### Republic of the Philippines

City of San Carlos

Negros Occidental

#### SHEET NO. 1

#### INVITATION TO BID

## PURCHASE REQUEST NO: 1-25-02-0457

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

1.1

ITEM #	QTY.	UNIT		ARTICLES		TOTAL
1 2 P	3500 4000 PURPOSE:	Cliter liter	To be used by t Management Offic	drawal basis x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-	TOTAL _	
Comp	any Name	/ Business Na	ame & Address	Name / Signature of Representatives	Form & Ar of Bid Se	

# **INSTRUCTION TO BIDDERS**

		e a i						
PURC	HASE REQUEST NO : 1-25-02-04	57 DAL	DATE : February 28, 2025					
PURP	POSE: TO BE USED BY THE CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (CDRRMO) RESCUE VEHICLE. SERVICE VEHICLE AND SERVICE MOTORCYCLE.							
OFFIC	E: CDRRMO	Ś		1				
DAT	E OF OPENING & DEADLINE FOR THE SU	BMISSION OF BIDS :	1:30 P.M. , March 25, 20	25				
PLACE : BAC Secretariat Office/CMO Extension								
	AMOU	NT OF CONTRACT	ET BID SECURITY					
	0	BING	Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)				
		492,935.00 :	9,858.70 :	24,646.75				
		TERMS & COND	ITIONS	• /				
1.	The Bid/Bids shall be accompanied by a BID	SECURITY in any of	the following forms:					
	a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank							
	in favor of City Treasurer of San b) Bank draft/gua <mark>rantee or</mark> irrevoca	ble letter of credit	Two percent (2%) of the ABC	(See above)				
	issued by a Univ <mark>ersal or Comme</mark> Provided, however, that it shall b							
	authenticated by a Universal or (							
	if issued by a foreign bank. c) Surety Bond callable upon	2171	Five percent (5%) of the ABC	(See above)				
	demand issued by a surety or							
	insurance company duly certified by the Insurance							
	Commission as authorized							
	to issue such security. d) Any combination of the foregoing	ч :	Proportionate to share form w	vith respect				
		•	to total amount of security					
	e) Bid Securing Declaration							
2.	Secure bidding documents from the BAC Secure ( per City Ordinance No. 23-21, 3		n-refundable fee of =	P 500.00				
3.	Sample or Brochures of the materials (if required) shall be attached to the bid documents.							
4.	Your price offer must be valid for 120 calend	ar days.						
5.	Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.							
6.	Submit Omnibus Sworn Statement duly notarized, together with your bid.							
7.	The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.							
8.	Electronic submission and receipt of bids is r	not available pending o	compliance with GPPB Resolu	tions.				

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE