

City of San Carlos  
Negros Occidental

**SHEET NO. 1**

**INVITATION TO BID**

**PURCHASE REQUEST NO: 1-25-05-0950**

quotation of prices will be received for the purchase of the following supplies, materials and  
ent to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS.**

UNIT	ARTICLES	U PRICE
	<b>Delivery Term: 15 Working Days upon receipt of P.O.</b>	
Units	Personal Computer (CPU components only)	
	8000U Series Processor 2.5GHz (4MB Cache or higher)	
	Mother Board with On-Board Audio, LAN and Printer Port	
	8GB RAM	
	Full Tower ATX Casing with 650Watts Power Supply	
	1TB HDD Storage	
	650Watts AVR	
	Window Enhance Keyboard	
	Optical Mouse with Pad	
	Plus Pre-Installed Softwares	
Units	LCD Monitor using LED Technology	
Units	650 VA UPS (Heavy-Duty)	
Units	Multi-Function Printer with Built-In Tank System	
	Printer/Scanner/Copier capability	
	Built-in Tank System	
	High-yield ink Bottles	
	1 year warranty	

# INVITATION TO BID

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For use of Bravo (Bulls) Company, 79th Infantry  
(Masaligan) Battalion.

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Form & Amount  
of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-05-0950 DATE : May 30, 2025

PURPOSE: FOR USE OF BRAVO (BULLS) COMPANY, 79TH INFANTRY (MASALIGAN) BATTALION.

OFFICE : PNP

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , June 17, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

	Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
:	42,000.00	:
	840.00	:
		2,100.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of ( per City Ordinance No. 23-21, Series of 2023.) P 500.00
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD  
ATTY. MA. CHAT H. DELIMA-CORDERO  
City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE