

Republic of the Philippines
City of San Carlos
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-25-05-0948

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
1	25	vial	Lot 1 Albumin, Human 25% 50 ml Solution for injection		
1	40	bottle	Lot 2 Isoflurane, 100 ml Volatile Liquid for inhalation bottle		
1	200	Ampule	Lot 3 Lidocaine HCL 2%, 5ml Ampule		
1	20	Vial	Lot 4 Lidocaine HCL 2%, 20mg/ml (2% w/v) 50ml Multidose Vial		
1	2000	tablet	Lot 5 Metronidazole 500 mg Tablet		
1	10,000	capsule	Lot 6 Multivitamins + Iron Capsule		
1	150	Ampule	Lot 7 Neostigmine 500mcg/ml, 1 ml Solution for Injection Ampule		
1	5,000	sachet	Lot 8 Oral Rehydration Salts Sachet		
1	2,500	bottle	Lot 9 Paracetamol 100 mg/ml, 15ml Oral Drops Bottle		
1	60	Ampule	Lot 10 Phenytoin 50mg/ml Ampule 2 ml Solution for Injection		
1	200	Ampule	Lot 11 Propofol 10mg/ml, 20ml Ampule		
1	15	bottle	Lot 12 Sevoflurane, 250ml Volatile Liquid for Inhalation Bottle		

1	600	Ampule	Lot 14 Sodium Bicarbonate 84mg/ml, 20 ml Solution Ampule	_____	_____
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1. Must submit a copy of CPR/CLIDP, CGMP, Bio-Analysis (For Antibiotics only).
2. Must submit Lot or Batch Release Certification for vaccines, toxoids, immunoglobulins, and Batch Notification Certificates for antibiotics.
3. Must submit a sample of their products offered during the bidding or within seven (7) working days thereafter except for suppliers who have already delivered the same brand of medicines to the San Carlos City Hospital.
Expiration date of samples must be at least 18 months.
4. Product offered must have at least 18 months expiration date from date of delivery. Winning supplier must provide a guarantee letter to pull-out and replace near expiry items 3 months prior to expiration date once the delivered item has less than 18 months expiration date from delivery date.
5. Must submit Valid License to Operate (LTO) issued by FDA.

For use of San Carlos City Hospital, this city.

TOTAL

Form & Amount
of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 9-25-05-0948 **DATE** : May 30, 2025

PURPOSE: FOR USE OF SAN CARLOS CITY HOSPITAL, THIS CITY.

OFFICE : CITY HOSPITAL

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , June 17, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

		<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>		
		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)		Surety Bond (5% of ABC)		
Lot 1	:	72,500.00	:	1,450.00	:	3,625.00
Lot 2	:	119,600.00	:	2,392.00	:	5,980.00
Lot 3	:	10,800.00	:	216.00	:	540.00
Lot 4	:	680.00	:	13.60	:	34.00
Lot 5	:	36,000.00	:	720.00	:	1,800.00
Lot 6	:	42,000.00	:	840.00	:	2,100.00
Lot 7	:	22,050.00	:	441.00	:	1,102.50
Lot 8	:	25,000.00	:	500.00	:	1,250.00
Lot 9	:	95,000.00	:	1,900.00	:	4,750.00
Lot 10	:	36,000.00	:	720.00	:	1,800.00
Lot 11	:	100,000.00	:	2,000.00	:	5,000.00
Lot 12	:	176,100.00	:	3,522.00	:	8,805.00
Lot 13	:	50,080.00	:	1,001.60	:	2,504.00
Lot 14	:	192,000.00	:	3,840.00	:	9,600.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

e) Bid Securing Declaration

: Two percent (2%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

: Proportionate to share form with respect to total amount of security
2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 1,000.00
3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
4. Your price offer must be valid for 120 calendar days.
5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE