

SUBMITTED BY

## Republic of the Philippines CITY GOVERNMENT OF SAN CARLOS

Province of Negros Occidental

## BIDS AND AWARDS COMMITTEE (BAC)

BIDDING DOCUMENTS

FOR

PURCHASE REQUEST NO. 18-25-05-0838
APPROVED BUDGET OF THE CONTRACT (ABC): P8,150,500.00

CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)
BRGY. II, SAN CARLOS CITY, NEGROS OCCIDENTAL

WITH TERMS OF REFERENCE (TOR) AND PROJECT PLAN

(First Envelope: Eligibility and Technical Components)

DATE OF SUBMISSION

ADDRESS	1	
CONTACT NO.	:	
EMAIL AD	:	

### INSTRUCTIONS TO BIDDERS

- 1. Please submit sets of documents completely in two separate envelopes:

  The First Envelope (Original, Copy 1 and Copy 2) containing Eligibility & Technical Documents

  The Second Envelope (Original, Copy 1 and Copy 2) containing Financial Documents.
- 2. Check that all annexes are in accordance with the prescribed format and submit in chronological order.
- 3. Submit your complete bid documents on or before the time of the opening of bids mentioned below.
- 4. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.

SCHEDULES

Schedule/Place of Pre bid Conference:

May 29, 2025 @ 8:30 A.M

BAC Secretarial Office

2F City Hall Building

Schedule/Place of Bid Opening:

BAC Secretarial Office 2F City Hall Building

Nonrefundable fee of Bidding Documents @ Php 10,000.00

Bids & Awards Committee City of San Carlos

CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.

### CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

- 1. PHILGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of R.A 9184 Platinum Membership
- 2. Joint Venture Agreement (JVA), if applicable
- 3. Net Financial Contracting Capacity (NFCC) based on the data submitted to the BIR thru its EFPS or Committed Line of Credit (CLCC) from a Universal or Commercial Bank
- 4. Duly Notarized Statement of all On-Going Government and Private Contracts
- 5. Duly Notarized Statements of:
  - a. At least three (3) Completed Similar Contracts (Government and /or Private) for the last five (5) years.
  - b. Single Largest Completed Contract (SLCC) at least 50% of the total ABC.
- 6. PCAB License
- 7. Project Requirements:
  - a. Organizational Chart for the contract to be bid
  - b. List of Contractor's Personnel (Foreman, Plumbers, Electricians, Skilled laborers (to include Masons, Welders, and Carpenters and Helpers) to be assigned to the contract to be bid with their complete qualification and experience data
  - c. List of Contractor's Equipment (owned, leased and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project
  - d. Duly Notarized Affidavit of Site Inspection (Please see attached Form)
- 8. Bid Security in any of the following forms:

 Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of the City Treasurer of San Carlos City. Two percent (2%) of the ABC

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank.

Provided, however, that it shall be confirmed or

Two percent (2%) of the ABC

authenticated by a Universal or Commercial Bank.
c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such

Fiver percent (5%) of the ABC

d) Any combination of the foregoing

Proportionate to share form

with respect to total amount of security

- e) Bid Securing Declaration
- Omnibus Sworn Statement in accordance with Sec. 25.3 (Please see attached Form)
- 10. Additional Requirements, if necessary

CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Hang-Hang St., Brgy.2, San Carlos City, Neg. Occ.



CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Hang-Hang St., Brgy.2, San Carlos City, Neg. Occ.

2. JOINT VENTURE AGREEMENT (JVA), IF APPLICABLE



CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.

3. NET FINANCIAL CONTRACTING CAPACITY (NFCC) BASED ON THE DATA SUBMITTED TO THE BIR THRU ITS EFPS OR COMMITTED LINE OF CREDIT (CLCC) FROM A UNIVERSAL OR COMMERCIAL BANK



CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.

4. DULY NOTARIZED STATEMENT OF ALL ON – GOING GOVERNMENT AND PRIVATE CONTRACTS



CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.

HILL

### 5. DULY NOTARIZED STATEMENTS OF:

- A. AT LEAST THREE (3) COMPLETED SIMILAR CONTRACTS (GOVERNMENT AND / OR PRIVATE) FOR THE LAST FIVE (5) YEARS
- B. SINGLE LARGEST COMPLETED CONTRACT (SLCC) AT LEAST 50% OF THE TOTAL ABC

CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.



CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.

### 7. PROJECT REQUIREMENTS:

- A. ORGANIZATIONAL CHART FOR THE CONTRACT TO BE BID
- B. LIST OF CONTRACTOR'S PERSONNEL (Foreman, Plumbers, Electricians, Skilled laborers (to include Masons, Welders, and Carpenters and Helpers) TO BE ASSIGNED TO THE CONTRACT

TO BE BID WITH THEIR COMPLETE QUALIFICATION AND EXPERIENCE DATA

C. LIST OF CONTRACTOR'S EQUIPMENT (Owned, Leased and/or Under Purchase Agreements, Supported By Certification of Availability of Equipment from the Equipment Lessor/Vendor for the Duration of the Project) TO BE ASSIGNED TO THE CONTRACT TO BE BID, WITH THEIR COMPLETE QUALIFICATION AND EXPERIENCE DATA

AND EXPERIENCE DATA.	
D. DULY NOT ARIZED AFFIDAVIT OF SITE INSPECTI	ON (Plea <mark>se see Form</mark> Below)
Name of the Procuring Entity	Contract Reference Number Name of the Contract
Standard Form Number: SF-INFR-51 Revised on: August 11, 2004  AFFIDAVIT OF SITE INSPECTION	Location of the Contract
I, (Representative of the Bidder), of legal age, civil st	atus ,Filipino and residing
at	se and say:
1. That I am the(Position in the Bidder) of the(Name of at (Address of the Bidder);	f the Bidder) , with office
2. That I have inspected the site for (Name of the Contract)  at (Location of the Contract);	, located at
That I am making this statement as part of the requirement for the Tecl  (Name of the Bidder) for (Name of the Cont	
IN FAITH WHEREOF, I hereby affix my signature this day of, Philippines.	, 20 at
	AFFIANT
SUBSCRIBED AND SWORN TO before me this, day of	, 20, affiant
Exhibiting to me his/her Community Tax Certificate No.	issued on
at, Philippines.	
	(Notary Public)
	Until PTR No. Date
	Place

Document No.

# Republic of the Philippines Republic of the Philippines City Government of San Carlos Province of Negros Occidental

CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.

### 8. BID SECURITY

 a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. Two percent (2%) of the ABC (See above)

Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial

- b) Bank. Provided, however, that is shall be confirmed or authenticated by a Universal or Commercial Bank.
- c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

Five percent (5%) of the ABC (See above)

Two percent (2%) of the ABC (See above)

d) Any combination of the foregoing

: Proportionate to share form with respect

 e) Bid Securing Declaration (Please see Form Below)

REPUBLIC OF THE PHILIPPINES)
CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S.

### BID SECURING DECLARATION Project Identification No. / Purchase Request (PR) No.: 18-25-05-0838

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- 3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

Theort cianatom'e local canacitul

CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.

### 9. OMNIBUS SWORN STATEMENT

Purchase Request (PR) No. 18-25-05-0838

REPUBLIC OF THE PHILIPPINES)
CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S.

#### AFFIDAVIT

- I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:
- 1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the

[If a partnership or cooperative: / None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any, and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS	WHEREOF,	I have	hereunto	set	my	hand	this	day	of	,	20	at		L
Philippines.														Г

[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



SUBMITTED BY

## Republic of the Philippines CITY GOVERNMENT OF SAN CARLOS

Province of Negros Occidental

## BIDS AND AWARDS COMMITTEE (BAC)

BIDDING DOCUMENTS

FOR

PPURCHASE REQUEST NO. 18-25-05-0838
APPROVED BUDGET OF THE CONTRACT (ABC): P8,150,500.00

CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1), BRGY. II, SAN CARLOS CITY, NEGROS OCCIDENTAL

WITH TERMS OF REFERENCE (TOR) AND PROJECT PLAN

(Second Envelope: Financial Component)

ADDRESS	:				A	
CONTACT NO.	:					
EMAIL AD	:	-				
		-	DATE	OF SHEMI	KOISS	

### INSTRUCTIONS TO BIDDERS

- 1. Please submit sets of documents completely in two separate envelopes:

  The First Envelope (Original, Copy 1 and Copy 2) containing Eligibility & Technical Documents
  The Second Envelope (Original, Copy 1 and Copy 2) containing Financial Documents.
- 2. Check that all annexes are in accordance with the prescribed format and submit in chronological order. Non-compliance is ground for disqualification.
- 3. Submit your complete bid documents on or before the time of the opening of bids mentioned below.
- 4. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.

### SCHEDULES

Schedule/Place of Pre bid Conference:

May 29, 2025 @ 8:30 A.M BAC Secretarial Office

2F City Hall Building

Schedule/Place of Bid Opening:

June 10, 2025 @ 1:30 P.M

BAC Secretarial Office 2F City Hall Building

Nonrefundable fee of Bidding Documents @ Php 10,000.00

CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.

### CHECKLIST OF FINANCIAL PROPOSALS/REQUIREMENTS

- 1. Duly Signed Bid Form
- 2. Duly Signed Bid Price in the Bill of Quantities (BOQ) containing the total bid amount
- 3. Duly Signed Detailed Estimates
- 4. Duly Signed Cash Flow by Quarter and Payment Schedule

CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Hang-Hang St., Brgy.2, San Carlos City, Neg. Occ.

### 1. DULY SIGNED BID FORM

Date:		
Date.		

Project Identification / Purchase Request No.: 18-25-05-0838

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: [insert name of contract];
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: [insert information];
- d. The discounts offered and the methodology for their application are: [insert information];
- e. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- We acknowledge that failure to sign each and every page of this Bid Form, including the Bill
  of Quantities, shall be a ground for the rejection of our bid.

	Name:		
--	-------	--	--

CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.

### 2. DULY SIGNED BID PRICE IN THE BILL OF QUANTITIES (BOQ) CONTAINING THE TOTAL BID AMOUNT

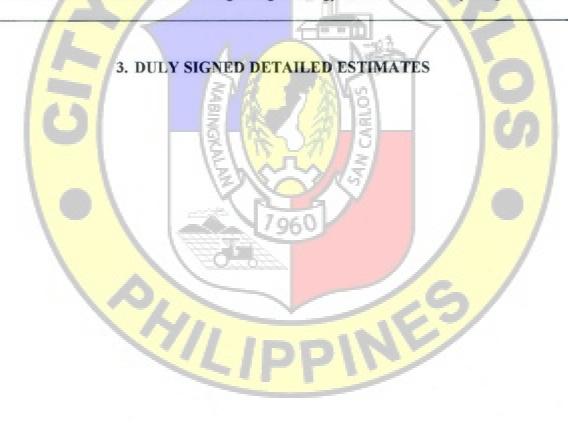
Colu	umns (1), (2) an <mark>d (</mark> 3) are to <mark>be</mark> filled up by	the Procu	ring Entity)	(Columns (4) and (5) are	to be filled up by the Bidder)
	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
	(1)	(2)	(3)	(4)	(5)
1	MOBILIZATION	1:0	lot	In words: Pesos In figures: PHP	In words: Pesos In figures: PHP
2	EARTHWORKS	224	cu.m.	In words: Pesos In figures: PHP	In words: Pesos In figures: PHP
3	CONCRETE AND MASONRY WORKS	224	sq.m.	In words: Pesos In figures: PHP	In words: Pesos In figures: PHP
4	CEILING WORKS		sq.m.	In words: Pesos In figures: PHP	In words: Pesos In figures: PHP
5	TILE WORKS	224	sq.m.	In words: Pesos In figures: PHP	In words: Pesos In figures: PHP
6	PAINTING WORKS	814	sq.m.	In words: Pesos In figures: PHP	In words: Pesos In figures: PHP
7	DOORS AND WINDOWS	17	sets	In words: Pesos In figures: PHP	In words: Pesos In figures: PHP
8	PLUMBING WORKS	9	sets	In words: Pesos In figures: PHP	In words: Pesos In figures: PHP
9	ELECTRICAL WORKS	224	sq.m.	In words: Pesos In figures: PHP	In words: Pesos In figures: PHP
10	ELECTRICAL WORKS	1	lot	In words: Pesos In figures: PHP	In words: Pesos In figures: PHP
				TOTAL BID COST	In words: PHP In figures: PHP

Submitted by: Date:

Name of the Representative of the Bidder

CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.



CONTRACT NAME: CONSTRUCTION OF MULTI PURPOSE HALL AT SAN CARLOS SPORTS PARK (PHASE 1)

LOCATION OF THE CONTRACT: Ilang-Ilang St., Brgy.2, San Carlos City, Neg. Occ.

4. DULY SIGNED CASH FLOW BY QUARTER AND PAYMENT SCHEDULE



### Approval Page

Construction Of Multi Purpose Hall at San Carlos Sports Park (Phase 1)

Terms of Reference

City of San Carlos
Province of Negros Occidental

Prepared by:

Ar. HENRI ANTHONY D. REBADOMIA, RMP Planning Officer II

Reviewed by:

Engr. MAGNOLIA B. ANTONIO, EnP CGDH I - CPDC

Approved by:

RENATO Y GUSTILO City Mayor





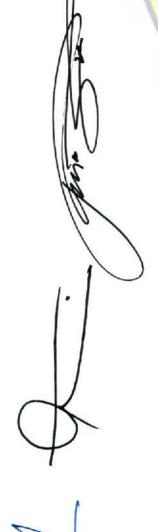
City Planning and Development
Coordinator's Office

4

TERMS OF REFERENCE

Construction of Multi Purpose Hall at San Carlos Sports Park (Phase 1)
₱8,200,000.00

7960



### Table of Contents

Α.	Background	4
В.	General Objective	4
C.	The Bidder/Contractor	4
	The Requirements	
E.	Delivery/Completion	11
F.	Manpower Requirement	11
G.	Warranty	11
Н.	Payment Scheme	11



### A. Background

The Badminton Court at the San Carlos City Sports Park will be soon undergo an expansion to accommodate the increasing number of Badminton players and hobbyists. The expansion will take over the areas currently allocated for the Comfort Rooms, Sports Office and Table Tennis courts thus requiring a new structure to house the relocation of displaced areas.

The City Government of San Carlos aims to construct a new Multi Purpose Building where the areas will be transferred adjacent to the existing building. This will provide the public a better experience in using the sports facilities in the park and overall improving the sports tourism of the city.

### B. General Objective

The primary objectives of the Phase 1 of this project are:

- To construct a new multipurpose building that will house a more spacious Sports Office with a meeting room and staff CRs:
- To construct new Comfort Rooms with locker rooms and a separate PWD CR;
- To prepare the rear side of the building for the Phase 2 expansion which will accommodate a wider area for more table tennis courts;
- To construct a building that is strong enough to be able to add another floor for the Phase 3 Dormitory; and
- To improve the foot traffic flow and user experience of the area.

### C. The Bidder/Contractor

The bidder/contractor must have under taken at least three (3) similar projects for the last 5 years.

### D. The Requirements

### SCOPE OF WORKS:

### **General Conditions**

- The work to be executed in this project shall include the mobilization the building permits and a temporary facility, the site preparation, excavation, construction of structural members, installation of architectural, electrical, and plumbing components and the demobilization of the site after the construction.
- The contractor shall make sure that the existing adjacent structures shall be protected from damage during construction.

- Sec. - Sec.

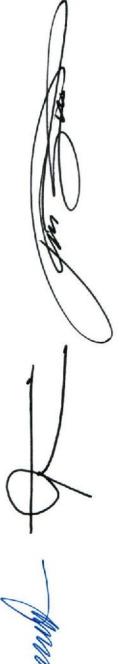
- All workmanship and materials used in the project shall be of quality standard and in accordance with the technical specifications, plans, and other requirements
- All workmanship, materials and fixtures shall be subjected for inspection by the Architect/Project-in-charged that may check and ask for samples of materials to be used for the said project.
- Any changes to specific details or fixtures due to site constraints during construction shall be first approved by the Architect/Project in-charged.
- Construction safety and health protocols should be observed at all times by the contractor during the duration of the project.
- Clean up of the construction site after the project shall be the responsibility
   of the contractor

### Site Clearing, Staking, Excavation, and Back-filling

- The building site shall be cleared and leveled to a suitable grade
- The building lines shall be staked out and all lines and grades shall reflect the plans accurately.
- All excavation shall be made to grade indicated in the drawings
- The materials removed from the excavation, if considered suitable, shall be used in the back-filling of the site.
- Additional back-filling material shall be provided when necessary.
- Each layer of material shall be thoroughly compacted by wetting, tamping and rolling.

### Structural Work

- All the construction of structural members shall follow the details found on the plans.
- Concrete shall be mixed thoroughly such that there is a uniform distribution among cement and aggregates.
- Concrete should be vibrated, and its forms tapped during pouring to prevent formation of voids.
- Cement shall be Portland cement (Class A) and only one brand shall be used throughout the whole project.
- Sand shall be cleaned and washed.
- Gravel shall be 19mm (3/4"), well graded and washed.
- Use 100mm (4") concrete hollow blocks approved by the Architect for the walls.
- All reinforced steel bars shall be new and free from rust, grease, kinks, and defects and shall conform to the ASTM.
- Roof slab will be painted with water proofing.
- Dowells will be readied in the columns and beams in preparation for future expansion of the building



### **Plumbing Works**

- All the construction of plumbing installations shall follow the details found on the plans.
- Installation of new pipes and fittings for the Sanitary that will connect to the a new septic tank.
- Installation of new pipes and fittings for the Water supply lines that will connect to the existing water sources.
- Installation of new plumbing pipes and fixtures of finest quality, inspected and approved by the Architect/Project in-charged.
- Checking and testing (from time to time) must be done to check for any leakage or any problems with the installation.

### **Electrical Works**

- All the construction of electrical installations shall follow the details found on the plans.
- Installation of new wiring, fittings and panel boards.
- Installation of electrical works sources.

  shall connect to the existing power source
- Installation of new electrical fixtures of finest quality, inspected and approved by the Architect/Project in-charged.
- Checking and testing (from time to time) must be done to check for any problems with the installation.

### **Architectural Works**

- Installation of ceiling according to plans and details.
- Ceiling shall be finished in flat white paint.
- Installation of tiles according to plans and details.
- Wall tiles shall be 60 cm x 60 cm Polished Porcelain Tiles while floor tiles shall be 60 cm x 60 cm Non-skid Porcelain Tiles.
- Installation of cubicle partitions according to plans and details.
- Partitions shall be made of Phenolic Board with dark brown wood pattern.
- Installations of PVC doors with stainless steel accessories and powdercoated frame windows shall follow the details in the plan and be inspected and approved by the Architect/Project in-charged.
- Ceiling shall be finished in semi gloss paint in a color approved by the Architect/Project in-charged.

### **Punch-listing**

 Punch-listing must be made before the turn-over the completed project and must be attended by the Contractor's personnel and end-user.



### 2. MATERIAL SPECIFICATIONS

		I. MOBILIZATION
1	lot	Mobilization
1	lot	Temporary facility
1	lot	Building Permit Fees

60	çu.m.	Excavation	
224	cu.m.	Filling Materials	

### III. CONCRETE AND MASONRY WORKS

II. EARTHWORKS

	STATE OF THE PARTY	
2050	bags	Portland Cement
110	cu.m.	Washed Sand
130	cu.m.	Crushed Gravel
6800	pcs	CHB 4: x 8" x 16"
730	lgths	10mm dia. DRSB x 6m
880	lgths	12mm dia. DRSB x 6m
260	lgths	16mm dia. DRSB x 6m
195	lgths	20mm dia. DRSB x 6m
7000	bd.ft	Rough Lumber
165	shts	Ordinary Plywood 1/2"
150	kg	GI tie Wire
200	kg	CW Nails Assorted
50	kg	Concrete Nails Assorted

Consumables

Tools and Equipment

lot

lot

### IV. CARPENTRY WORKS

67	shts	Fiber Cement Board 4' x 8' x 3/16"
232	lgths	Double Furring
133	lgths	Carrying Channel
90	lgths	Wall Angle
771	pcs	W-Clip
3300	pcs	Job Screw
4400	pcs	Hardiflex Screw
3	ncs	Diamond Cutting Disc

5	pcs	Ceiling Vent
1	lot	Consumables
1	lot	Tools and Equipment
15	pcs	Stainless steel Door hinges
16	pcs	Stainless steel Adjustable foot
5	pcs	Stainless steel Door Handle
5	pcs	Stainless steel Indicator
7	pcs	Aluminum Top Rail
7	pcs	Aluminum U Channel
5	pcs	Stainless steel Coat Hook
30	pcs	Stainless steel Angle Bracket
1	pcs	Aluminum Partition corner Profile
12	pcs	four

		V. IILE WORK
700	pcs	60 x 60cm Floor Tiles
700	DCS	60 x 60cm Wall Tiles

2 pcs Granite Slab 0.60m x 2.40m

460 bags Portland Cement

30 cu.m. Washed Sand50 bags Tile Adhesive

1 lot Comsumables

1 lot Tools and Equipment

### VI. PAINTING WORKS

45	gals	Acrylic Primer
15	gals	Acrylic Reducer
90	gals	Semi Gloss Latex
18	gals	Waterproofing Paint
22	gals	Flat Latex
12	gals	Body Filler
7	gals	Marine Epoxy
15	gals	QDE
7	gals	Red Oxide Metal Primer
5	gals	Paint Thinner

Skimcoat

37

bags

- Ans

A Munima

20	kg	Patching Compound
25	pcs	Paint Roller Assorted
25	pcs	Paint Brush Assorted
62	shts	Sand Paper Assorted
1	lot	Consumables

		The second secon
		VII. DOORS AND WINDOWS
5	units	Solid Wood Panel Door W1.0m x H2.10m
	_/	with c <mark>omplete accessories (Door Kn</mark> ob,
0 1	4	Door Jamb and Door Hinges)
8	u <b>n</b> its	PVC Door with louvers W0.70m x H2.10m
		with complete accessories (Door Knob,
	1	and Door Hinges) w/ installation
1	set	Glass Door With Fixed Glass and Awning
1		Window (Door 01) *see as planned, w/ installation
2	set	Fixed Glass with Awning Window (Window 01)
	10	*see as planned, w/ installation
5	set	Fixed Glass with Awning Window (Window 02)
		*see as planned, w/ installation
2	set	Fixed Glass with Sliding Window (Window 03)
		*see as planned, w/ installation

		VIII. PLUMBING WORKS	
8	set	Back Tank type Water Closet with	
		complete accessories	
3	set	Lavatory Ceramic with complete accessories	
6	set	Lavatory Ceramic with complete accessories	
1	set	Urinal With Complete Accessories	
18	pcs	Floor drain 4"	
50	pcs	pvc tee 4x4	
50	pcs	pvc elbow 4x90	
50	pcs	pvc elbow 4 x 45	
50	can	pvc solvent 200cc	
30	Igths	pvc pipe 4" sc 900	
30	lgths	pvc pipe 2" sc 900	
32	lgths	pvc blue 1/2"	

Some Supple

- Ammunumm

32	lgths	pvc blue 3/4"
40	pcs	pvc elbow 1/2 x 90 threaded blue
40	pos	pvc elbow 1/2 x 90 plain blue
56	pcs	pvc tee 1/2 threaded blue
60	pcs	pvc tee 1/2 plain blue
70	pcs	pvc mail adaptor blue
60	pcs	pvc female adaptor blue
60	pcs	teflon tape
1	unit	Septic Vault L3.5m x W1.50m
1	7	x H1.65m (3-chambers)
1	lot	Comsumables
1	lat	Tools and Equipment
		NEW YORK TO NOT THE

#### IX. ELECTRICAL WORKS 4 inch Ø Down + Light 7 Watts DL sets 43 Wall Mounted Outdoor 7W Lamp WW sets 5 Exhaust Fan sets **Emergency Light Twin Head** 6 sets 7 1 Gang Switch sets 8 2 Gang Switch sets 2 3 Gang switch sets 8 1 Gang CO sets 13 2 Gang CO sets 8 3 Gang CO sets 1 Ref Outlet 2 Gang set 3 Weather Proof Outlet sets MDP assy Main NEMA 3R Powder Coated 100A 2P MCCB 230V Branches 1-60A 2p 230V MCB 1-80A 2P 230V MCB 2-SPARE LP-PB sets 60A 2P MCCB 230V

#### Branches

9-20A 2P 230V MCB

### 1-SPARE

4	- A -	ACT	E
7	COTO	AL	
- 1	sets	AC-P	

Main: 80A 2P MCCB 230V

Branches

2-30A 2P 230V MCB

2-20A 2P 230V MCB

1-SPARE

ECB With CB Breakers

2	sets	20A ECB NEMA 3r
2	sets	30A ECB NEMA 3r

115 lgths 20 mmØ PVC pipe Sched 20

50 Igths 25 mm@ PVC pipe Sched 20

45 Igths 32 mmØ PVC pipe Sched 40

45 Igths 50 mmØ PVC pipe Sched 40

100 m 1/2 invFlexible Pipe

87 pcs Utility box

76 pcs Junction Box with cover

10 pcs PVC Square Box

100 pcs 1/2 flexible connector

20 pcs 3/4 flexible connector

10 pcs 1 inch flexible connector

2 assy Gl Pull Box Gauge 16 8\*8\*4

30 Igths 3/8 full thread 3 meters

90 pcs 1/2 conduit hanger

45 pcs 3/4 conduit hanger

50 pcs 1" conduit hanger

100 pcs 3/8 nut

200 pcs 3/8 washer

150 pcs Grip Anchor 3/8 inch

2 Box #14 thhn Wire white

2 Box #14 thhn Wire blue

5 Box #12 thhn Wire White

5 Box #12 thhn Wire Black

1 Box #10 thhn Wire B&W

100	m	#8.0thhn Wire B&W
90	m	#22.0 thhn Wire
240	m	#30.0 thhn Wire
10	rolls	Electrical tape big
5	rolls	Rubber tape
5	kgs	Tie Wire
5	cans	Butane
2	sets	Blow Torch
2	cans	PVC Solvent 200 CC
100	sets	Cutting disc
		2 1 1

5 pcs Cutting Diamond
1 sets Masondry Drill Bit
1 sets Drill Bit Metal
2 sets Nylon tape 100

### X. DEMOBILIZATION

1 lot Demobilization

### E. Delivery/Completion

180 calendar days upon receipt of Notice to Proceed.

### F. Manpower Requirement

Manpower for the construction shall have at least the following;

- a. Foreman
- b. Plumbers
- c. Electricians
- d. Skilled laborers (to include Mason, Welder, and Carpenter)
- e. Helpers

### G. Warranty

Warranty shall be for a period of one (1) year including all moving parts and mechanisms from the turn over of the completed project.

### H. Payment Scheme

Payment shall be in accordance with RA 9184 and other relevant laws.



