

Republic of the Philippines
City of San Carlos
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-25-06-1003

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.					
			Lot 1		
1	10,000	capsule	Amoxicillin 500 mg capsule	_____	_____
			Lot 2		
1	10,500	tablet	Atorvastatin 40 mg film coated tablet	_____	_____
			Lot 3		
1	100	Ampule	Atracurium Besilate 10 mg ampule	_____	_____
			Lot 4		
1	5,000	tablet	Calcium Carbonate 500 mg tablet	_____	_____
			Lot 5		
1	3,000	tablet	Clarithromycin 500 mg film coated tablet	_____	_____
			Lot 6		
1	2,500	tablet	Colchicine 500 mcg tablet	_____	_____
			Lot 7		
1	300	ampule	Gentamicin Sulfate 80mg/2ml Ampule/ 40mg/ml 2ml solution for injection ampule	_____	_____
			Lot 8		
1	10,000	tablet	Lozartan Ptassium 50mg Tablet	_____	_____
			Lot 9		
1	10,000	tablet	Metformin 500 mg Tablet	_____	_____
			Lot 10		
1	8,000	tablet	Paracetamol 500 mg Tablet	_____	_____
			Lot 11		
1	400	bottle	Paracetamol 250mg/5ml Suspension 60ml bottle	_____	_____
			Lot 12		
1	3,000	tablet	Potassium Chloride 750 mg tablet	_____	_____

1	300	vial	Lot 13 Potassium Chloride 2 MEQ/ML solution for injection Vial		
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1	8,000	Nebule	Salbutamol 1mg/ml 2.5 ml Nebule
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1	9,500	tablet	Lot 15 Vitamin B1 + B6 + B12 500 mg/250 mg/1mg Tablet		
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Note:

1. Must submit a copy of CPR/CLIDP, CGMP, Bio-Analysis (for Antibiotics only).
2. Must submit Lot or Batch Release Certification for vaccines, toxoids, immunoglobulins, and Batch Notification for antibiotics.
3. Must submit a sample of their products offered during the bidding or within seven (7) working days thereafter except for suppliers who have already delivered the same brand of medicines to the San Carlos City Hospital. Expiration date of samples must be at least 18 months.
4. Product offered must have at least 18 months expiration date from date of delivery. Winning supplier must provide a guarantee letter to pull-out and replace near expiry items 3 months prior to expiration date once the delivered item has less than 18 months expiration date from delivery date.
5. Must submit Valid License to Operate (LTO) issued by FDA.

X-X

PURPOSE:

For use of San Carlos City Hospital, this city.

TOTAL

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount
of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 9-25-06-1003 **DATE** : June 11, 2025

PURPOSE: FOR USE OF SAN CARLOS CITY HOSPITAL, THIS CITY.

OFFICE : CITY HOSPITAL

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , July 8, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

		<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>		
		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)		Surety Bond (5% of ABC)		
Lot 1	:	60,000.00	:	1,200.00	:	3,000.00
Lot 2	:	157,500.00	:	3,150.00	:	7,875.00
Lot 3	:	15,000.00	:	300.00	:	750.00
Lot 4	:	10,000.00	:	200.00	:	500.00
Lot 5	:	105,000.00	:	2,100.00	:	5,250.00
Lot 6	:	7,500.00	:	150.00	:	375.00
Lot 7	:	4,500.00	:	90.00	:	225.00
Lot 8	:	100,000.00	:	2,000.00	:	5,000.00
Lot 9	:	80,000.00	:	1,600.00	:	4,000.00
Lot 10	:	18,000.00	:	360.00	:	900.00
Lot 11	:	16,000.00	:	320.00	:	800.00
Lot 12	:	75,000.00	:	1,500.00	:	3,750.00
Lot 13	:	15,000.00	:	300.00	:	750.00
Lot 14	:	96,000.00	:	1,920.00	:	4,800.00
Lot 15	:	237,500.00	:	4,750.00	:	11,875.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

: Two percent (2%) of the ABC (See above)

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

: Two percent (2%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

: Five percent (5%) of the ABC (See above)

d) Any combination of the foregoing

: Proportionate to share form with respect to total amount of security

e) Bid Securing Declaration
2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 1,000.00
3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
4. Your price offer must be valid for 120 calendar days.
5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE