

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-03-0515

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
I. Sand: (Delivery Term: 60 Working Days)					
1	57	cu.m	Washed Sand	_____	_____
II. Hardwares: (Delivery Term: 15 Working Days)					
1	12	kgs	0.8mm Nylon String	_____	_____
2	12	pcs	4"Ø Diamond Cutting Disc	_____	_____
3	70	kgs	GI Tie Wire #16	_____	_____
				Sub-Total	_____
III. Tileworks: (Delivery Term: 60 Working Days)					
1	40	pcs	Elevator Floor - 60 x 60 Indoor, Nonskid, L.T. Grey	_____	_____
2	200	pcs	Hallway and Stairs - 60 x 60 Indoor, Glossy, Dark Grey	_____	_____
3	1080	pcs	Lobby A - 60 x 60 Indoor, Nonskid, Brown	_____	_____
4	972	pcs	Lobby B - 60 x 60 Indoor, Nonskid, LT Grey	_____	_____
5	1532	pcs	Lobby C - 60 x 60 Indoor, Nonskid, Grey	_____	_____
6	108	bags	Tile Adhesive, Heavy Duty	_____	_____
7	140	kgs	Tile Grout	_____	_____
				Sub-Total	_____
PURPOSE:				TOTAL	_____
			Tile Works (Phase IV) for the 6-Storey City Hall Annex Building.	_____	_____

 Company Name / Business Name & Address

 Name / Signature of Representatives

 Form & Amount
 of Bid Security

FOR SALE
10,000.00

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-03-0515 **DATE** : March 6, 2025

PURPOSE: TILE WORKS (PHASE IV) FOR THE 6-STOREY CITY HALL ANNEX BUILDING .

OFFICE : CED

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , April 8, 2023

PLACE : BAC Secretariat Office/CMO Extension Office

		<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>			
				Cash/ Manager's Check (2% of ABC)	Surety Bond (5% of ABC)		
Lot 1	Sand	:	79,800.00	:	1,596.00	:	3,990.00
Lot 2	Hardwares	:	27,600.00	:	552.00	:	1,380.00
Lot 3	Tileworks	:	6,962,000.00	:	139,240.00	:	348,100.00

PRE-BID CONFERENCE: **MARCH 27, 2025 at 8:30 AM, BAC Secretariat Office**

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of 10000.00 (per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE