

Republic of the Philippines
City of San Carlos
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-25-03-0607

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: 15 Working Days upon receipt of P.O.					
Lot 1					
1	5,000	tablet	Acetylcysteine 600mg Effervescent Tablet		
Lot 2					
1	10,000	tablet	Amlodipine Besilate 5mg Tablet		
Lot 3					
1	100	Ampule	Atropine SO4 1mg/ml Ampule		
Lot 4					
1	4,000	tablet	Butamirate Citrate 50mg Tablet		
Lot 5					
1	100	Ampule	Calcium Gluconate 100mg/ml 10ml Ampule		
Lot 6					
1	100	vial	Cefazolin 1 gram Vial		
Lot 7					
1	50	bottle	Cefixime 100mg/5ml I 60ml Suspension Bottle		
Lot 8					
1	100	vial	Cefoxitin 1 gram Vial		
Lot 9					
1	5,000	tablet	Cetirizine 10mg Tablet		
Lot 10					
1	300	bottle	Cetirizine Dihydrochloride 2.5mg/ml Drops 10ml Bottle		
Lot 11					
1	300	bottle	Cetirizine Dihydrochloride 5mg/5ml Syrup 60ml Bottle		
Lot 12					
1	5,000	tablet	Montelukast Sod. 10mg Tablet		
Lot 13					
1	300	bottle	Paracetamol 250mg/5ml Syrup Bottle		
Lot 14					
1	200	bottle	Paracetamol 100mg/ml Drops 15ml Bottle		

Rifaximin 200mg Tablet

1 2,000

tablet

Sodium Bicarb 84mg/ml 20ml 20ml Ampule

1 400

ampule

Spinnolactone 25mg Tablet

1 2,500

tablet

Tetanus Toxoid 0.5ml Ampule

1 1000

ampule

Tranexamic Acid 500mg Capsule

1 500

capsule

Zinc Sulfate Drops 27.5mg/ml 15ml Bottle

1 500

bottle

Zinc Sulfate Syrup 55mg/ml. 66 ml bottle

1	500
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bottle

1. Must submit a copy of CPR/CLIDP during the bidding.
2. Must submit CGMP, Bio-analysis (for Antibiotics only) during the bidding or seven (7) working days thereafter.
3. Must submit Lot or Batch Release Certification for vaccines, toxoids, immunoglobulins, and Batch Notification for antibiotics.
4. Must submit a sample of their products offered during the bidding or within seven (7) working days thereafter except for suppliers who have already delivered the same brand of medicines to the San Carlos City Hospital.
Expiration date of samples must be at least 18 months.
5. Product offered must have at least 18 months expiration date from date of delivery.
Winning supplier must provide a guarantee letter to pull-out and replace near expiry items 3 months prior to expiration date once the delivered item has less than 18 months expiration date from delivery date.
6. Valid License to Operate (LTO) issued by FDA.

X-X

For use of San Carlos City Hospital, this city.

TOTAL

Form & Amount
of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 9-25-03-0607 **DATE** : March 26, 2025

PURPOSE: FOR USE OF SAN CARLOS CITY HOSPITAL, THIS CITY.

OFFICE : HOSPITAL

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , April 22, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

	<u>AMOUNT OF CONTRACT</u>	<u>BID SECURITY</u>	
		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	150,000.00	3,000.00	7,500.00
Lot 2	35,000.00	700.00	1,750.00
Lot 3	10,000.00	200.00	500.00
Lot 4	52,000.00	1,040.00	2,600.00
Lot 5	10,000.00	200.00	500.00
Lot 6	21,000.00	420.00	1,050.00
Lot 7	15,000.00	300.00	750.00
Lot 8	65,000.00	1,300.00	3,250.00
Lot 9	50,000.00	1,000.00	2,500.00
Lot 10	21,000.00	420.00	1,050.00
Lot 11	27,000.00	540.00	1,350.00
Lot 12	50,000.00	1,000.00	2,500.00
Lot 13	14,400.00	288.00	720.00
Lot 14	7,600.00	152.00	380.00
Lot 15	136,000.00	2,720.00	6,800.00
Lot 16	56,000.00	1,120.00	2,800.00
Lot 17	100,000.00	2,000.00	5,000.00
Lot 18	70,000.00	1,400.00	3,500.00
Lot 19	7,500.00	150.00	375.00
Lot 20	22,500.00	450.00	1,125.00
Lot 21	25,000.00	500.00	1,250.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

e) Bid Securing Declaration

: Two percent (2%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

: Proportionate to share form with respect to total amount of security

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 1,000.00
3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
4. Your price offer must be valid for 120 calendar days.
5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE