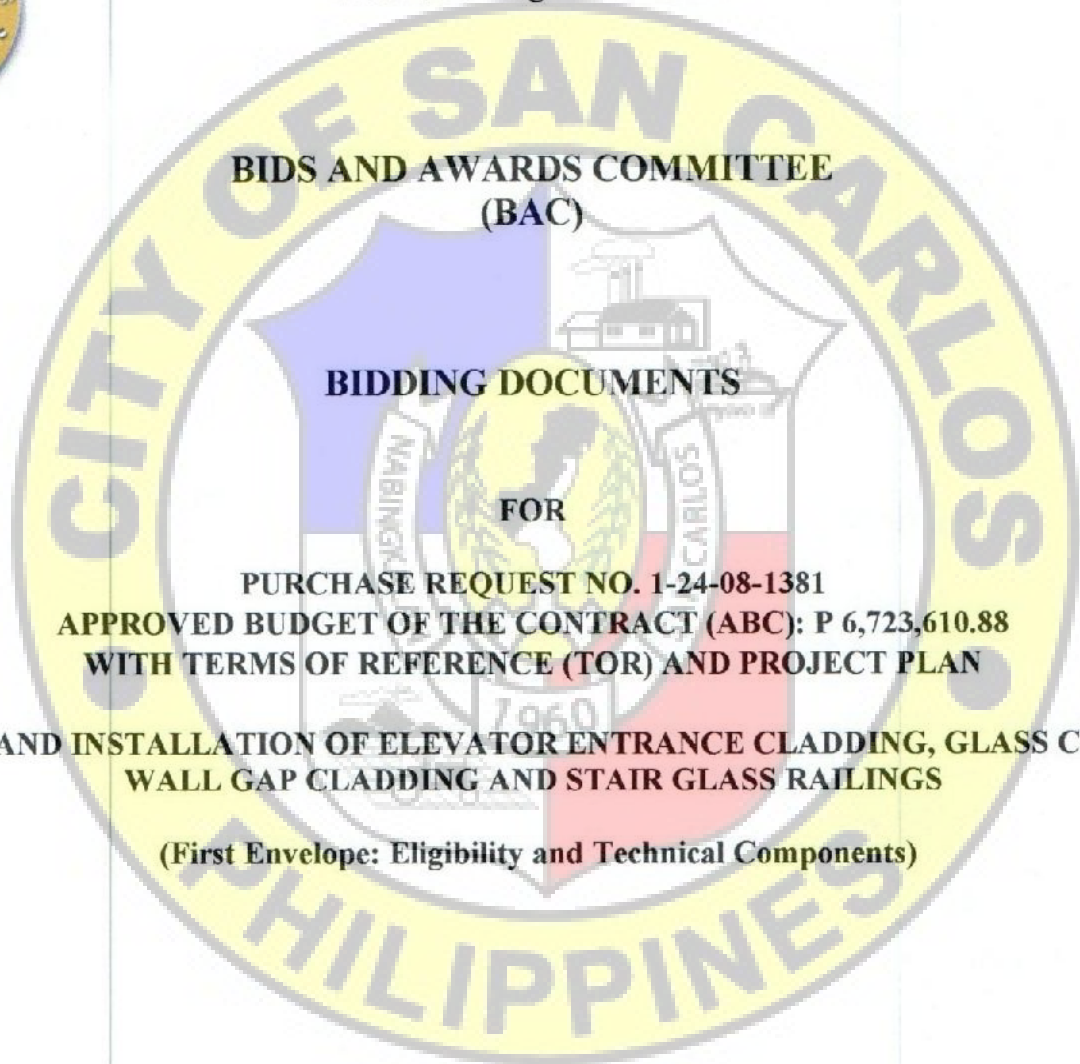




Republic of the Philippines
CITY GOVERNMENT OF SAN CARLOS
Province of Negros Occidental



**BIDS AND AWARDS COMMITTEE
(BAC)**

BIDDING DOCUMENTS

FOR

**PURCHASE REQUEST NO. 1-24-08-1381
APPROVED BUDGET OF THE CONTRACT (ABC): P 6,723,610.88
WITH TERMS OF REFERENCE (TOR) AND PROJECT PLAN**

**SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN
WALL GAP CLADDING AND STAIR GLASS RAILINGS**

(First Envelope: Eligibility and Technical Components)

SUBMITTED BY :
ADDRESS :
CONTACT NO. :
EMAIL AD :

DATE OF SUBMISSION

INSTRUCTIONS TO BIDDERS

1. Please submit sets of documents completely in two separate envelopes:
The *First Envelope (Original, Copy 1 and Copy 2)* containing Eligibility and Technical documents
The *Second Envelope (Original, Copy 1 and Copy 2)* containing Financial documents.
2. Check that all annexes are in accordance with the prescribed format and submit in chronological order.
Non-compliance is ground for disqualification.
3. Submit your completed bid documents on or before the time of the opening of bids mentioned below.
4. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.

SCHEDULES

Schedule/Place of Pre bid Conference

September 5, 2024 @ 8:30 AM
BAC Secretariat Office
2F City Hall Building

Schedule/Place of Bid Opening

September 17, 2024 @ 1:30 PM
BAC Secretariat Office
2F City Hall Building

Nonrefundable fee of Bidding Documents = ₱ 10,000.00

**Bid and Awards Committee
City of San Carlos**

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

Contract Name:

SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN WALL GAP CLADDING AND STAIR GLASS RAILINGS

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

1. PHILGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of R. A 9184-Platinum Membership
2. Joint Venture Agreement (JVA), if applicable
3. Net Financial Contracting Capacity (NFCC) based on the data submitted to the BIR thru its EFPS or Committed Line of Credit (CLC) from a Universal or Commercial Bank
4. Duly Notarized Statement of all on-Going **Government and Private Contracts**.
5. Duly Notarized Statements of:
 - a. At least one (1) Completed Similar Contract (**Government OR Private**) for the last ten (10) years.
 - b. Single Largest Completed Contract (SLCC) at least 50% of the total ABC.
6. Project Requirements:
 - a. Organizational Chart for the Contract to Bid
 - b. List of Personnel (**Civil Engineer, Skilled Laborers, Manual Laborers**), to be assigned to the contract to be bid, with their complete qualification and experience data
 - c. Duly notarized Affidavit of Site Inspection (Please see attached Form)
7. Bid Security in any of the following forms:
 - a.) Cash or Cashier's Check or Manager's Check issued : Two percent (2%) of the ABC
by a Universal or Commercial Bank in favor of the City
Treasurer of San Carlos City
 - b.) Bank draft/ guarantee or irrevocable letter of credit : Two percent (2%) of the ABC
issued by a Universal or Commercial Bank ; provided ,
however, that it shall be confirmed or authenticated by a
Universal or Commercial Bank
 - c.) Surety bond callable upon demand issued by a surety : Five percent (5%) of the ABC
or insurance company duly certified by the Insurance
commission as authorized to issue such authority
 - d.) Any combination of the foregoing : Proportionate to share form with respect
to total amount of security
 - e.) Bid Securing Declaration
8. Omnibus Sworn Statement in accordance with Section. 25.3 (Please see attached Form)

X-X

**Bid and Awards Committee
City of San Carlos**

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

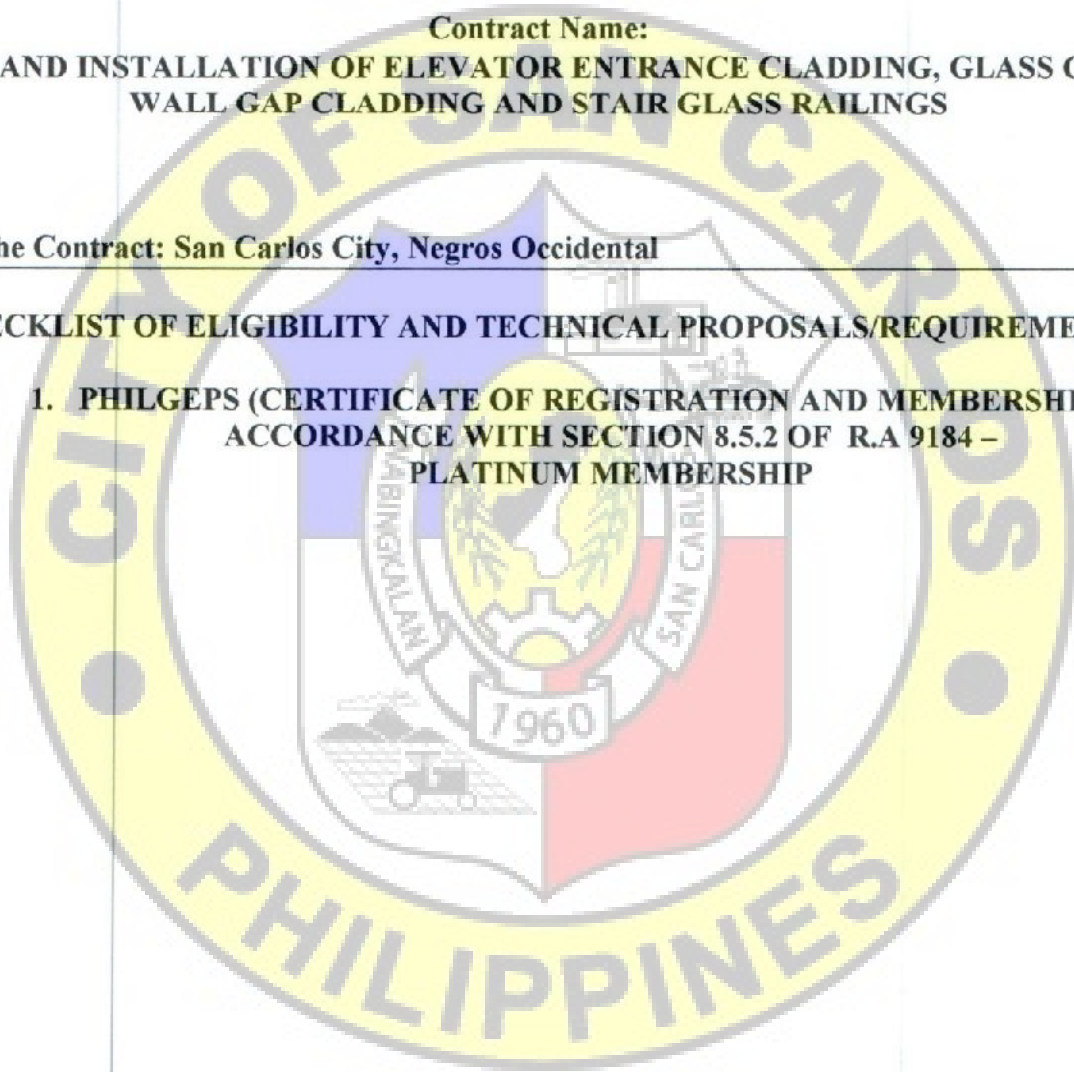
Contract Name:

**SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN
WALL GAP CLADDING AND STAIR GLASS RAILINGS**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

- 1. PHILGEPS (CERTIFICATE OF REGISTRATION AND MEMBERSHIP IN
ACCORDANCE WITH SECTION 8.5.2 OF R.A 9184 –
PLATINUM MEMBERSHIP**



Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

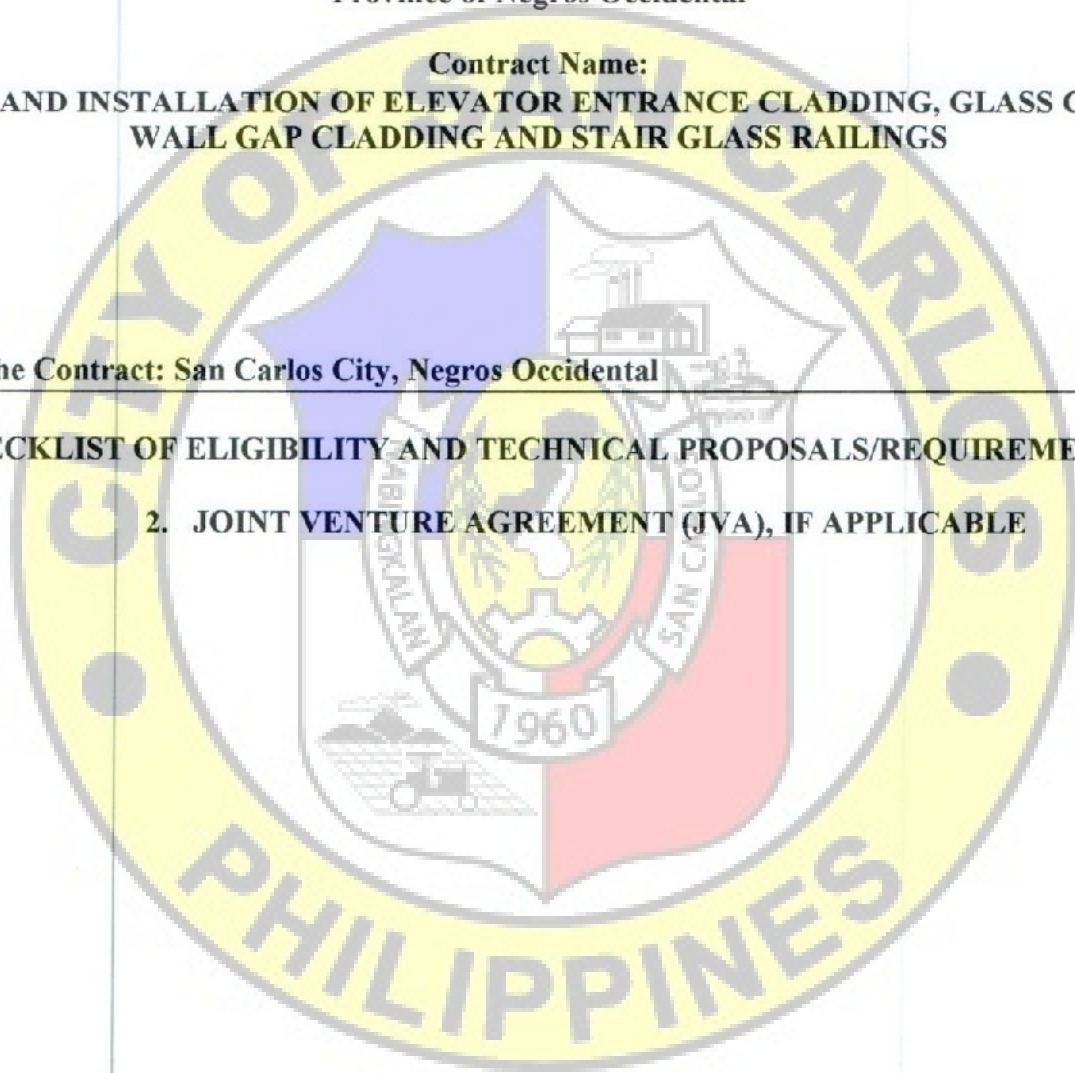
Contract Name:

**SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN
WALL GAP CLADDING AND STAIR GLASS RAILINGS**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

2. JOINT VENTURE AGREEMENT (JVA), IF APPLICABLE



**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

Contract Name:

**SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN
WALL GAP CLADDING AND STAIR GLASS RAILINGS**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

- 3. NET FINANCIAL CONTRACTING CAPACITY (NFCC) BASED ON THE DATA
SUBMITTED TO THE BIR THRU ITS EFPS OR COMMITTED LINE OF
CREDIT (CLC) FROM A UNIVERSAL OR COMMERCIAL BANK**

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

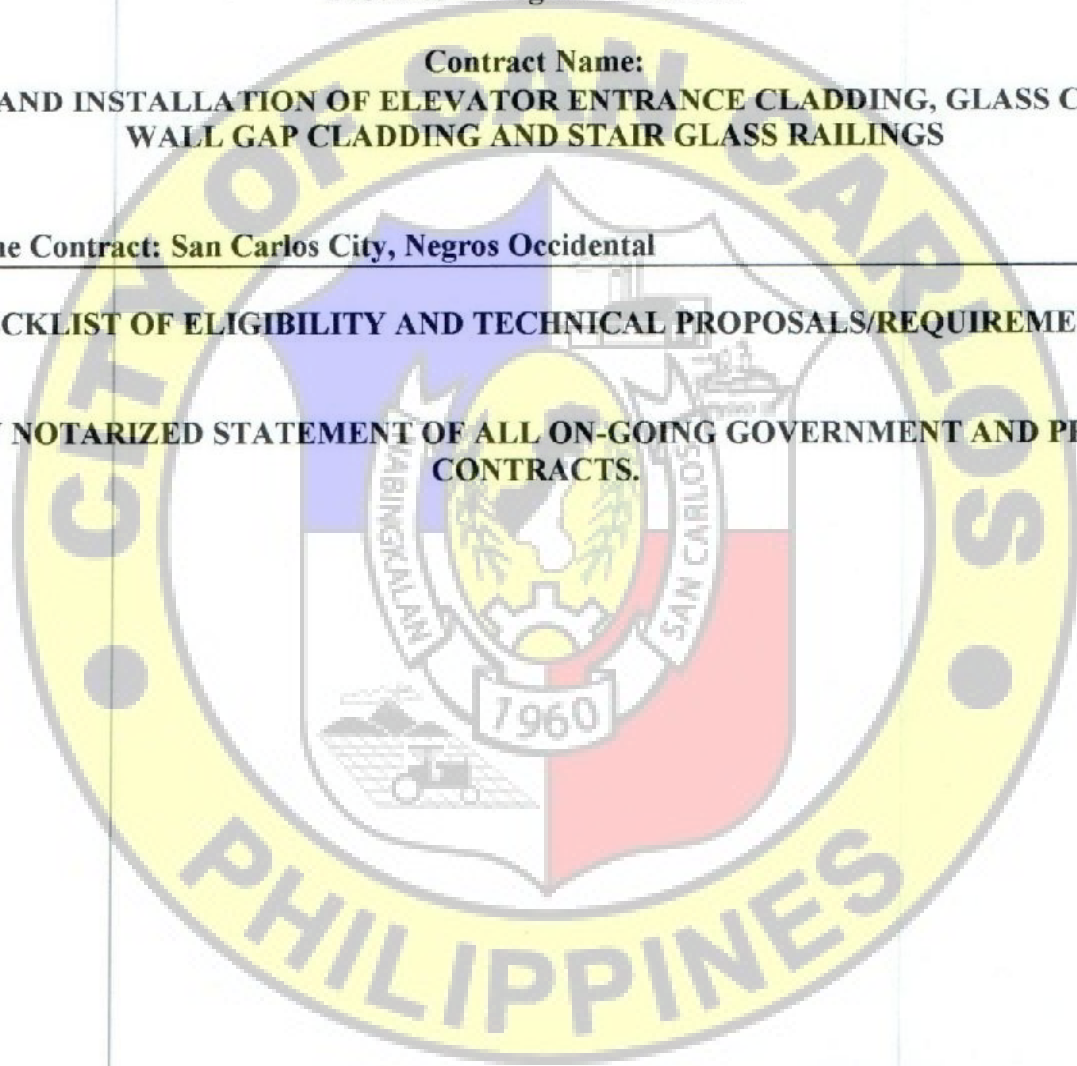
Contract Name:

**SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN
WALL GAP CLADDING AND STAIR GLASS RAILINGS**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

**4. DULY NOTARIZED STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE
CONTRACTS.**



**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

Contract Name:

**SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN
WALL GAP CLADDING AND STAIR GLASS RAILINGS**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

5. DULY NOTARIZED STATEMENTS OF:

A. AT LEAST ONE (1) COMPLETED SIMILAR CONTRACT (GOVERNMENT OR PRIVATE)

FOR THE LAST TEN (10) YEARS

B. SINGLE LARGEST COMPLETED CONTRACT (SLCC)- 50% OF THE TOTAL ABC

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

Contract Name:

**SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN
WALL GAP CLADDING AND STAIR GLASS RAILINGS**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

6. PROJECT REQUIREMENTS

- a. Organizational Chart for the Contract to Bid
- b. List of Personnel (**Civil Engineer, Skilled Laborers, Manual Laborers**), to be assigned to the contract to be bid, with their complete qualification and experience data
- c. Duly notarized Affidavit of Site Inspection (Please see attached Form)

Name of the Procuring Entity

Contract Reference Number
Name of the Contract
Location of the Contract

Standard Form Number: SF-INR-51
Revised on: August 11, 2004

AFFIDAVIT OF SITE INSPECTION

I, (Representative of the Bidder), of legal age, civil status, Filipino and residing at (Address of the Representative), under oath, hereby depose and say:

- 1. That I am the (Position of the Bidder) of the (Name of the Bidder), with office at (Address of the Bidder);
- 2. That I have inspected the site for (Name of Contract), located at (Location of the Contract);
- 3. That I am making this stamen as part of the requirement for the Technical Proposal of the (Name of the Bidder) for (Name of the Contract).

IN FAITH WHEREOF, I hereby affix my signature this _____ day of _____, 20____ at _____, Philippines.

AFFIANT

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____, affiant exhibiting to me his/ her Community Tax Certificate No. _____ issued on _____ at _____, Philippines.

(Notary Public)

Until _____
PTR No. _____
Date _____
Place _____
TIN _____

Document No. _____
Page No. _____
Book No. _____
Series of _____

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

Contract Name:

SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN WALL GAP CLADDING AND STAIR GLASS RAILINGS

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

7. BID SECURITY IN ANY OF THE FOLLOWING FORMS:

- a. Cash or Cashier's Check or Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City (Two percent (2%) of the ABC)
- b. Bank draft/ guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank ; provided , however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank, (Two percent (2%) of the ABC)
- c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance commission as authorized to issue such authority;(Five percent (5%) of the ABC)
- d. Any combination of the foregoing (Proportionate to share form with respect to total amount of security)
- e. Bid Securing Declaration

REPUBLIC OF THE PHILIPPINES)
CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S.

BID SECURING DECLARATION

Project Identification No. / Purchase Request (PR) No. : 1-24-08-1381

To: *[Insert name and address of the Procuring Entity]*

I/ We, the undersigned, declare that:

1. I/ We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/ We accept that: (a) I/ We will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and 9b) I/ We will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Section 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/ We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/ We are declared ineligible or post- disqualified upon receipt of your notice to such effect, and (i) I / We failed to timely file a request for reconsideration or (ii) I/ We filed a waiver to avail of said right; and
 - c. I am/ We are declared the bidder with the Lowest Calculated Responsive Bid, and I/ We have furnished the performance security and signed the Contract.

IN WITNESS THEREOF, I/ We have hereunto set my/ our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

Contract Name:

**SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN
WALL GAP CLADDING AND STAIR GLASS RAILINGS**

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS

8. OMNIBUS SWORN STATEMENT IN ACCORDANCE WITH SEC. 25.3

Purchase Request (PR) No. 1-24-08-1381

REPUBLIC OF THE PHILIPPINES)

CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



Republic of the Philippines
CITY GOVERNMENT OF SAN CARLOS
Province of Negros Occidental

**BIDS AND AWARDS COMMITTEE
(BAC)**

BIDDING DOCUMENTS

FOR

PURCHASE REQUEST NO. 1-24-08-1381

APPROVED BUDGET OF THE CONTRACT (ABC): P 6,723,610.88

WITH TERMS OF REFERENCE (TOR) AND PROJECT PLAN

**SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN
WALL GAP CLADDING AND STAIR GLASS RAILINGS**

(Second Envelope: Financial Components)

SUBMITTED BY :
ADDRESS :
CONTACT NO. :
EMAIL AD :

DATE OF SUBMISSION

INSTRUCTIONS TO BIDDERS

1. Please submit sets of documents completely in two separate envelopes:
The *First Envelope (Original, Copy 1 and Copy 2)* containing Eligibility and Technical documents
The *Second Envelope (Original, Copy 1 and Copy 2)* containing Financial documents.
2. Check that all annexes are in accordance with the prescribed format and submit in chronological order.
3. Submit your completed bid documents on or before the time of the opening of bids mentioned below.
4. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.

Schedule/Place of Pre bid Conference

September 5, 2024 @ 8:30 AM
BAC Secretariat Office
2F City Hall Building

Schedule/Place of Bid Opening

September 17, 2024 @ 1:30 PM
BAC Secretariat Office
2F City Hall Building

Nonrefundable fee of Bidding Documents = ₱ 10,000.00

**Bid and Awards Committee
City of San Carlos**

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

Contract Name: SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN WALL GAP CLADDING AND STAIR GLASS RAILINGS

Location of the Contract: San Carlos City, Negros Occidental

1. DULY SIGNED FORM OF BID

Date: _____

Project Identification / Purchase Request No. : 1-24-08-1381

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of
Of agent Currency Commission or gratuity

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

Contract Name: SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN WALL GAP CLADDING AND STAIR GLASS RAILINGS

Location of the Contract: San Carlos City, Negros Occidental

PURCHASE REQUEST NO. 1-24-08-1381

2. DULY SIGNED BID PRICE IN THE BILL OF QUANTITIES

Submitted by:

(Columns (1), (2) and (3) are to be filled up by the Procuring Entity)			(Columns (4) and (5) are to be filled up by the Bidder)		
	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
	(1)	(2)	(3)	(4)	(5)
1	Elevator Entrance Cladding ACP, Champagne Gold (Basement floor to 7 th floor) Size: 1.10 Width x 2.85m Height Materials with Installation	sets	16		
2	Curtain Wall Gap Cladding ACP, White (2 nd floor to 6 th floor) Size: 0.10m Width x 20.00m Height Materials with Installation	sets	2		
3	Stair Glass Railings (Basement floor to 7th floor) 12mm Fully tempered clear glass railings w/ stainless steel baluster and stainless steel handrail Size: 900mm baluster height, 50mm diameter handrail Materials with Installation	lot	1		
TOTAL BID COST					
					In words: PHP _____ _____ _____
					In figures: PHP _____ _____ _____

Date: _____

Name of the Representative of the Bidder

Position

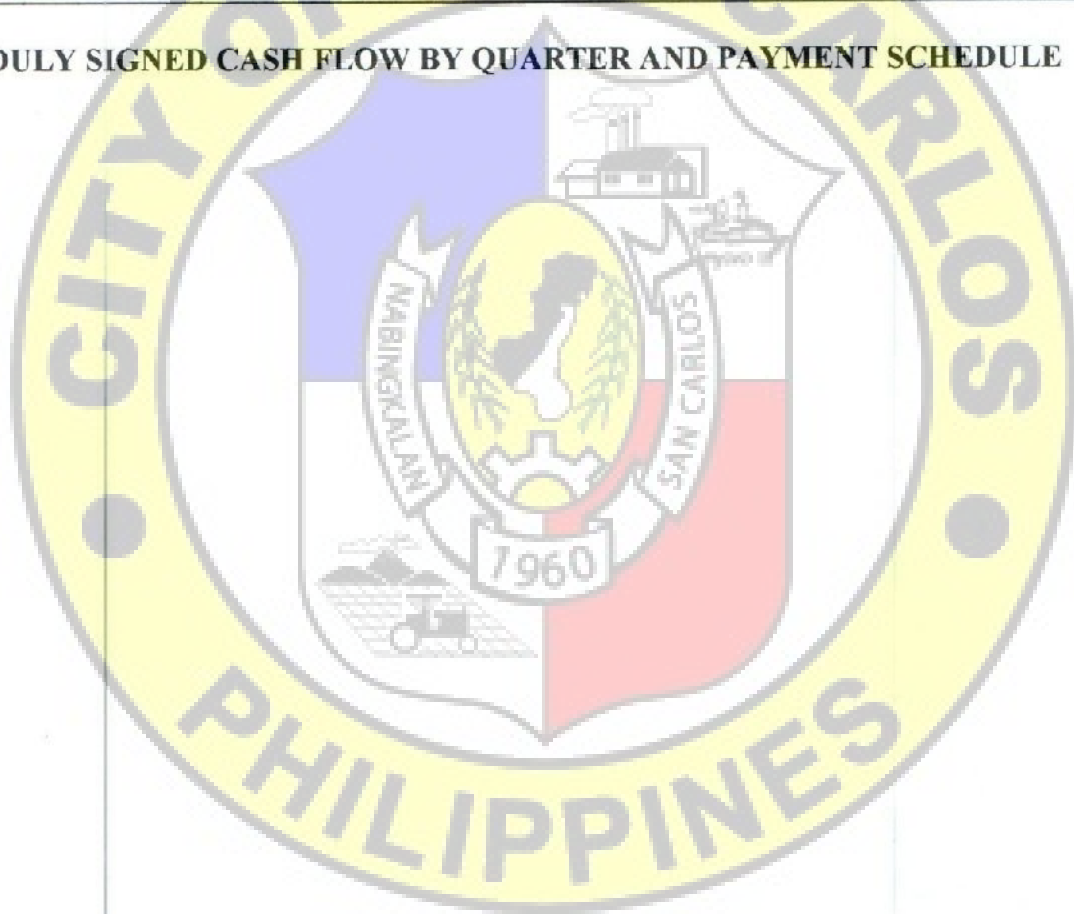
Name of the Bidder Company

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

Contract Name: SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN WALL GAP CLADDING AND STAIR GLASS RAILINGS

Location of the Contract: San Carlos City, Negros Occidental

3. DULY SIGNED CASH FLOW BY QUARTER AND PAYMENT SCHEDULE



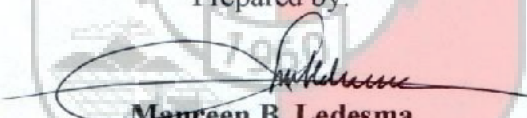
APPROVAL PAGE

**SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS
CURTAIN WALL GAP CLADDING, AND STAIR GLASS RAILINGS
(P 6,723,610.88)**

TERMS OF REFERENCE

City of San Carlos
Province of Negros Occidental

Prepared by:


Maureen B. Ledesma

Architect I

Reviewed by:

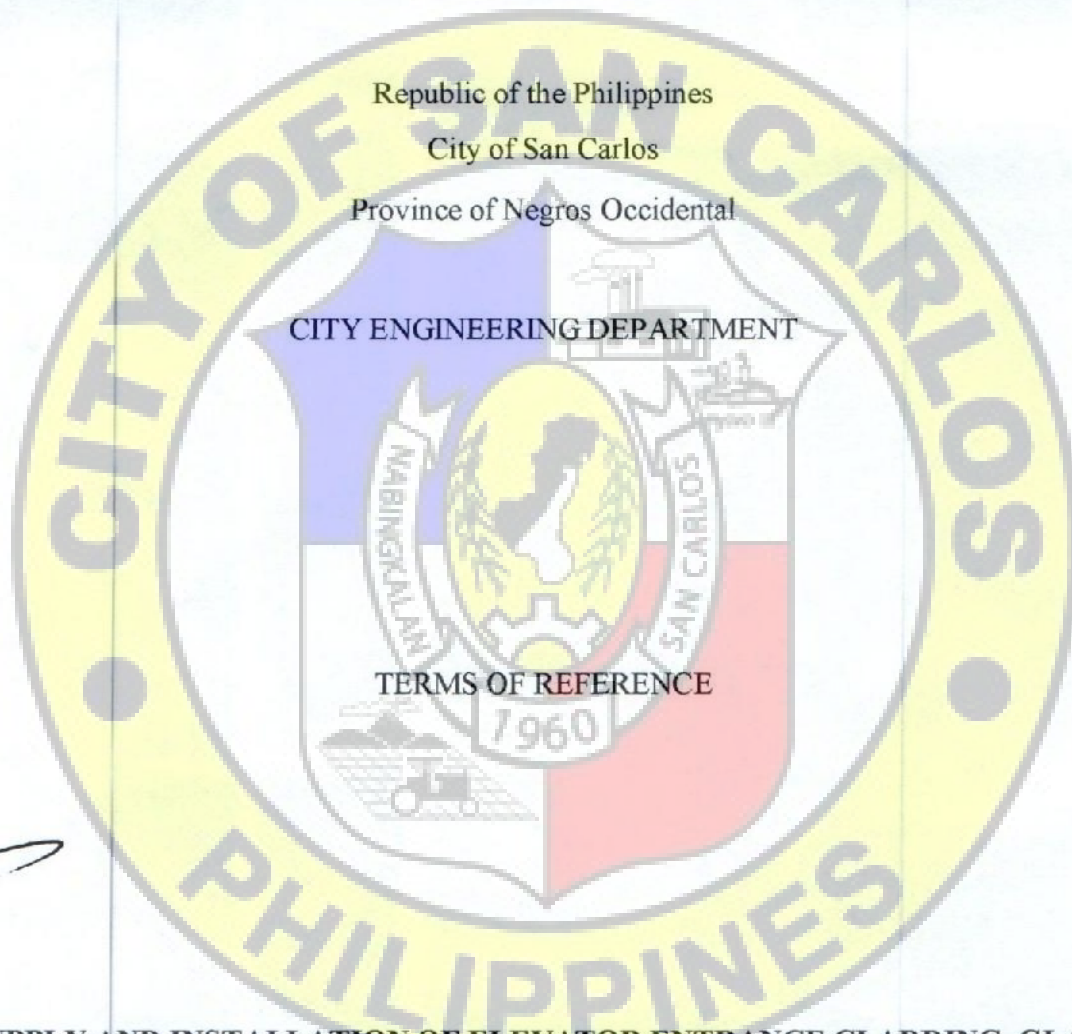

Rexter E. Nemenzo

OIC - City Engineer

Approved by:


Renato Y. Gustilo

City Mayor



Republic of the Philippines

City of San Carlos

Province of Negros Occidental

CITY ENGINEERING DEPARTMENT

TERMS OF REFERENCE

1960

Jan

SUPPLY AND INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN WALL GAP CLADDING, AND STAIR GLASS RAILINGS

(P 6,723,610.88)

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A. Background

The City Government through the City Engineering Department proposed a six-story City Hall Annex Building to cater all offices in one area so that the city can provide a swift and prompt services to the Public.

B. General Objectives

The primary objective of this project is to provide enough office spaces for various departments of this city.

C. The Bidder / Supplier

The Bidder/Supplier should have completed a Supply and Installation of Aluminum Composite Cladding and Interior and Exterior tempered glass of a building not less than 10 storeys within the past 10 years. The bidder/supplier is preferably within Visayas area in order for the end-user to easily communicate in case of future concerns regarding the project.

D. The Requirements

1. Aluminum Composite Panels (ACP) for Elevator Entrance Cladding (Basement Floor to 7th Floor) – 0.10 x 20 meters (4 SQ.M) 2 sets

- a. Aluminum Composite Panels should be compatible to the existing ACP of the 6-Storey City Hall Annex building in terms of materials Specifications and Color scheme
- b. The Installation will be water tight and structurally sound.
- c. Aluminum Composite Panels should be 4mm PVDF, Champagne Gold color
- d. Steel Structure support and framing will be fabricated and installed by the contractor and shall be treated with rust converter and painted with epoxy primer.
- e. Hardware and Sealants should be of best quality.
- f. 10 years warranty for leaking caused by nature.
- g. All plans and specifications shall be supplied by the end-user and should be followed by the contractor. If there are any revisions as to original plan, the winning contractor shall submit as-built plans at no cost to the end user.
- h. Safety protocols should be observed at all times during the duration of the project.

2. Aluminum Composite Panels (ACP) for Curtain Wall Gap (2nd Floor to 6th Floor) – 1.10 x 2.85m (44.8 SQ.M) 16 sets

- i. The Installation will be water tight and structurally sound.
- j. Aluminum Composite Panels should be 4mm PVDF, White color to match existing cladding.
- k. Steel Structure support and framing will be fabricated and installed by the supplier and shall be treated with rust converter and painted with epoxy primer.
- l. Hardware and Sealants should be of best quality.
- m. 10 years warranty for leaking caused by nature.

- n. All plans and specifications shall be supplied by the end-user and should be followed by the supplier. If there are any revisions as to original plan, the winning contractor shall submit as-built plans at no cost to the end user.
- o. Safety protocols should be observed at all times during the duration of the project.

3. Stair Glass Railings (Basement Floor to 7th Floor) – 1 lot (57SQ.M)

Stainless Steel:	900mm stainless steel baluster and 50mm diameter handrail
Glasses:	12.0mm fully tempered clear for railings.
Sealant:	Structural Sealant (SG-300) and weather sealant (SG-558)
Hardware:	304 Stainless Steel bolt
Brackets:	Anti-corrosive and Rust Proof
Plans:	All plans shall be supplied by the end-user. If there are any revisions as to original plan, the winning contractor shall submit as-built plans at no cost to the end user.

E. Delivery / Completion

Delivery/completion shall be within 120 working days.

F. Man Power Requirement

Manpower for the project shall be at least of the following:

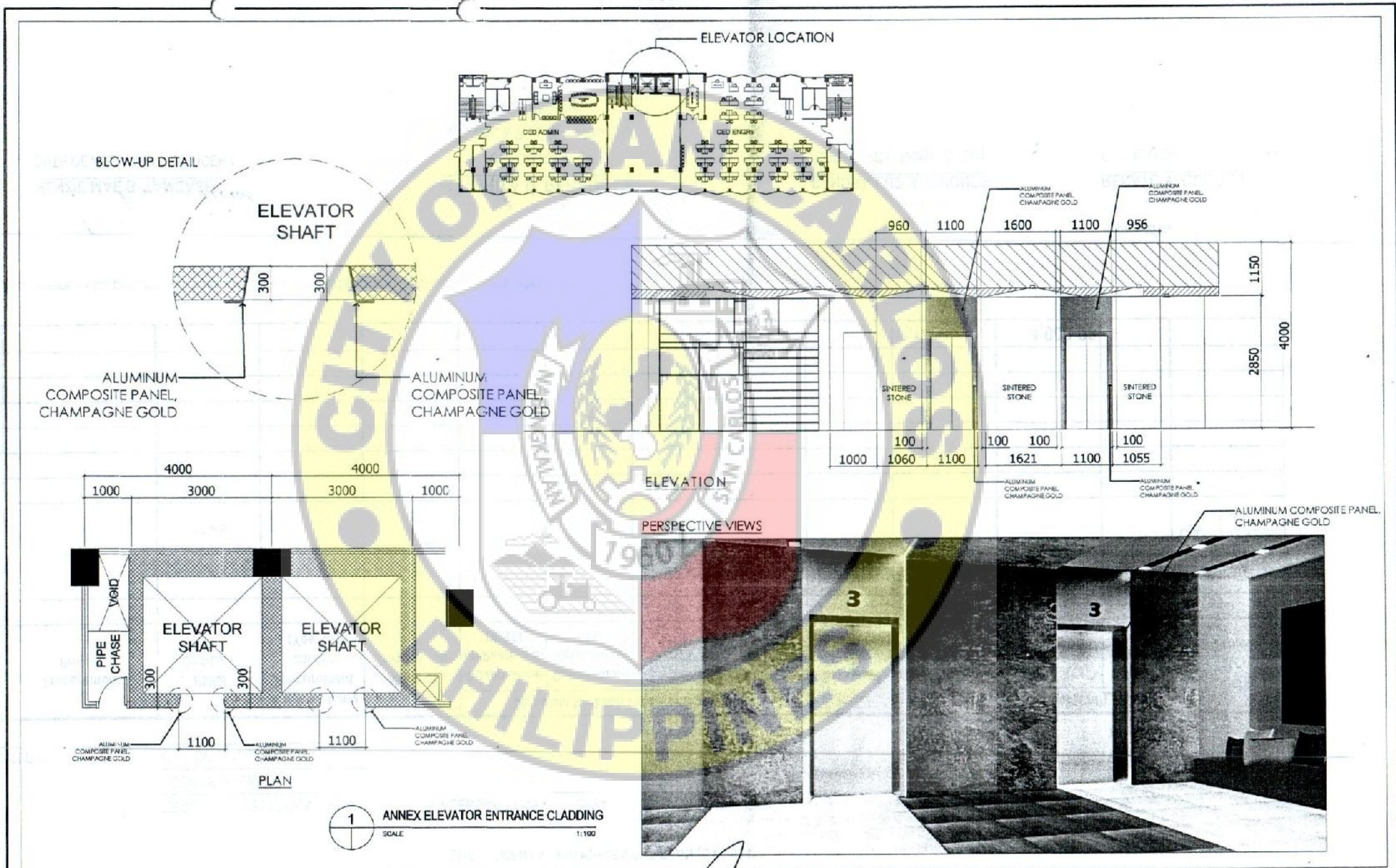
- a. One Civil Engineer
- b. Skilled Laborers
- c. Manual Laborers

G. Warranty

Warranty against water leakage shall be for a period of ten (10) years from the turn-over of the completed project.

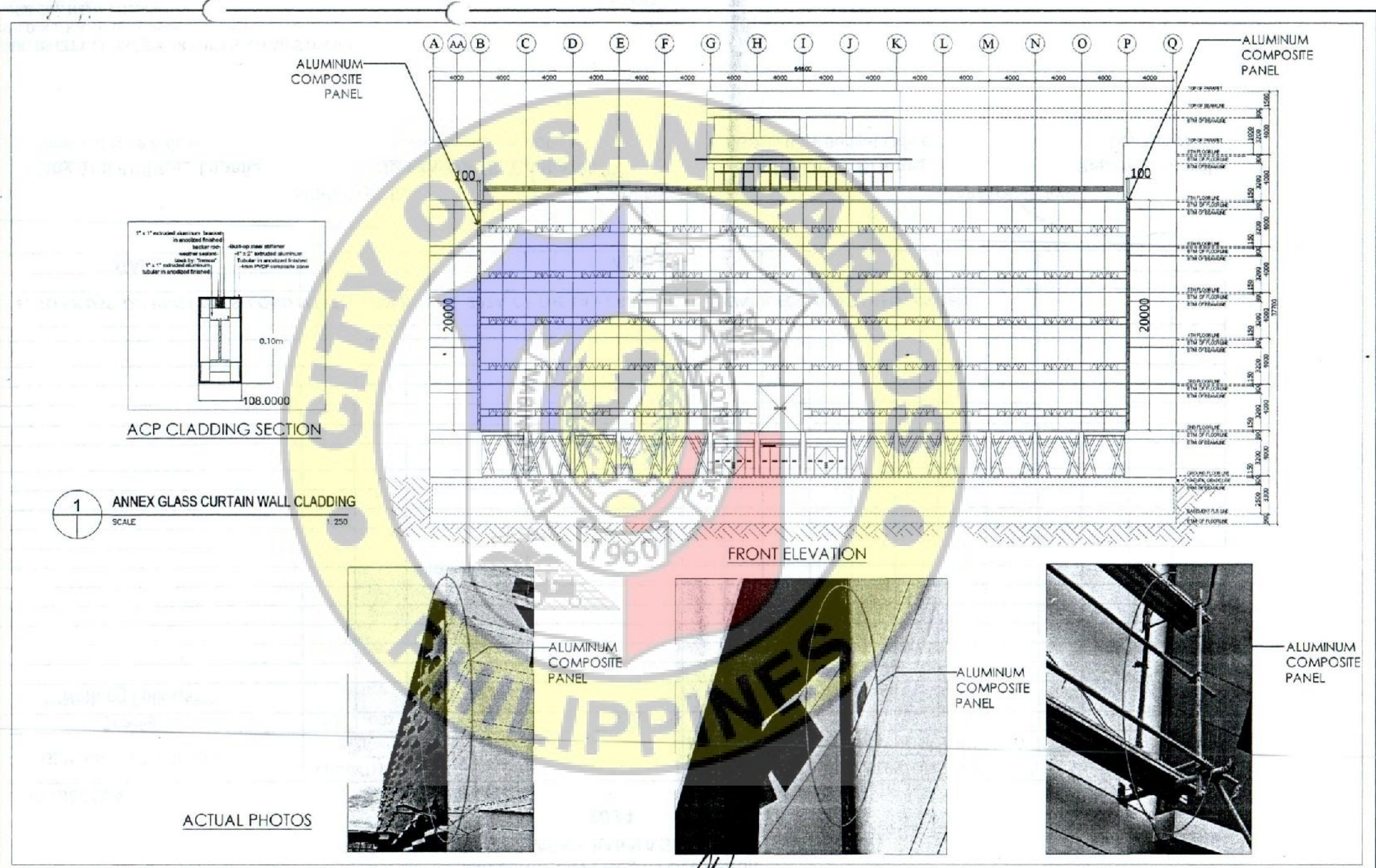
H. Payment Scheme

The city has allocated a budget of Six Million, Seven Hundred Twenty Three Thousand, Six Hundred Ten and Eighty Eight Centavos (6,723,610.88 Php) for the project. The winning contractor shall be paid in accordance with **R.A. 9184** and other relevant laws.

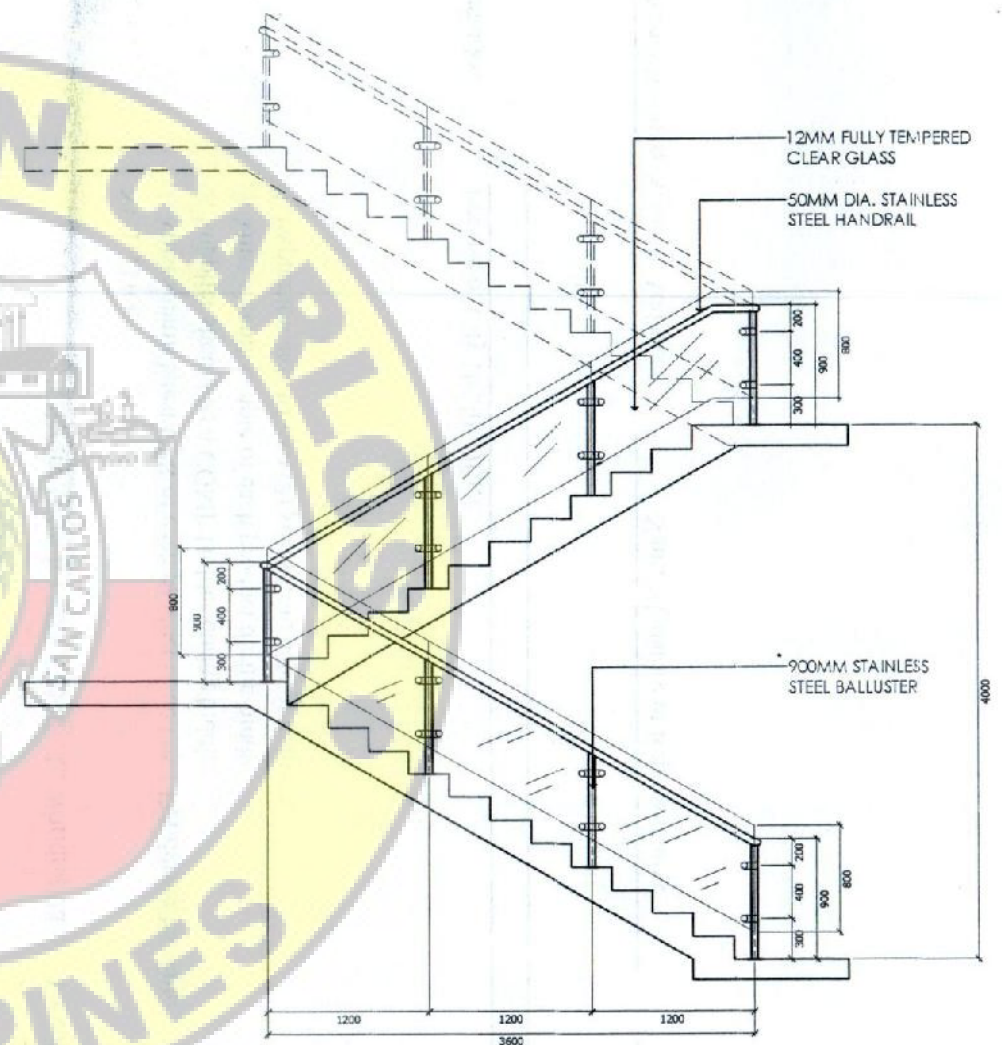
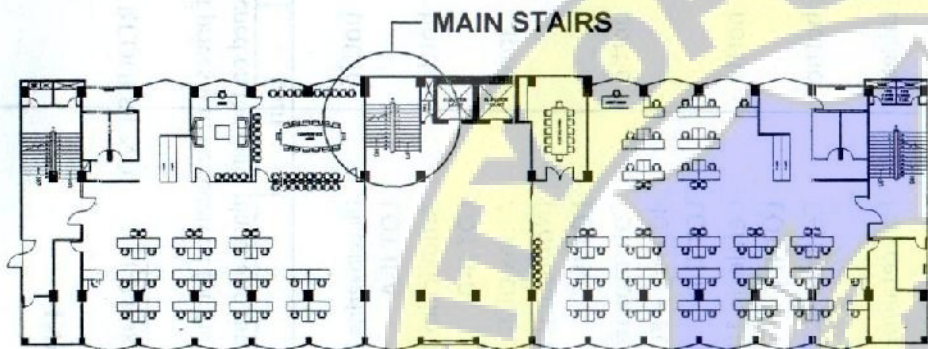


1 ANNEX ELEVATOR ENTRANCE CLADDING
SCALE 1:100

PREPARED IN THE OFFICE OF THE:	PROJECT TITLE:	PREPARED BY:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAFTED BY:	SHEET NO.:
C.E.D CITY ENGINEERING DEPARTMENT	SUPPLY & INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN WALL GAP CLADDING, AND STAIR GLASS RAILINGS	AR. MAUREEN B. LEDESMA	ENGR. MELVIN A. BRIONES	ENGR. REXTER E. NEMENZO	HON. RENATO Y. GUSTILO		
ADDRESS: SAN CARLOS CITY	LOCATION: SAN CARLOS CITY	ARCHITECT I	ENGINEER III	ENGR. IV / OIC CITY ENGINEER	CITY MAYOR		



PREPARED IN THE OFFICE OF THE: C.E.D CITY ENGINEERING DEPARTMENT	PROJECT TITLE: SUPPLY & INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN WALL GAP CLADDING, AND STAIR GLASS RAILINGS	PREPARED BY: <i>[Signature]</i> AR. MAUREEN B. LEDESMA	CHECKED BY: <i>[Signature]</i> ENGR. MELVIN A. BRIONES	RECOMMENDING APPROVAL: <i>[Signature]</i> ENGR. REXTER E. NEMENZO	APPROVED BY: <i>[Signature]</i> HON. RENATO V. GUSTILO	DRAFTED BY:	SHEET NO.:
ADDRESS: SAN CARLOS CITY	LOCATION: SAN CARLOS CITY	ARCHITECT I	ENGINEER III	ENGR. IV / OIC CITY ENGINEER	CITY MAYOR		



1 MAIN STAIR RAILING DETAIL
SCALE 1:40

PREPARED IN THE OFFICE OF THE:	PROJECT TITLE:	PREPARED BY:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAFTED BY:	SHEET NO.:
C.E.D CITY ENGINEERING DEPARTMENT	SUPPLY & INSTALLATION OF ELEVATOR ENTRANCE CLADDING, GLASS CURTAIN WALL GAP CLADDING, AND STAIR GLASS RAILINGS	AR. MAUREEN B. LEDESMA	ENGR. MELVIN A. BRIONES	ENGR. REXTER E. NEMENZO	HON. RENATO Y. GUSTILO		
ADDRESS: SAN CARLOS CITY	LOCATION: SAN CARLOS CITY	ARCHITECT I	ENGINEER III	ENGR. IV / OIC CITY ENGINEER	CITY MAYOR		