Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-03-0530

TOTAL

of Bid Security

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

LINIT

ITEM#

IIEWI#	QIY.	UNIT		ARTICLES		UPRICE	TOTAL
Delivery Term: 15 Working Days upon receipt of P.O.							
1	6	gallon	Cooking Oil	 		100	
2	600	can	Sardines (assorted	d) 1.1.5	12		
3	12	pack	All-in-One Season	ing <mark>8g 12'</mark> s		Decide 1	
4	20	pack	Coffee (Stick 2g 3	6's)			
5	30	kilo	Sugar				
6	600	pack	Noodles (assorted		/.		
7	20	box	Powdered Milk (15	i0g) 7 nc n			
X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-							
PURPOSE: For use of the 2nd Platoon Brgy. Palampas and 4th TOTAL							
Platoon, Brgy. Quezon, 25th NOC CAA CO Delta							
Company, 79IB (Masaliga <mark>n), 3ID, PA for</mark> the month of							
April to June 2025.							
7///							
Company Name / Business Name & Address				Name / Signature of Re	presentatives	Form & Amount	

Surety Bond

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-03-0530 **DATE: March 7, 2025**

FOR USE OF THE 2ND PLATOON BRGY. PALAMPAS AND 4TH PLATOON, BRGY. QUEZON, 25TH NOC PURPOSE:

CAA CO DELTA COMPANY, 79IB (MASALIGAN), 3ID, PA FOR THE MONTH OF APRIL TO JUNE 2025.

OFFICE: **PNP**

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., March 25, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Bank Draft/Guarantee

> (2% of ABC) (5% of ABC)

36,080.00 721.60 1,804.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City <mark>Treasure</mark>r o<mark>f San Carlo</mark>s City.

: Two percent (2%) of the ABC (See above)

Two percent (2%) of the ABC (See above)

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

: Five percent (5%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**