Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-02-0468

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

TEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL			
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.								
1	40	tube	LOT I Sodium Fusidate 20 mg/g (2% w/w) cream, 5 g tube	191				
		631	LOT II	100				
1	40	tube	Betamethasone valerate 1 mg/g (0.1%, w/w cream 5g tube	40				
	1	1	LOT III					
1	2	box	Vitamin B1 B6 B12 (250mg/250mg/1mg (equiv. to 1000mcg) Tablet 80's	0/				
		1	1/960					
1	30	box	LOT IV Ascorbic Acid 500 mg. chewable Tab., 100's					
			LOTV					
1	1,257	tablet	FESO4+Folic Acid 60 mg. elemental iron+400 mcg film					
			VIII IDDINV					
1	30	tube	LOT VI Benzoic Acid + Salicylic Acid 15 gms. Tube					
			LOT VII					
1	30	tube	Sulfur (10g/100 g Ointment) 15 gms tube					
			LOT VIII					
1	25	box	Face Mask (3 ply, earloop) 50's					
1	15	bottle	LOT IX Isopropyl Alcohol 70%, 500 ml.					
2	7	can	Disinfectant Spray 12 oz					
			NOTATION:	Sub-Total				
			 Must submit latest CPR of each product issued by FDA du Supplier should be a CGMP Holder during bidding. 	iring blading.				
			3. Must submit sample of each product during bidding.					
			4. Expiration at least two (2) years from date of delivery.					
	PURPOSE	<u>:</u>	For use in connection with Leprosy Program of City	TOTAL _				
			Health Office. (CY 2025)	=				

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-02-0468 DATE : February 28, 2025

PURPOSE: FOR USE IN CONNECTION WITH LEPROSY PROGRAM OF CITY HEALTH OFFICE. (CY 2025)

OFFICE: CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., March 25, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

	AMOUNT OF CONTRACT	BID SECURITY	
		Cash/ Manager's Check/ Bank Draft/Guarantee	Surety Bond
	S AS S	(2% of ABC)	(5% of ABC)
Lot 1	: 12,140.00	: 242.80 :	<mark>60</mark> 7.00
Lot 2	: 14,000.00	280.00	7 00.00
Lot 3	: 3,858.14	77.16 :	<mark>1</mark> 92.91
Lot 4	: 19,200.00	: 384.00 :	960.00
Lot 5	: 6,599.25	: 131.99 :	329.96
Lot 6	: 3,750.00	: 75.00 :	187.50
Lot 7	: 2,400.00	: 48.00 :	120.00
Lot 8	: 3,000.00	: 60.00 :	150.00
Lot 9	: 6,400.00	: 128.00 :	320.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

: Five percent (5%) of the ABC (See above)

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.) P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- **6.** Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO

City Gov't Dept. Head I-OHRM / BAC Chairman

BIDS & AWARDS COMMITTEE