Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 4-25-01-0209

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT		ARTICLES		U PRICE	TOTAL
		Unit	Delivery Term: 15 Working Days upon receipt of P.O. BUSH CUTTER Specification: Type: 4-Stroke Displacement: 35.8cc Engine Power: 0.85kW Maximum Speed: 7,000Rpm Carburator Type: Diaphragm Fuel Tank Capacity: 1-Liter Engine Oil Capacity: 800mL Tube Diameter: 28mm x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-				
Comp	pany Name / E	Business N	Name & Address	Name / Signature of Represe		Form & Ar of Bid Se	

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 4-25-01-0209 **DATE**: January 30, 2025

FOR USE AS BUSH CLEANUP AT THE DIFFERENT WATER SUPPLY STATIONS OF THE CITY PURPOSE:

WATERWORKS DEPARTMENT, THIS CITY.

OFFICE: CWD

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., February 25, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

Cash/ Manager's Check/ Surety Bond

BID SECURITY

Bank Draft/Guarantee

(2% of ABC) (5% of ABC)

31,000.00 620.00 1,550.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above)

by a Univ<mark>ersal or Commerc</mark>ial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or

authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

: Five percent (5%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- 5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**