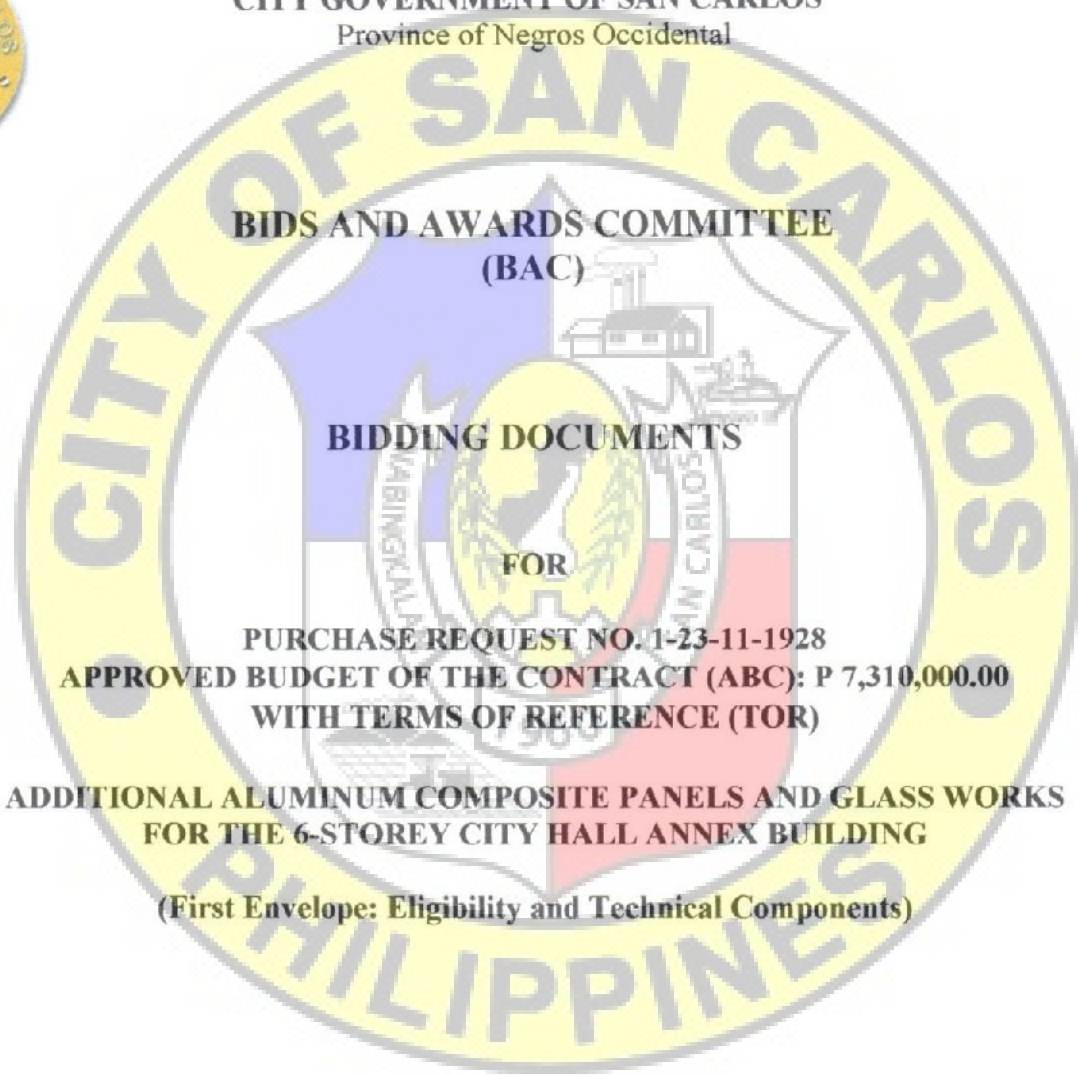




Republic of the Philippines
CITY GOVERNMENT OF SAN CARLOS
Province of Negros Occidental



**BIDS AND AWARDS COMMITTEE
(BAC)**

BIDDING DOCUMENTS

FOR

**PURCHASE REQUEST NO. 1-23-11-1928
APPROVED BUDGET OF THE CONTRACT (ABC): P 7,310,000.00
WITH TERMS OF REFERENCE (TOR)**

**ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

(First Envelope: Eligibility and Technical Components)

SUBMITTED BY : _____
ADDRESS : _____
CONTACT NO. : _____
EMAIL AD : _____

DATE OF SUBMISSION

INSTRUCTIONS TO BIDDERS

1. Please submit sets of documents completely in two separate envelopes:
The *First Envelope (Original, Copy 1 and Copy 2)* containing Eligibility and Technical documents
The *Second Envelope (Original, Copy 1 and Copy 2)* containing Financial documents.
2. Check that all annexes are in accordance with the prescribed format and submit in chronological order.
Non-compliance is ground for disqualification.
3. Submit your completed bid documents on or before the time of the opening of bids mentioned below.
4. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.

SCHEDULES

Schedule/Place of Pre bid Conference

JANUARY 11, 2024 @ 8:30 AM

**BAC Secretariat Office
2F City Hall Building**

Schedule/Place of Bid Opening

JANUARY 23, 2024 @ 1:30 PM

**BAC Secretariat Office
2F City Hall Building**

Nonrefundable fee of Bidding Documents = 7,310.00 Php

**Bid and Awards Committee
City of San Carlos**

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

1. PHILGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of R. A 9184-Platinum Membership
2. Joint Venture Agreement (JVA), if applicable
3. Net Financial Contracting Capacity (NFCC) based on the data submitted to the BIR thru its EFPS or Committed Line of Credit (CLC) from a Universal or Commercial Bank
4. Duly Notarized Statement of all on-Going **Government and Private Contracts**.
5. Duly Notarized Statements of:
 - a. At least one (1) Completed Similar Contract (**Government OR Private**) for the last ten (10) years.
 - b. Single Largest Completed Contract (SLCC) at least 50% of the total ABC.
6. Project Requirements:
 - a. Organizational Chart for the Contract to Bid
 - b. List of Personnel (**Civil Engineer, Skilled worker, Manual Laborer**), to be assigned to the contract to be bid, with their complete qualification and experience data
 - c. Duly notarized Affidavit of Site Inspection (Please see attached Form)
7. Bid Security in any of the following forms:
 - a.) Cash or Cashier's Check or Manager's Check issued by a Universal or Commercial Bank in favor of the City Treasurer of San Carlos City : Two percent (2%) of the ABC
 - b.) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank ; provided , however, that it shall be confirmed or authenticated by a Universal or Commercial Bank : Two percent (2%) of the ABC
 - c.) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance commission as authorized to issue such authority : Five percent (5%) of the ABC
 - d.) Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - e.) Bid Securing Declaration
8. Omnibus Sworn Statement in accordance with Section. 25.3 (Please see attached Form)

x-x

**Bid and Awards Committee
City of San Carlos**

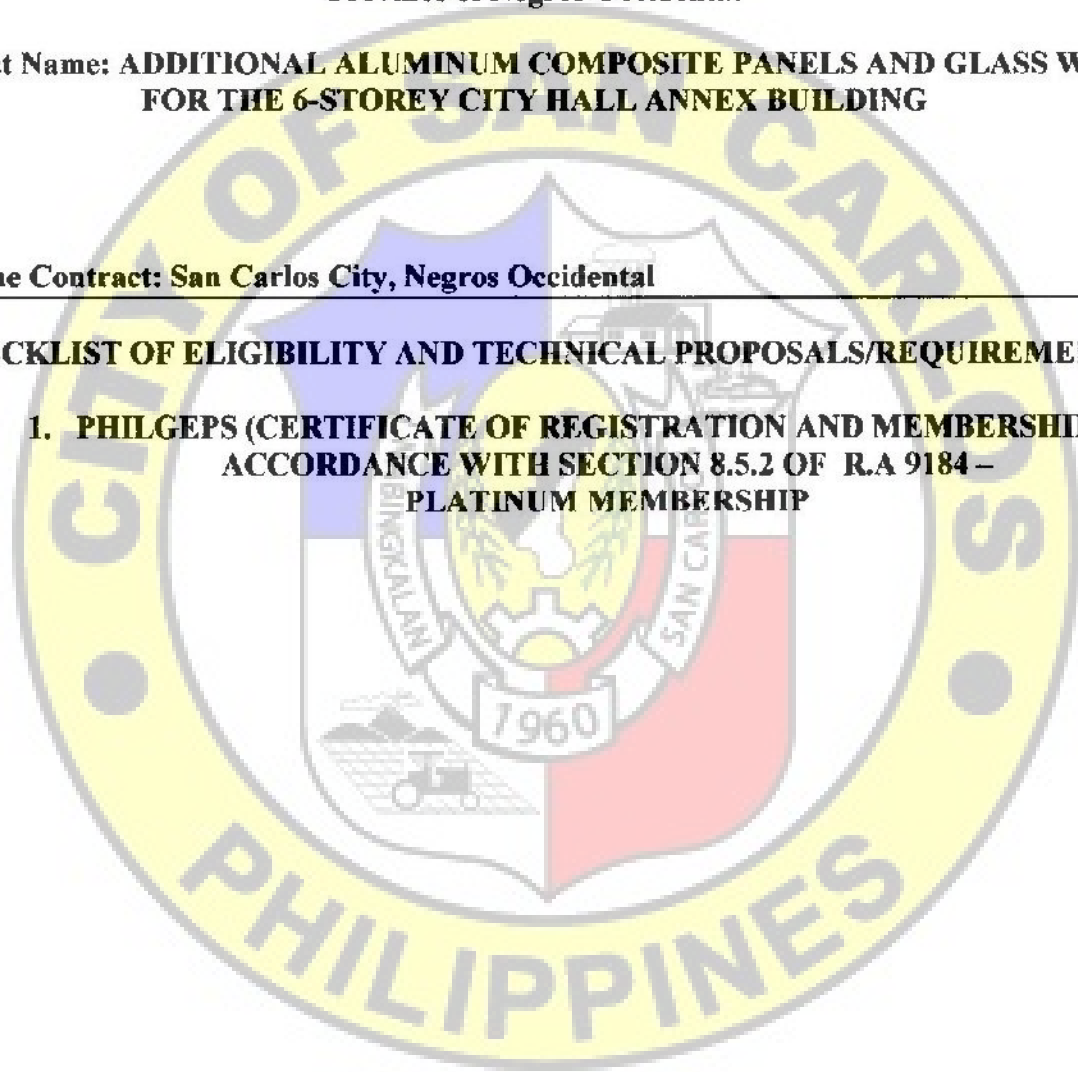
**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

- 1. PHILGEPS (CERTIFICATE OF REGISTRATION AND MEMBERSHIP IN
ACCORDANCE WITH SECTION 8.5.2 OF R.A 9184 –
PLATINUM MEMBERSHIP**



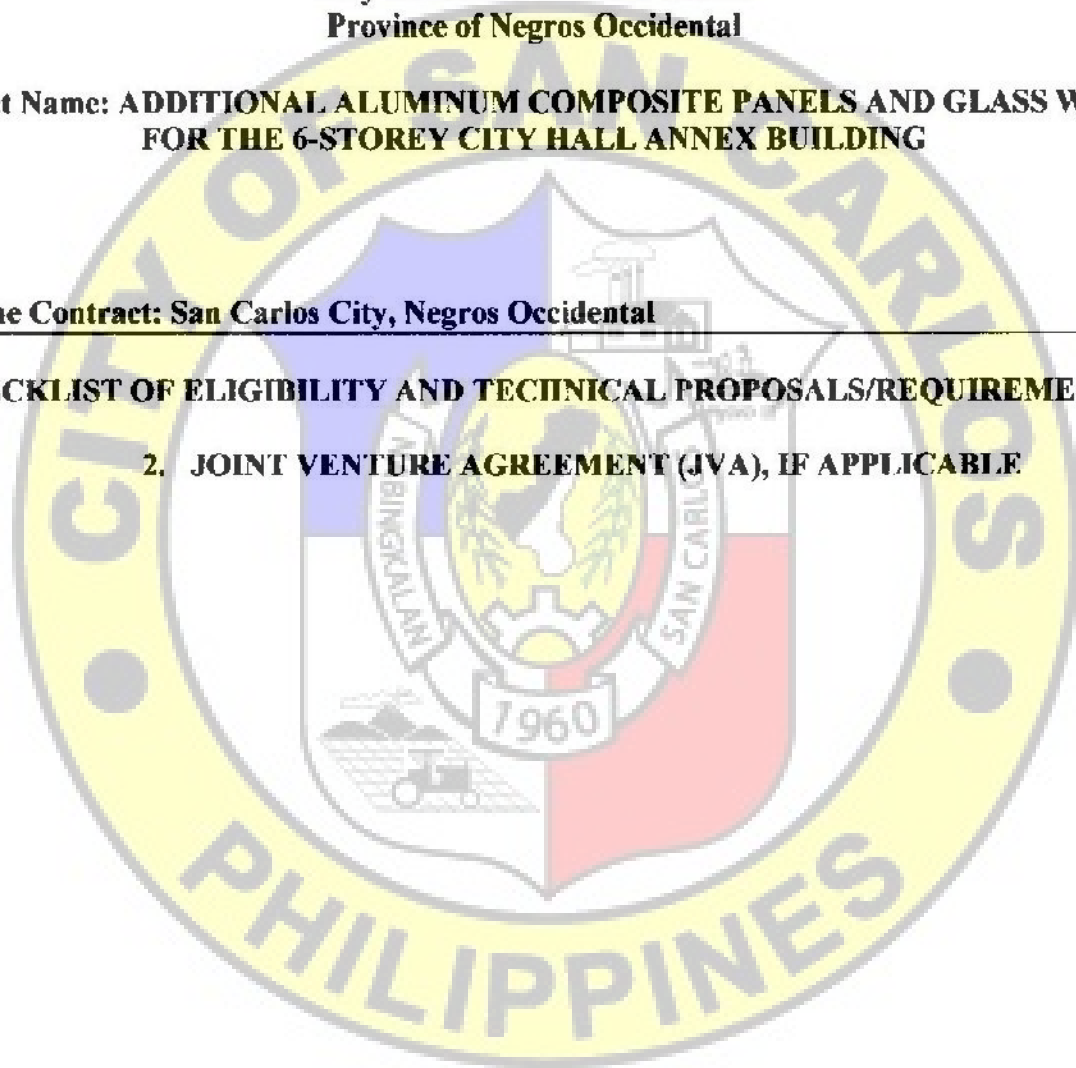
**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

2. JOINT VENTURE AGREEMENT (JVA), IF APPLICABLE



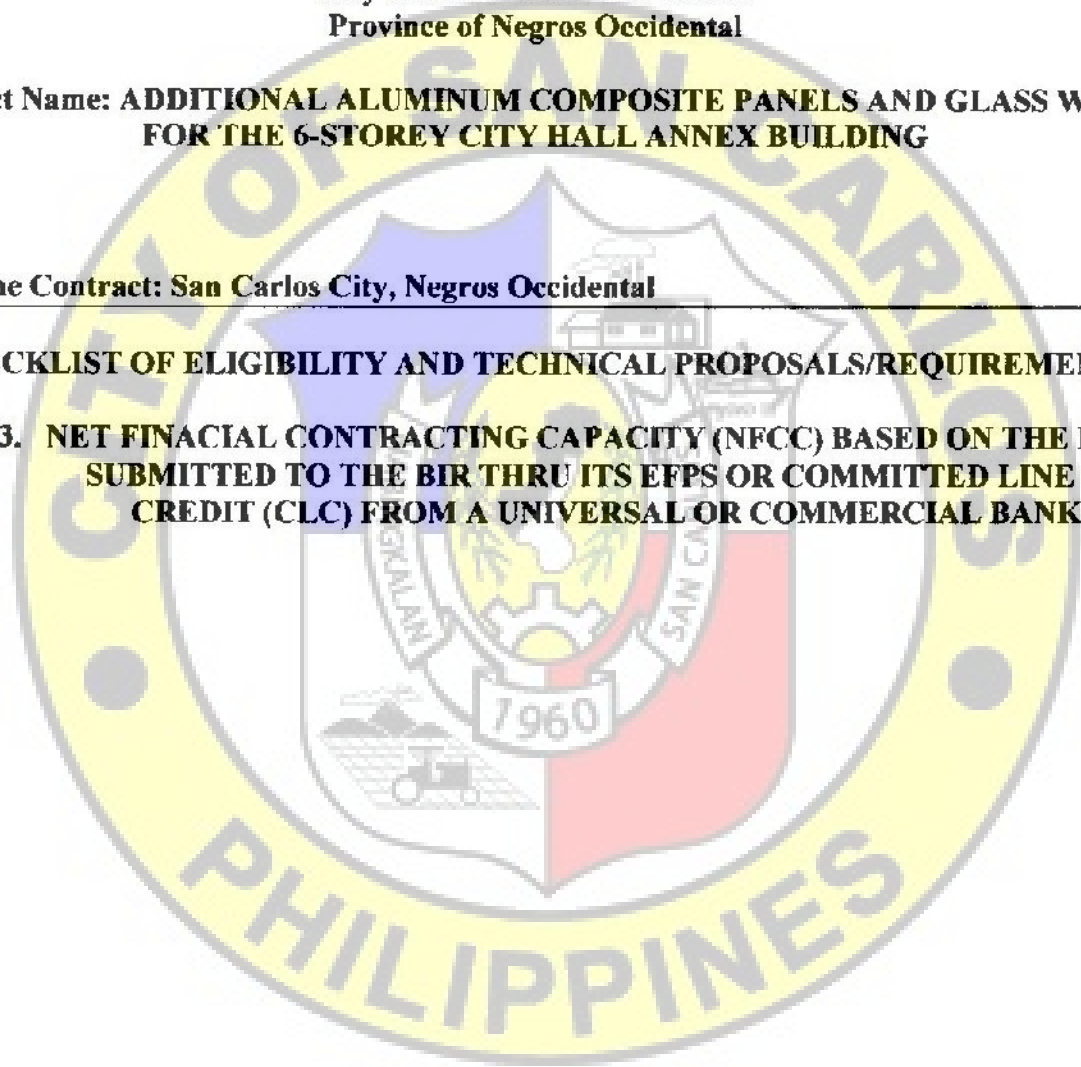
**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

- 3. NET FINANCIAL CONTRACTING CAPACITY (NFCC) BASED ON THE DATA
SUBMITTED TO THE BIR THRU ITS EFPS OR COMMITTED LINE OF
CREDIT (CLC) FROM A UNIVERSAL OR COMMERCIAL BANK**



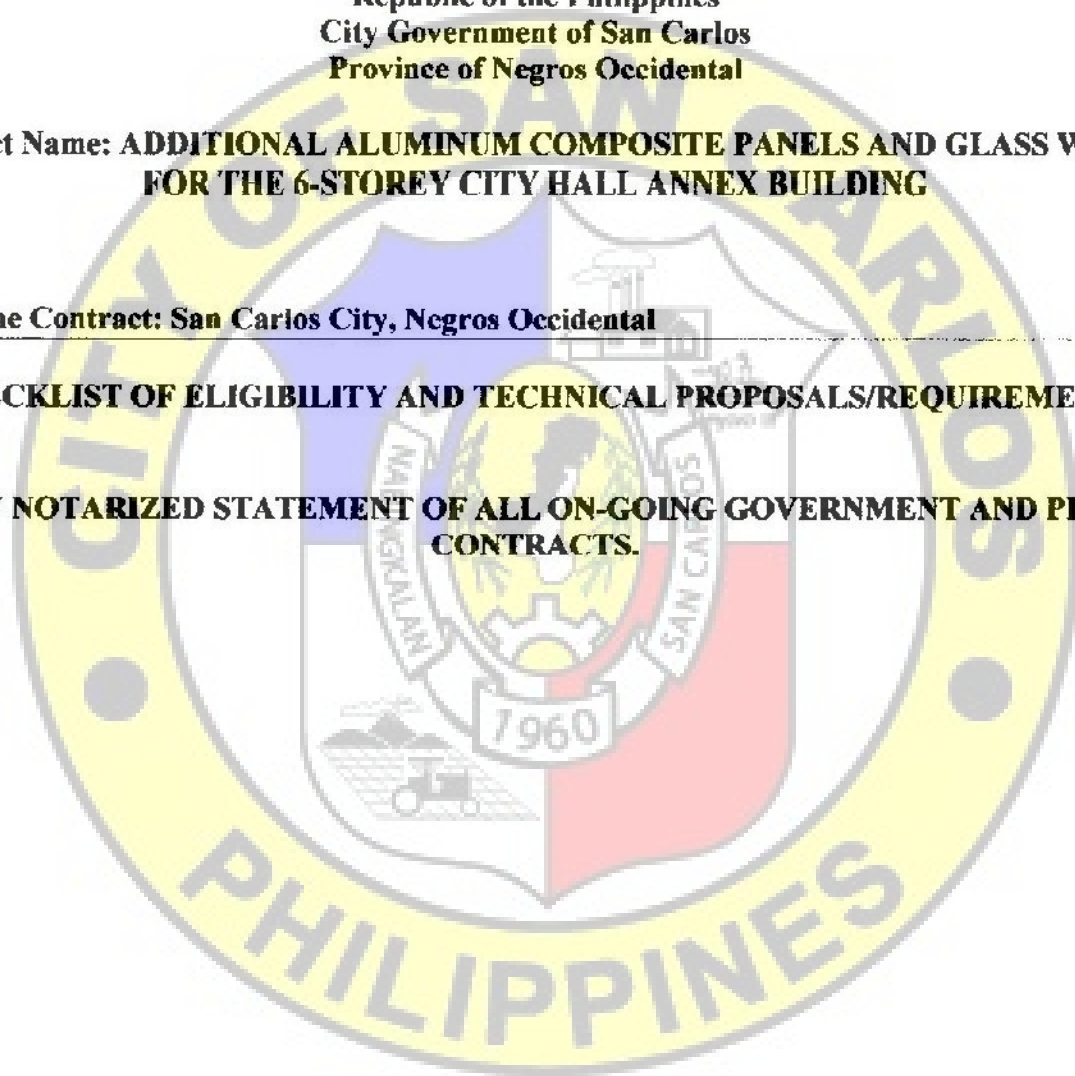
Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

**Contract Name: ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

**4. DULY NOTARIZED STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE
CONTRACTS.**



**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

5. DULY NOTARIZED STATEMENTS OF:

**A. AT LEAST ONE (1) COMPLETED SIMILAR CONTRACT (GOVERNMENT OR PRIVATE)
FOR THE LAST TEN (10) YEARS**

B. SINGLE LARGEST COMPLETED CONTRACT (SLCC)- 50% OF THE TOTAL ABC

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

Contract Name: **ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: **San Carlos City, Negros Occidental**

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

6. PROJECT REQUIREMENTS

- a. Organizational Chart for the Contract to Bid
- b. List of Personnel (**Civil Engineer, Skilled Worker, Manual Laborer**), to be assigned to the contract to be bid, with their complete qualification and experience data
- c. Duly notarized Affidavit of Site Inspection (Please see attached Form)

Name of the Procuring Entity

Contract Reference Number
Name of the Contract
Location of the Contract

Standard Form Number: SF-INR-51
Revised on: August 11, 2004

AFFIDAVIT OF SITE INSPECTION

I, (Representative of the Bidder), of legal age, civil status, Filipino and residing at (Address of the Representative), under oath, hereby depose and say:

1. That I am the (Position of the Bidder) of the (Name of the Bidder), with office at (Address of the Bidder);
2. That I have inspected the site for (Name of Contract), located at (Location of the Contract);
3. That I am making this statement as part of the requirement for the Technical Proposal of the (Name of the Bidder) for (Name of the Contract).

IN FAITH WHEREOF, I hereby affix my signature this _____ day of _____, 20____ at _____, Philippines.

AFFIANT

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____, affiant exhibiting to me his/ her Community Tax Certificate No. _____ issued on _____ at _____, Philippines.

(Notary Public)

Until _____
PTR No. _____
Date _____
Place _____
TIN _____

Document No. _____
Page No. _____
Book No. _____
Series of _____

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

Contract Name: **ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: **San Carlos City, Negros Occidental**

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

7. BID SECURITY IN ANY OF THE FOLLOWING FORMS:

- a. Cash or Cashier's Check or Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City (Two percent (2%) of the ABC)
- b. Bank draft/ guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank ; provided , however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank, (Two percent (2%) of the ABC)
- c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance commission as authorized to issue such authority;(Five percent (5%) of the ABC)
- d. Any combination of the foregoing (Proportionate to share form with respect to total amount of security)
- e. Bid Securing Declaration

REPUBLIC OF THE PHILIPPINES)
CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S.

BID SECURING DECLARATION

Project Identification No. / Purchase Request (PR) No. : 1-22-12-1942

To: *[Insert name and address of the Procuring Entity]*

I/ We, the undersigned, declare that:

1. I/ We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/ We accept that: (a) I/ We will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and 9b) I/ We will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Section 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/ We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/ We are declared ineligible or post- disqualified upon receipt of your notice to such effect, and (i) I / We failed to timely file a request for reconsideration or (ii) I/ We filed a waiver to avail of said right; and
 - c. I am/ We are declared the bidder with the Lowest Calculated Responsive Bid, and I/ We have furnished the performance security and signed the Contract.

IN WITNESS THEREOF, I/ We have hereunto set my/ our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

Contract Name: **ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: **San Carlos City, Negros Occidental**

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

8. OMNIBUS SWORN STATEMENT IN ACCORDANCE WITH SEC. 25.3

Purchase Request (PR) No. 1-23-11-1928

REPUBLIC OF THE PHILIPPINES)

CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

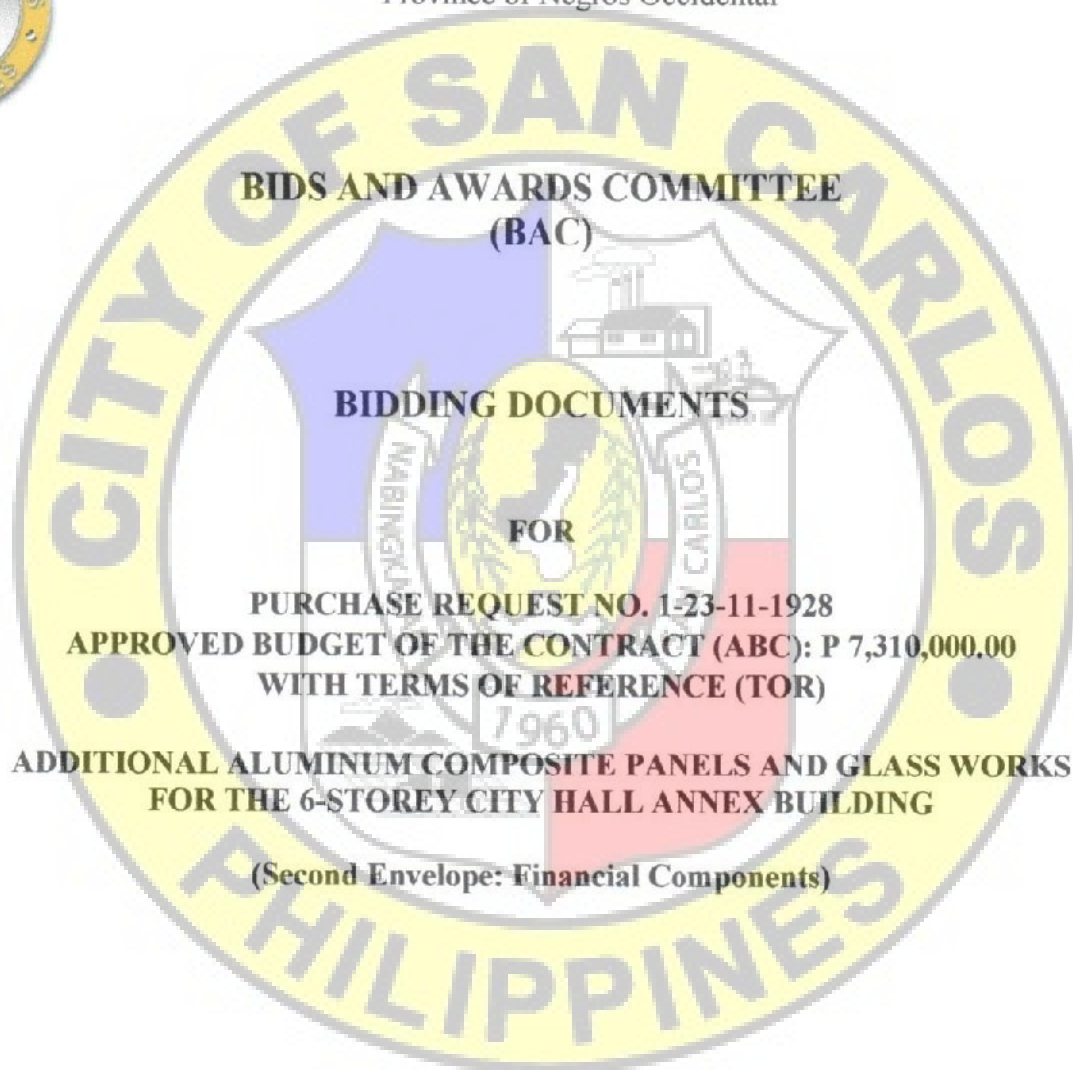
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



Republic of the Philippines
CITY GOVERNMENT OF SAN CARLOS
Province of Negros Occidental



SUBMITTED BY : _____
ADDRESS : _____
CONTACT NO. : _____
EMAIL AD : _____

DATE OF SUBMISSION

INSTRUCTIONS TO BIDDERS

1. Please submit sets of documents completely in two separate envelopes:
The *First Envelope (Original, Copy 1 and Copy 2)* containing Eligibility and Technical documents
The *Second Envelope (Original, Copy 1 and Copy 2)* containing Financial documents.
2. Check that all annexes are in accordance with the prescribed format and submit in chronological order.
3. Submit your completed bid documents on or before the time of the opening of bids mentioned below.
4. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.

SCHEDULES

Schedule/Place of Pre bid Conference

JANUARY 11, 2024, 8:30 AM
BAC Secretariat Office
2F City Hall Building

Schedule/Place of Bid Opening

JANUARY 23, 2024 @ 1:30 PM
BAC Secretariat Office
2F City Hall Building

Nonrefundable fee of Bidding Documents = 7,310.00 Php

**Bid and Awards Committee
City of San Carlos**

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF FINANCIAL PROPOSALS/REQUIREMENTS

1. Duly Signed Form of Bid
2. Duly signed Bid Price in the Bill of Quantities
3. Duly signed Detailed Estimate
4. Cash Flow

X-X

Bid and Awards Committee

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

**Contract Name: ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: San Carlos City, Negros Occidental

1. DULY SIGNED FORM OF BID

Date : _____

Project Identification / Purchase Request No. : 1-23-11-1928

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of
Of agent Currency Commission or gratuity

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

Location of the Contract: San Carlos City, Negros Occidental

PURCHASE REQUEST NO. 1-23-11-1928

1. DULY SIGNED BID PRICE IN THE BILL OF QUANTITIES

(Columns (1), (2) and (3) are to be filled up by the Procuring Entity)			(Columns (4) and (5) are to be filled up by the Bidder)		
	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
	(1)	(2)	(3)	(4)	(5)
1	L Column ACP Size: 1.36m Width x 20.00m Height Materials with Installation	sets	1		
2	Louver Side Cladding Size: 0.30m Width x 32.00m Height Materials with Installation	sets	2		
3	Column Cladding (function room 7th floor level) Size: 3.20m Perimeter x 3.20m Height Materials with Installation	sets	9		
4	Second Floor Bottom Ledge ACP Length = 44.00 lineal meter Materials with Installation	set	1		
5	Ground Floor Hall way Fixed Glass Size: 3.40m Width x 3.68m Height Materials with Installation	Sets	9		
6	Ground Floor Hall way Entrance Door Size: 2.55m Width x 2.95m Height Materials with Installation	Sets	4		

7	Water Tank Curtain Glass Wall Size: 5.75m Width x 2.02m Height Materials with Installation	Set	1		
8	Entrance Door going to water tank area Size: 3.30m Width x 2.32m Height Materials with Installation	Set	2		
9	Pantry @ 6th Floor Awning Window Size: 1.50m Width x 0.50m Height Materials with Installation	Set	2		
TOTAL BID COST					In words: PHP _____ _____ _____
					In figures: PHP _____ _____ _____

Submitted by:

Name of the Representative of the Bidder

Date: _____

Position

Name of the Bidder Company

APPROVAL PAGE

**ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

(P 7,310,000.00)

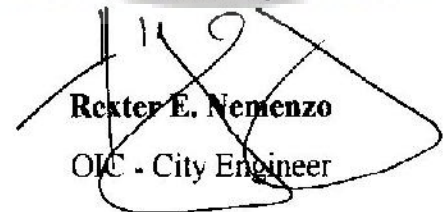
TERMS OF REFERENCE

City of San Carlos
Province of Negros Occidental

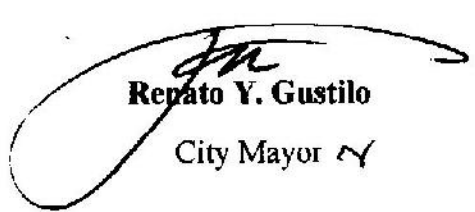
Prepared by:


John Lear C. Virtucio
Engineer I

Reviewed by:


Rexter E. Nemenzo
OIC - City Engineer

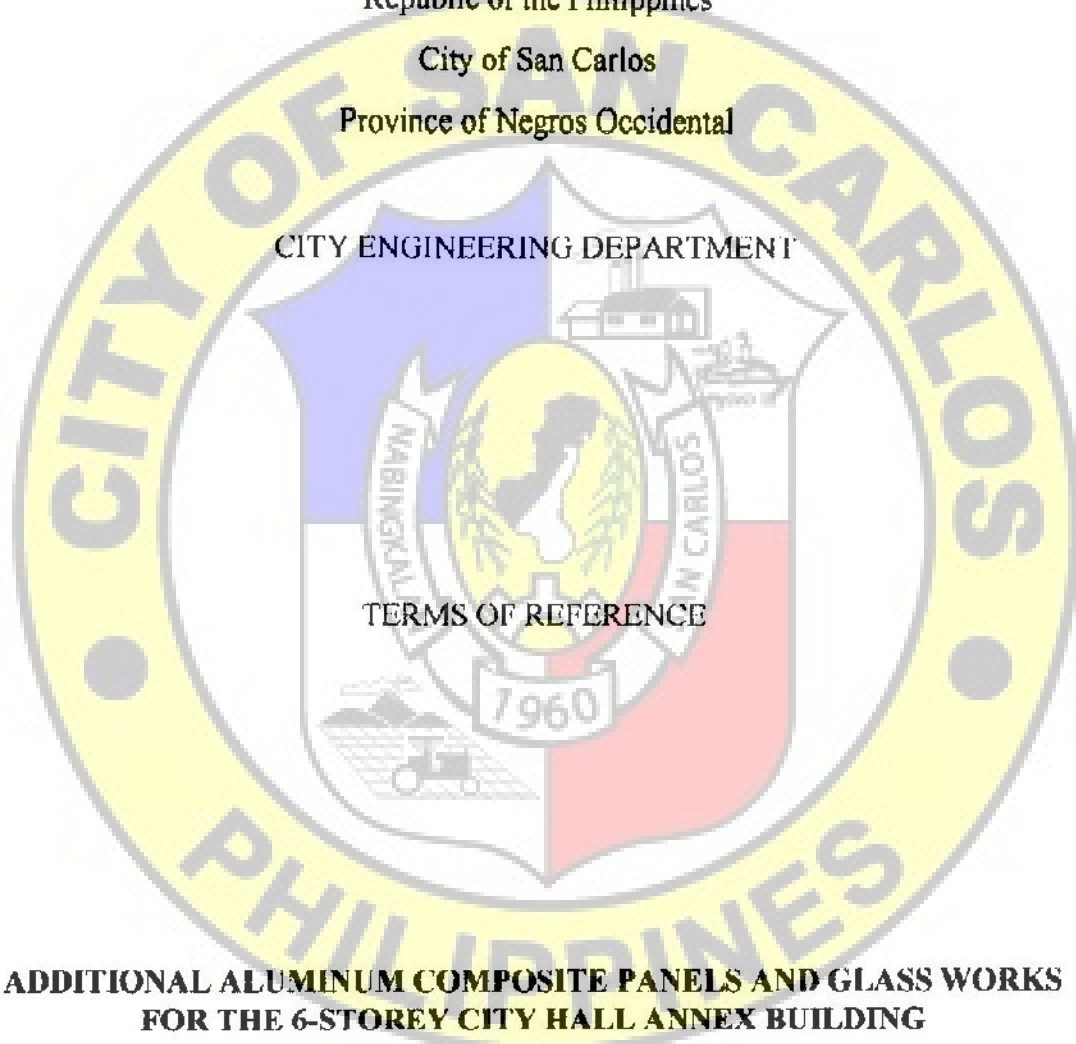
Approved by:


Renato Y. Gustilo
City Mayor

Republic of the Philippines

City of San Carlos

Province of Negros Occidental



**ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS
FOR THE 6-STOREY CITY HALL ANNEX BUILDING**

(P 7,310,000.00)

2

TABLE OF CONTENTS

A. Background	4
B. General Objective	4
C. The Bidder/Contractor	4
D. The Requirements	4
E. Delivery/Completion	6
F. Manpower Requirement	6
G. Warranty	6
H. Payment Scheme	6



3

A. Background

The City Government through the City Engineering Department proposed a six-story City Hall Annex Building to cater all offices in one area so that the city can provide a swift and prompt services to the Public.

B. General Objectives

The primary objective of this project is to provide enough office spaces for various departments of this city.

C. The Bidder / Supplier

The Bidder/Supplier should have completed a Supply and Installation of Aluminum Composite Cladding and Interior and Exterior tempered glass of a building not less than 10 storeys within the past 10 years and should be compatible to the existing ACP and Glass of the building in terms of materials Specifications and Color scheme. The bidder/supplier is preferably within Visayas area in order for the end-user to easily communicate in case of future concerns regarding the project.

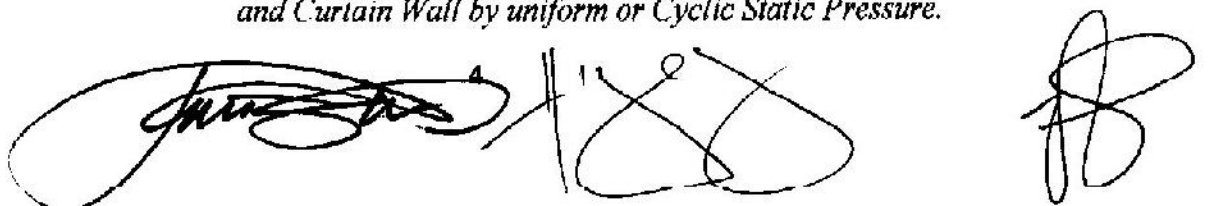
D. The Requirements

1. Aluminum Composite Panels (ACP)

- a. The Installation will be water tight and structurally sound.
- b. Aluminum Composite Panels should be 4mm PVDF
- c. Steel Structure support and framing will be fabricated and installed by the supplier and shall be treated with rust converter and painted with epoxy primer.
- d. Hardware and Sealants should be of best quality.
- e. 5 years warranty for leaking caused by nature.
- f. All plans and specifications shall be supplied by the end-user and should be followed by the supplier. If there are any revisions as to original plan, the winning bidder shall submit as-built plans at no cost to the end user.
- g. Safety protocols should be observe at all times during the duration of the project.

2. Glass Works

Aluminum:	Extruded heavy duty storm resistant in powder coated black finish
Glasses:	8.0mm tempered for curtain wall and 12.0mm tempered for the interior glass partitions.
Sealant:	Structural Sealant (SG-300) and weather sealant (SG-558)
Hardware:	304 Stainless Steel bolt
Brackets:	Anti-corrosive and Rust Proof
Testing:	Job-site water leak test should be done by the end -user under (ASTM E1105) <i>ASTM E-1105 - Standard Test Method for Field Determination of Water Penetration of Installed Exterior Windows, Skylight, Doors, and Curtain Wall by uniform or Cyclic Static Pressure.</i>



Installation: Should be watertight and structurally sound.
Plans: All plans shall be supplied by the end-user.
If there are any revisions as to original plan, the winning bidder shall submit as-built plans at no cost to the end user.

Materials Specifications

A. REAR ELEVATION (ELEVATOR WALL CLADDING)

- 1 sets L Column ACP
Size: 1.36m Width x 20.00m Height
Materials with Installation
- 2 sets Louver Side Cladding
Size: 0.30m Width x 32.00m Height
Materials with Installation
- 9 sets Column Cladding (function room 7th floor level)
Size: 3.20m Perimeter x 3.20m Height
Materials with Installation

B. FRONT ELEVATION

- 1 set Second Floor Bottom Ledge ACP
Length = 44.00 lineal meter
Materials with Installation

C. GLASS AND ALUMINUM

- 9 sets Ground Floor Hall way Fixed Glass
Size: 3.40m Width x 3.68m Height
Materials with Installation
- 4 sets Ground Floor Hall way Entrance Door
Size: 2.55m Width x 2.95m Height
Materials with Installation
- 1 set Water Tank Curtain Glass Wall
Size: 5.75m Width x 2.02m Height
Materials with Installation
- 2 sets Entrance Door going to water tank area
Size: 3.30m Width x 2.32m Height
Materials with Installation
- 2 sets Pantry @ 6th Floor Awning Window
Size: 1.50m Width x 0.50m Height
Materials with Installation

Installation: Should be watertight and structurally sound.
Plans: All plans shall be supplied by the end-user.
If there are any revisions as to original plan, the winning bidder shall submit as-built plans at no cost to the end user.

Materials Specifications

A. REAR ELEVATION (ELEVATOR WALL CLADDING)

- 1 sets L Column ACP
Size: 1.36m Width x 20.00m Height
Materials with Installation
- 2 sets Louver Side Cladding
Size: 0.30m Width x 32.00m Height
Materials with Installation
- 9 sets Column Cladding (function room 7th floor level)
Size: 3.20m Perimeter x 3.20m Height
Materials with Installation

B. FRONT ELEVATION

- 1 set Second Floor Bottom Ledge ACP
Length = 44.00 lineal meter
Materials with Installation

C. GLASS AND ALUMINUM

- 9 sets Ground Floor Hall way Fixed Glass
Size: 3.40m Width x 3.68m Height
Materials with Installation
- 4 sets Ground Floor Hall way Entrance Door
Size: 2.55m Width x 2.95m Height
Materials with Installation
- 1 set Water Tank Curtain Glass Wall
Size: 5.75m Width x 2.02m Height
Materials with Installation
- 2 sets Entrance Door going to water tank area
Size: 3.30m Width x 2.32m Height
Materials with Installation
- 2 sets Pantry @ 6th Floor Awning Window
Size: 1.50m Width x 0.50m Height
Materials with Installation

E. Delivery / Completion

Delivery/completion shall be within 90 Calendar days.

F. Man Power Requirement

Manpower for the project shall be at least of the following;

- a. One Civil Engineer
- b. Skilled Laborers
- c. Manual Laborers

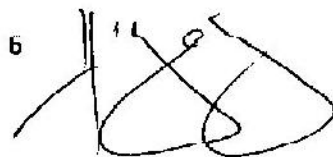
G. Warranty

Warranty against water leakage shall be for a period of ten (10) years from the turn-over of the completed project.

H. Payment Scheme

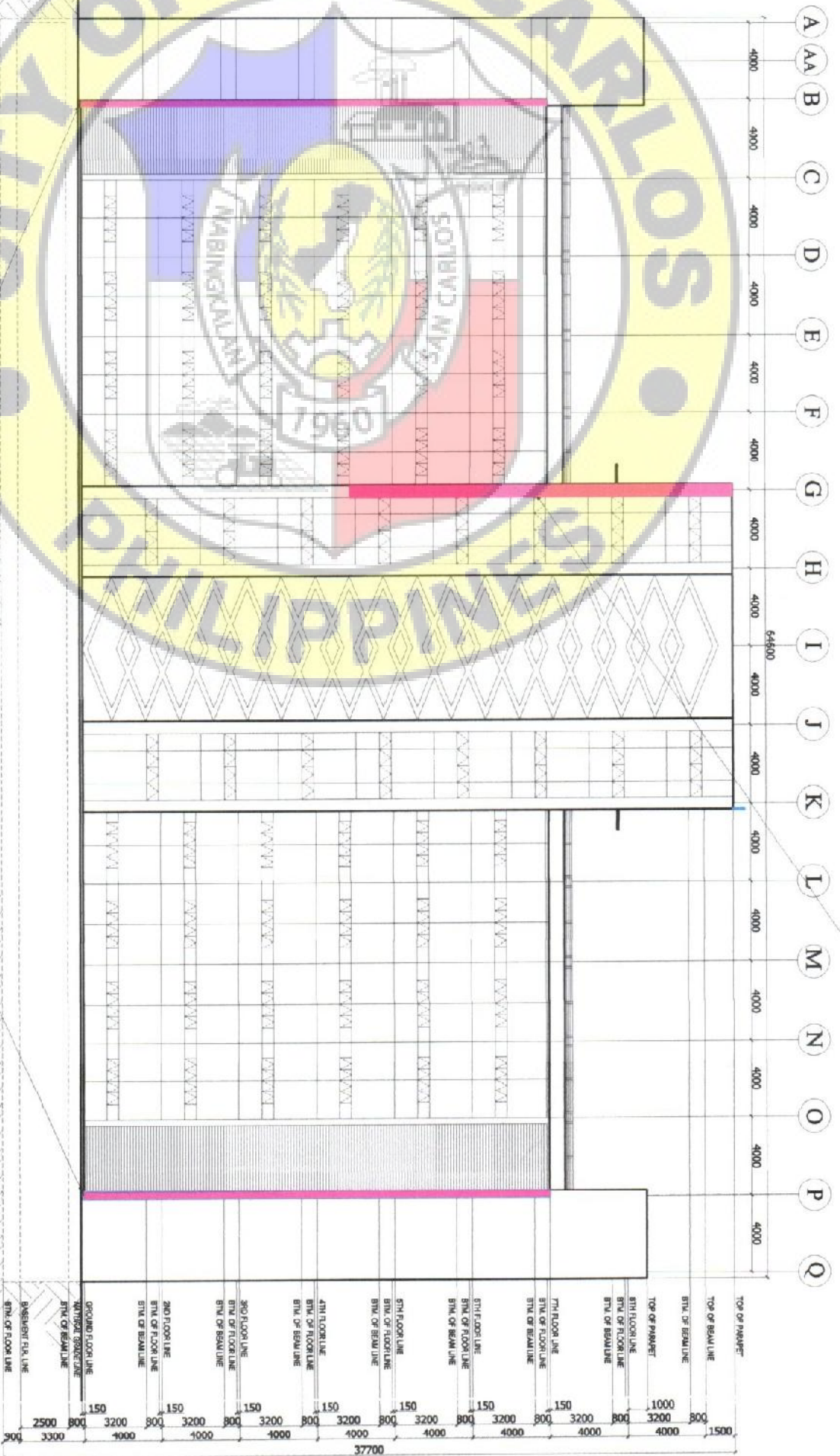
The city has allocated a budget of Seven Million, Three Hundred ten Thousand Pesos (7,310,000.00Php) for the project. The winning bidder shall be paid in accordance with **R.A. 9184** and other relevant laws.



6 

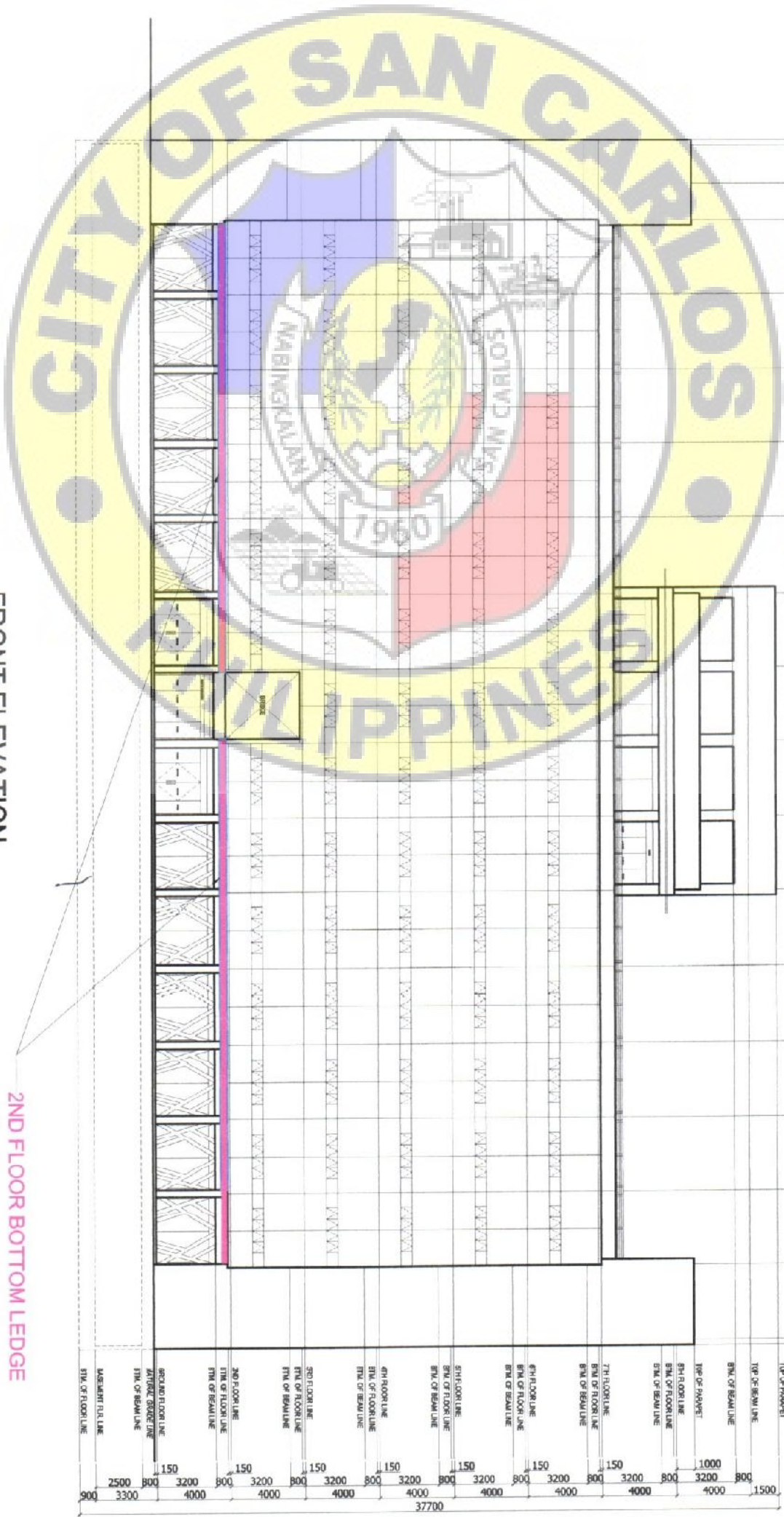


L Column (ACP)
 Size = 1.36m width x 20.0m Height



Louver Side Cladding

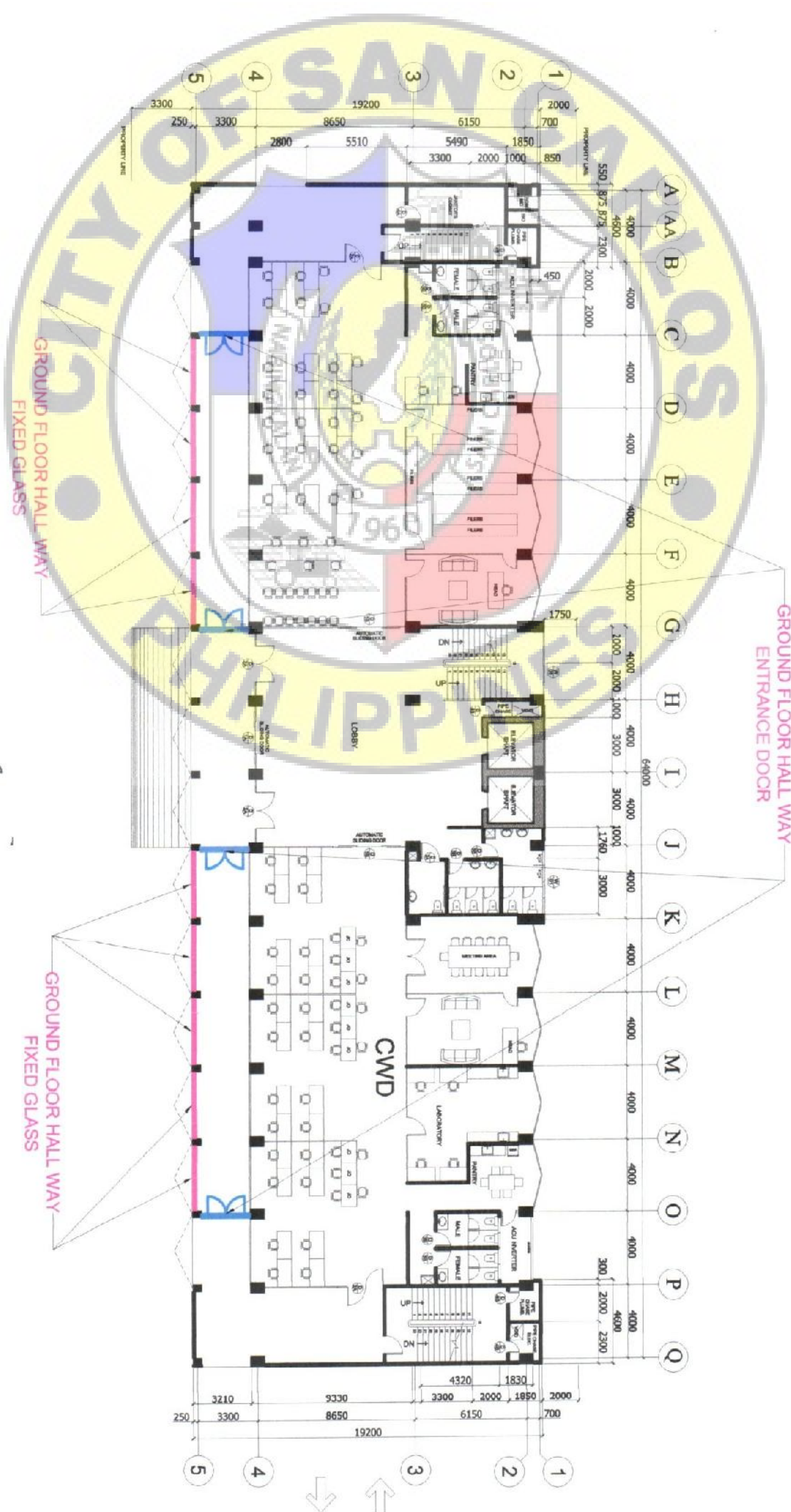
PROJECT TITLE ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS FOR THE 6-STORY CITY HALL ANNEX BUILDING	PREPARED BY: JOHN LEUR C. VIRTUCIO ENGINEER I	REVIEWED: MELVIN A. BRIONES ENGINEER III	RECOMMENDED FOR APPROVAL: REXTER E. NEMENZO DIC - CITY ENGINEER	APPROVED: RENATO Y. GUSTILO CITY MAYOR
CEP	LOCATION: FCLERESMA AVE. BRGY. PALAMPAS SAN CARLOS CITY, NEG. OCC.			



FRONT ELEVATION

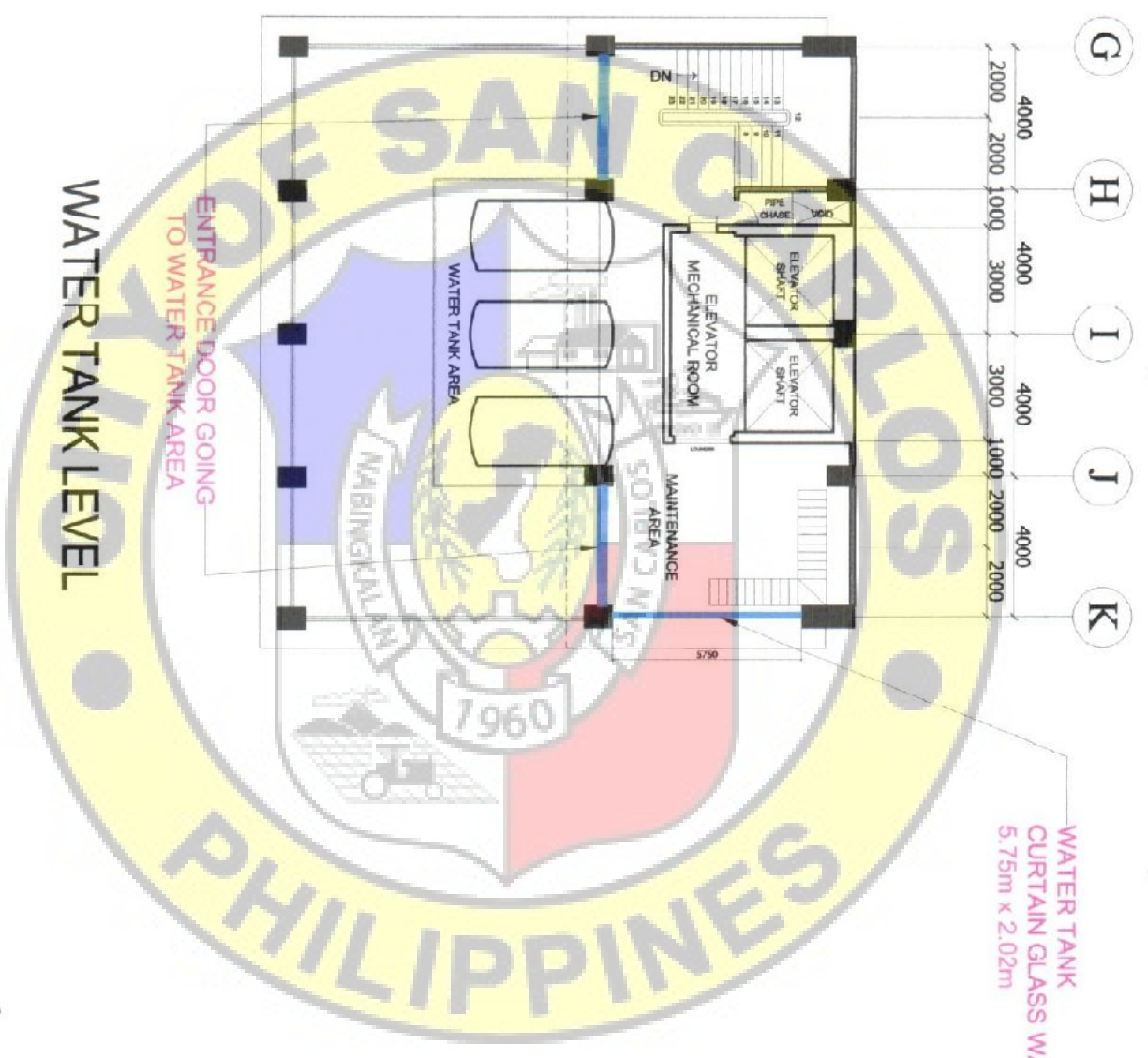
2ND FLOOR BOTTOM LEDGE

<p>PROJECT TITLE ADDITIONAL ALUMINUM COMPOSITE PANELS AND GLASS WORKS FOR THE 6-STORY CITY HALL ANNEX BUILDING</p>	<p>PREPARED BY  JOHN LEJUR C. VIRTUCIO ENGINEER I</p>	<p>REVIEWED  MELVIN A. BRIONES ENGINEER III</p>	<p>RECOMMENDED FOR APPROVAL  REXTER E. NEMENZO OIC - CITY ENGINEER</p>	<p>APPROVED:  RENATO Y. GUSTILO CITY MAYOR</p>
<p>LOCATION: FC LEBESMA AVE BRGY PALAMPAS SAN CARLOS CITY NEG. OCC</p>				
<p>CED</p>				



GROUND FLOOR PLAN

<p>PROJECT TITLE PURCHASE AND INSTALLATION OF ALUMINUM COMPOSITE PANELS FOR THE 6-STORY CITY HALL ANNEX BUILDING</p>	<p>PREPARED BY: JOHNLEUR C. VIRTUCIO ENGINEER I</p>	<p>REVIEWED: MELVIN A. BRIONES ENGINEER III</p>	<p>RECOMMENDED FOR APPROVALS: REXTER E. NEMENZO DIC - CITY ENGINEER</p>	<p>APPROVED: REMATORIO Y. GUSTILLO CITY MAYOR</p>
<p>CE</p>				
<p>LOCATION: FGLERESMA AVE. BRGY. PALAMPAS, SAN CARLOS CITY, NEG. OCC.</p>				



WATER TANK LEVEL

7TH FLOOR LEVEL

<p>PROJECT TITLE</p> <p>PURCHASE AND INSTALLATION OF ALUMINUM COMPOSITE PANELS FOR THE 6-STOREY CITY HALL ANNEX BUILDING</p> <p>LOCATION: FG LEDESMA AVE. BRGY. PALAPIS, SAN CARLOS CITY, NEG. OCC.</p>	<p>PREPARED BY:</p> <p>JOHN LEUR C. MIRTUCIO ENGINEER I</p>	<p>REVIEWED:</p> <p>MELVIN A. BRIONES ENGINEER III</p>	<p>RECOMMENDED FOR APPROVAL:</p> <p>REXTER E. NEMENZO OIC - CITY ENGINEER</p>	<p>APPROVED:</p> <p>RENATO Y. GUSILLO CITY MAYOR</p>
---	--	---	--	---

CED