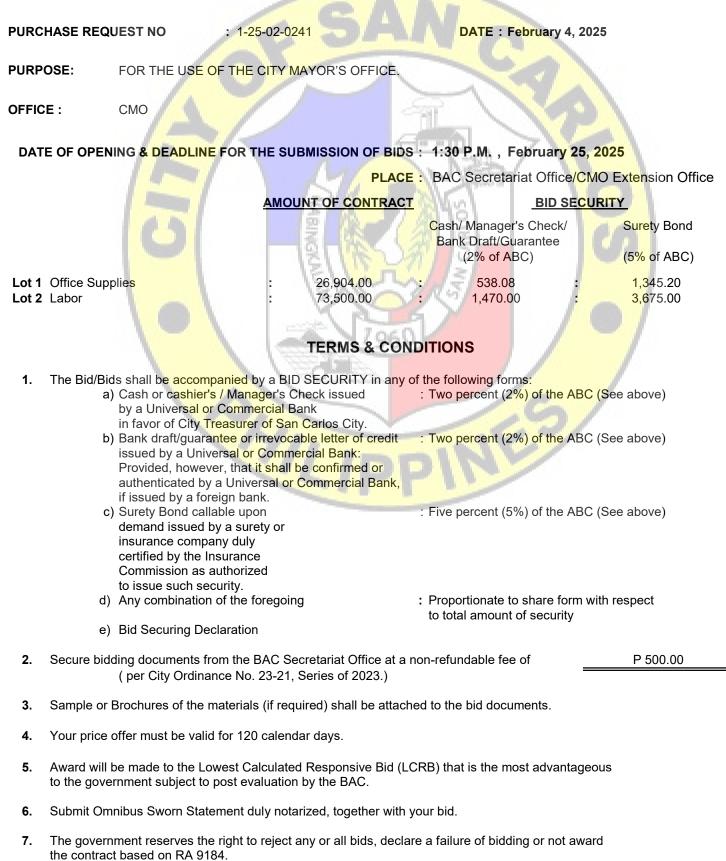
ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
			Delivery Term: 15 Working Days for Lot I		
			30 Working Days for Lot II upon re	ceipt of P.O.	
1	2	haves	Lot I: (Office Supplies)		
I	3	boxes	Mailing Long Envelop <mark>e (480 pcs./box)</mark> Size: 11 ½ x 6		
	1		Material: Old Mill – Avario 120 gsm		
	1		Ink: NO PRINT		
			Finishing: Die Cutting, Pasting		
		1			
		1	Lot II: (Labor)		
1	21	books	Bookbinding of Executive Orders		
			Size: 13.75 x 20.5 (open size)		
			Cover: Binding Cloth (Blue)		
			Flyleaves: Matte Coated #180		
			Inside: Supplied by client		
			Ink:		
			Cover: Gold Stamping		
			Finishing: Hardbound		
5,155005			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-		
PURPOSE:			For the use of the City Mayor's Office.	TOTAL -	

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount of Bid Security

INSTRUCTION TO BIDDERS



8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE