Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-02-0367

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL		
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.							
	11	40 TO	Lot I. Feeds	100			
1	20	bag	Hog Starter Feeds, p <mark>remium, 50 kgs</mark>				
2	20	bag	Hog Grower Feeds, <mark>premiu</mark> m, <u>50 kg</u> s				
3	10	bag	Hog Lactating Feeds, <mark>prem</mark> iu <mark>m, 50 kg</mark> s				
4	20	bag	Corn Bran, 50 kgs				
5	5	bag	Fish Floating Feeds, 50 kgs				
6	5	bag	Quail Crumble Feeds, 50 kgs				
	- 1			Sub-Total			
		\	Lot II.				
1	3	bag	Brown Sugar, 50kgs				
			<mark>X-X-X-X-</mark> X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-				
	PURPOSE:	1		TOTAL			
Agriculture Office, this city.							
			VII IDDINV				
	PURPOSE:	1	For use in Organic Agriculture Development Program, City Agriculture Office, this city.	TOTAL			

Company Name / Business Name & Address	Name / Signature of Representatives	Form & Amount of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-02-0367 DATE: February 20, 2025

FOR USE IN ORGANIC AGRICULTURE DEVELOPMENT PROGRAM, CITY AGRICULTURE OFFICE, THIS PURPOSE:

CITY.

OFFICE: **AGRI**

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., March 11, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT BID SECURITY

> Cash/ Manager's Check/ Surety Bond Bank Draft/Guarantee

(2% of ABC) (5% of ABC)

Lot 1 Feeds 164,750.00 3,295.00 **8,2**37.50 12,960.00 Lot 2 259.20 648.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank

in favor of City <mark>Treasure</mark>r o<mark>f San Carlo</mark>s City. b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Five percent (5%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

: Proportionate to share form with respect

to total amount of security

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.

e) Bid Securing Declaration

- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**