



Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

**BIDS AND AWARDS COMMITTEE  
(BAC)**

**BIDDING DOCUMENTS**

**FOR**

**PURCHASE REQUEST NO. 18-24-11-2010  
APPROVED BUDGET OF THE CONTRACT (ABC): P 5,176,375.00**

**CONSTRUCTION OF SENIOR CITIZEN BUILDING,  
BRGY II, SAN CARLOS CITY, NEGROS OCCIDENTAL  
WITH TERMS OF REFERENCE (TOR) & PROJECT PLAN**

**(First Envelope: Eligibility and Technical Components)**

SUBMITTED BY : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
EMAIL AD : \_\_\_\_\_

\_\_\_\_\_  
DATE OF SUBMISSION



Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

**INSTRUCTIONS TO BIDDERS**

1. Please submit sets of documents completely in two separate envelopes:  
The *First Envelope (Original, Copy 1 and Copy 2)* containing Eligibility and Technical documents  
The *Second Envelope (Original, Copy 1 and Copy 2)* containing Financial documents.
2. Check that all annexes are in accordance with the prescribed format and submit in chronological order.
3. Submit your completed bid documents on or before the time of the opening of bids mentioned below.
4. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.**

**SCHEDULES**

**Schedule/Place of Pre bid Conference**

**January 7, 2025 @ 3:00 PM**  
**BAC Secretariat Office**  
**2F City Hall Building**

**Schedule/Place of Bid Opening**

**January 21, 2025 @ 1:30 PM**  
**BAC Secretariat Office**  
**2F City Hall Building**

**Nonrefundable fee of Bidding Documents = ₱ 10,000.00**

**Bid and Awards Committee**  
**City of San Carlos**





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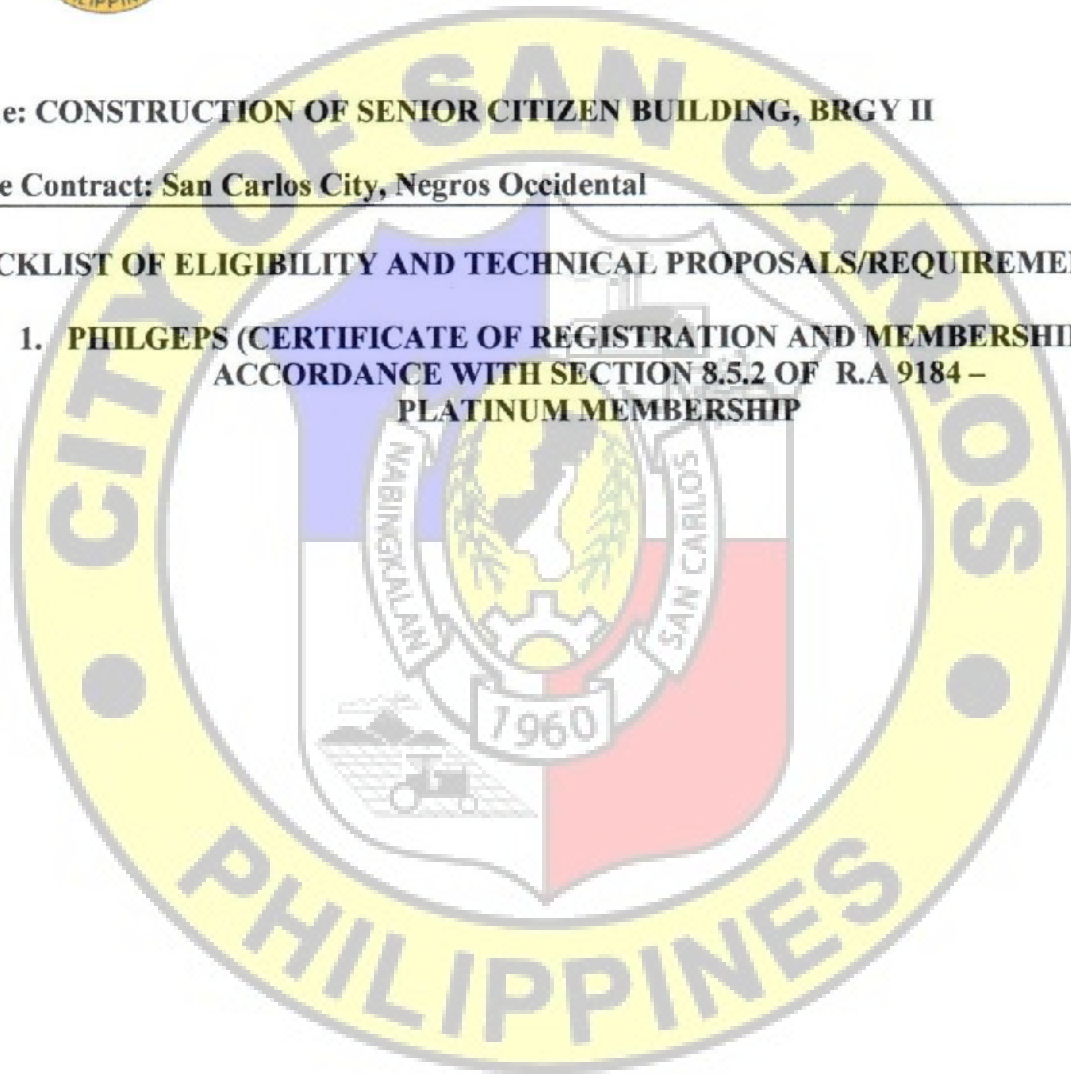
**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II**

**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

- 1. PHILGEPS (CERTIFICATE OF REGISTRATION AND MEMBERSHIP IN ACCORDANCE WITH SECTION 8.5.2 OF R.A 9184 – PLATINUM MEMBERSHIP)**





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**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

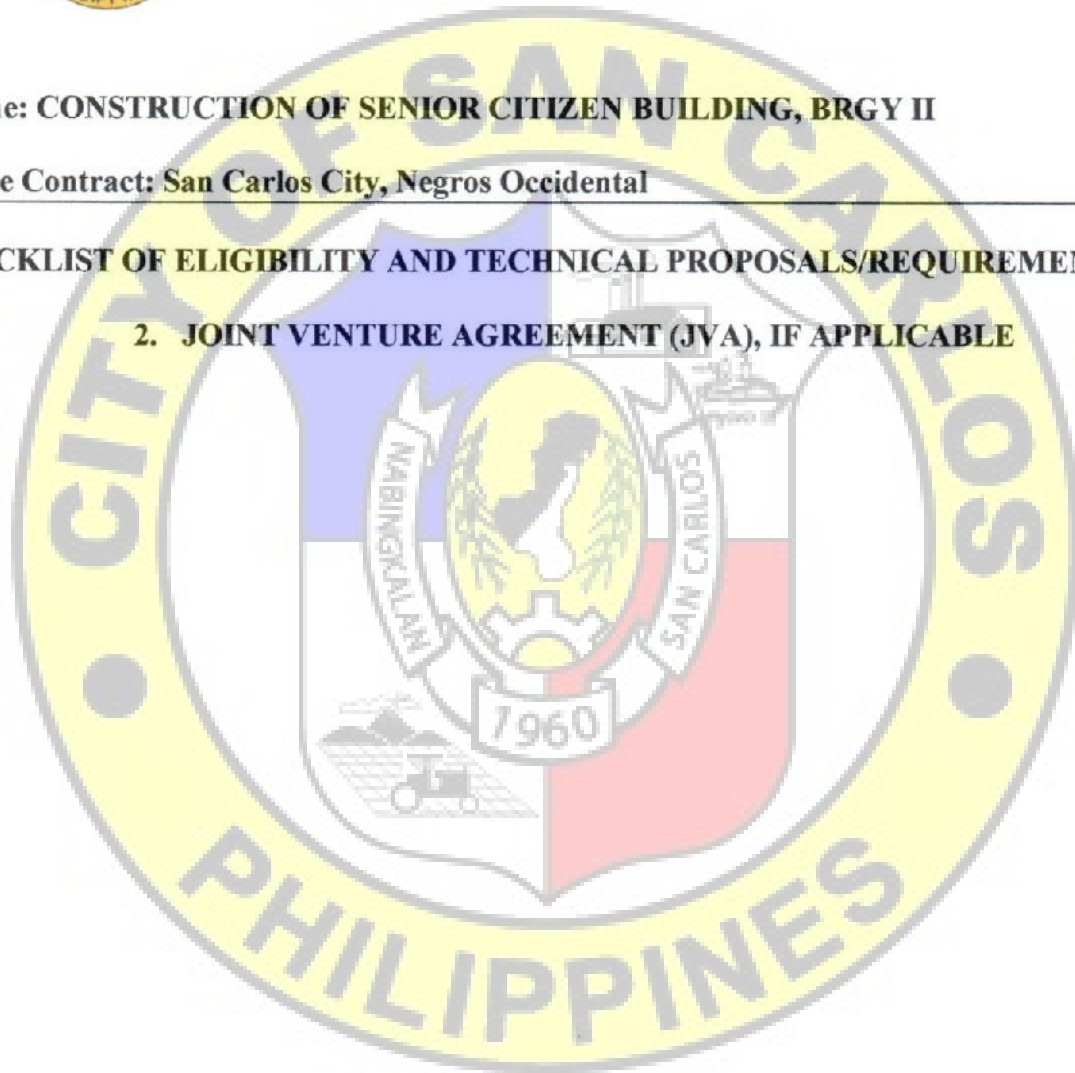
**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II**

**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**2. JOINT VENTURE AGREEMENT (JVA), IF APPLICABLE**





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Province of Negros Occidental

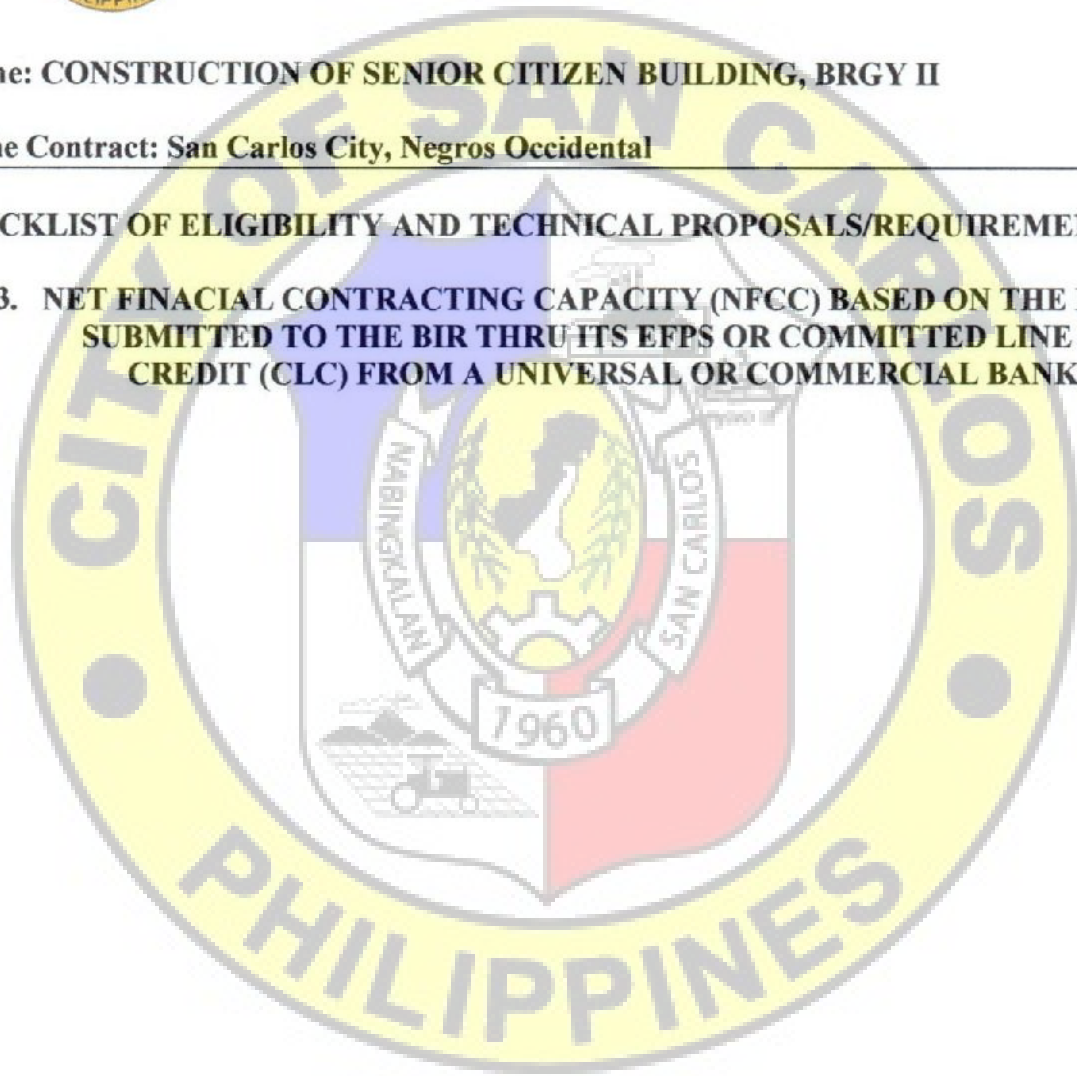
**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II**

**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

- 3. NET FINANCIAL CONTRACTING CAPACITY (NFCC) BASED ON THE DATA SUBMITTED TO THE BIR THRU ITS EFPS OR COMMITTED LINE OF CREDIT (CLC) FROM A UNIVERSAL OR COMMERCIAL BANK**





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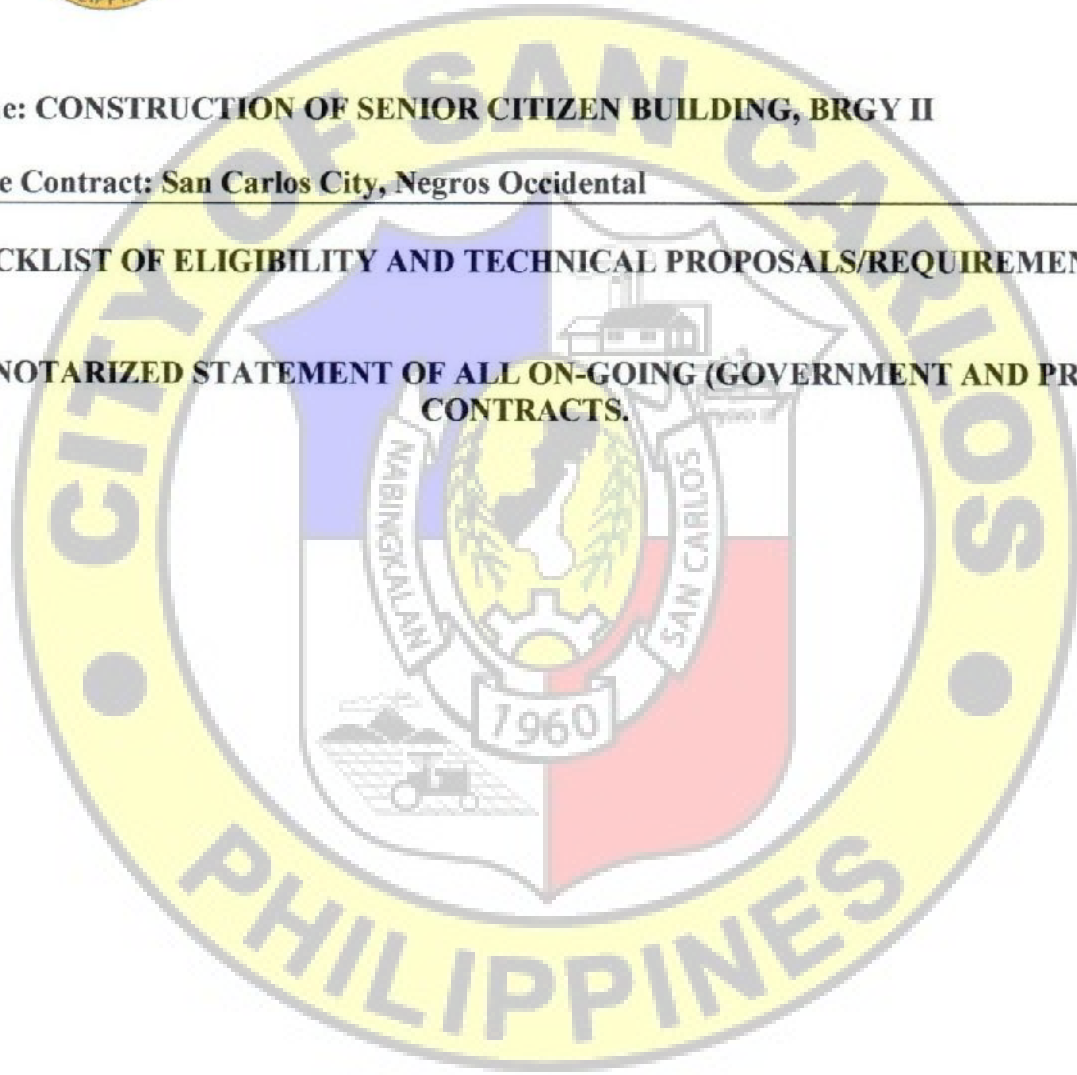
**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II**

**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**4. DULY NOTARIZED STATEMENT OF ALL ON-GOING (GOVERNMENT AND PRIVATE) CONTRACTS.**





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**CITY GOVERNMENT OF SAN CARLOS**  
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**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II**

**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**5. DULY NOTARIZED STATEMENTS OF:**

**A. AT LEAST THREE (3) COMPLETED SIMILAR CONTRACTS (GOVERNMENT OR PRIVATE)**

**FOR THE LAST FIVE (5) YEARS**

**B. SINGLE LARGEST COMPLETED CONTRACT (SLCC) - at least 50% OF THE TOTAL ABC**





Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

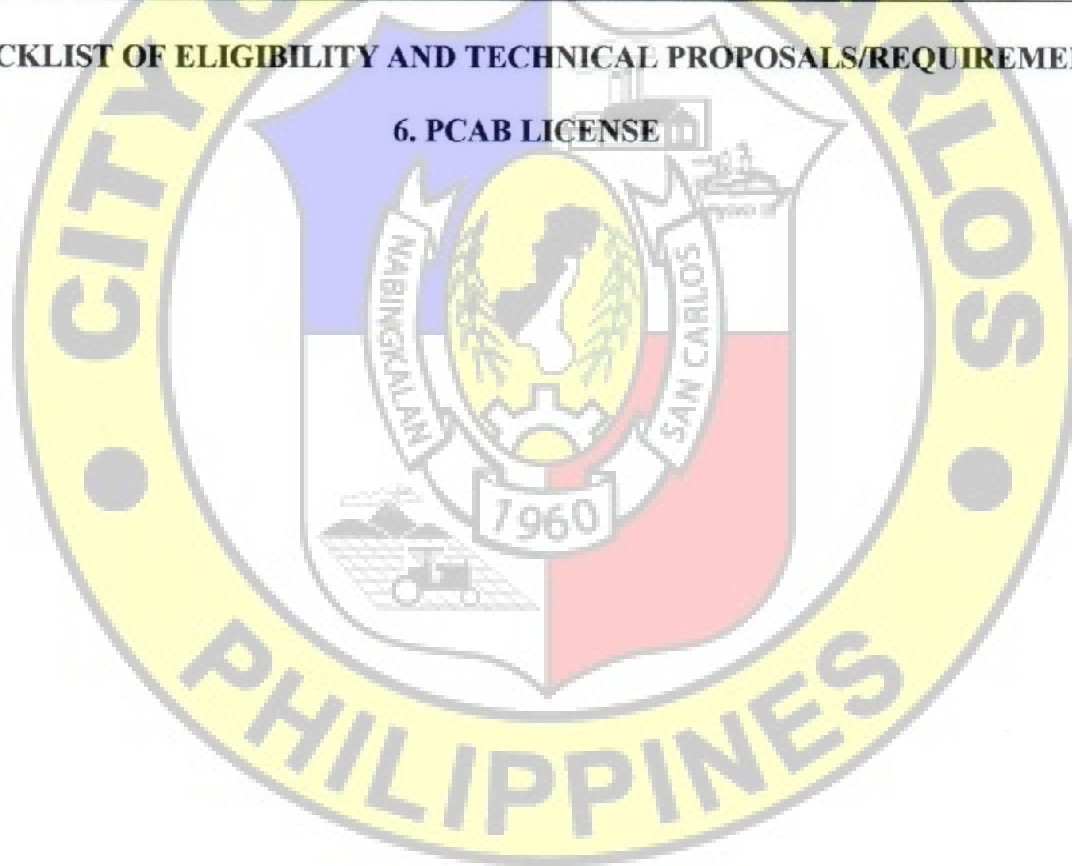
**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II**

**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**6. PCAB LICENSE**





**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II**

**Location of the Contract: San Carlos City, Negros Occidental**

**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**7. PROJECT REQUIREMENTS**

- a. Organizational Chart for the Contract to Bid
- b. List of Contractor's Personnel (Civil Engineer, Skilled and Manual Laborers), to be assigned to the contract to be bid, with their complete qualification and experience data
- c. List of contractor's equipment units which are owned, leased and/or under purchase agreements, supported by the certification of availability of equipment lessor/vendor for the duration of the project
- d. Duly notarized Affidavit of Site Inspection (Please see attached Form)

Name of the Procuring Entity \_\_\_\_\_

Contract Reference Number \_\_\_\_\_  
 Name of the Contract \_\_\_\_\_  
 Location of the Contract \_\_\_\_\_

Standard Form Number: SF-INR-51  
 Revised on: August 11, 2004

**AFFIDAVIT OF SITE INSPECTION**

I, (Representative of the Bidder), of legal age, civil status, Filipino and residing at (Address of the Representative), under oath, hereby depose and say:

1. That I am the (Position of the Bidder) of the (Name of the Bidder), with office at (Address of the Bidder) ;;
2. That I have inspected the site for (Name of Contract), located at (Location of the Contract) ;;
3. That I am making this stamen as part of the requirement for the Technical Proposal of the (Name of the Bidder) for (Name of the Contract).

IN FAITH WHEREOF, I hereby affix my signature this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
 AFFIANT

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, affiant exhibiting to me his/ her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
 (Notary Public)

Until \_\_\_\_\_  
 PTR No. \_\_\_\_\_  
 Date \_\_\_\_\_  
 Place \_\_\_\_\_  
 TIN \_\_\_\_\_

Document No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_



Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II**

**Location of the Contract: San Carlos City, Negros Occidental**

**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**8. BID SECURITY IN ANY OF THE FOLLOWING FORMS:**

- a. Cash or Cashier's Check or Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City (Two percent (2%) of the ABC)
- b. Bank draft/ guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank ; provided , however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank, (Two percent (2%) of the ABC)
- c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance commission as authorized to issue such authority;(Five percent (5%) of the ABC)
- d. Any combination of the foregoing (Proportionate to share form with respect to total amount of security)
- e. Bid Securing Declaration

REPUBLIC OF THE PHILIPPINES)  
CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S.

**BID SECURING DECLARATION**

**Project Identification No. / Purchase Request (PR) No. : 18-24-11-2010**

To: *[Insert name and address of the Procuring Entity]*

I/ We, the undersigned, declare that:

1. I/ We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/ We accept that: (a) I/ We will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and 9b) I/ We will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Section 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/ We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/ We are declared ineligible or post- disqualified upon receipt of your notice to such effect, and (i) I / We failed to timely file a request for reconsideration or (ii) I/ We filed a waiver to avail of said right; and
  - c. I am/ We are declared the bidder with the Lowest Calculated Responsive Bid, and I/ We have furnished the performance security and signed the Contract.

IN WITNESS THEREOF, I/ We have hereunto set my/ our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*  
*[ Insert signatory's legal capacity]*

Affiant

**[ Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II**

**Location of the Contract: San Carlos City, Negros Occidental**

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL PROPOSALS/REQUIREMENTS**

**9. OMNIBUS SWORN STATEMENT IN ACCORDANCE WITH SEC. 25.3**

**Purchase Request (PR) No. 18-24-11-2010**

REPUBLIC OF THE PHILIPPINES )  
CITY OF SAN CARLOS, NEGROS OCCIDENTAL ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;



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6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

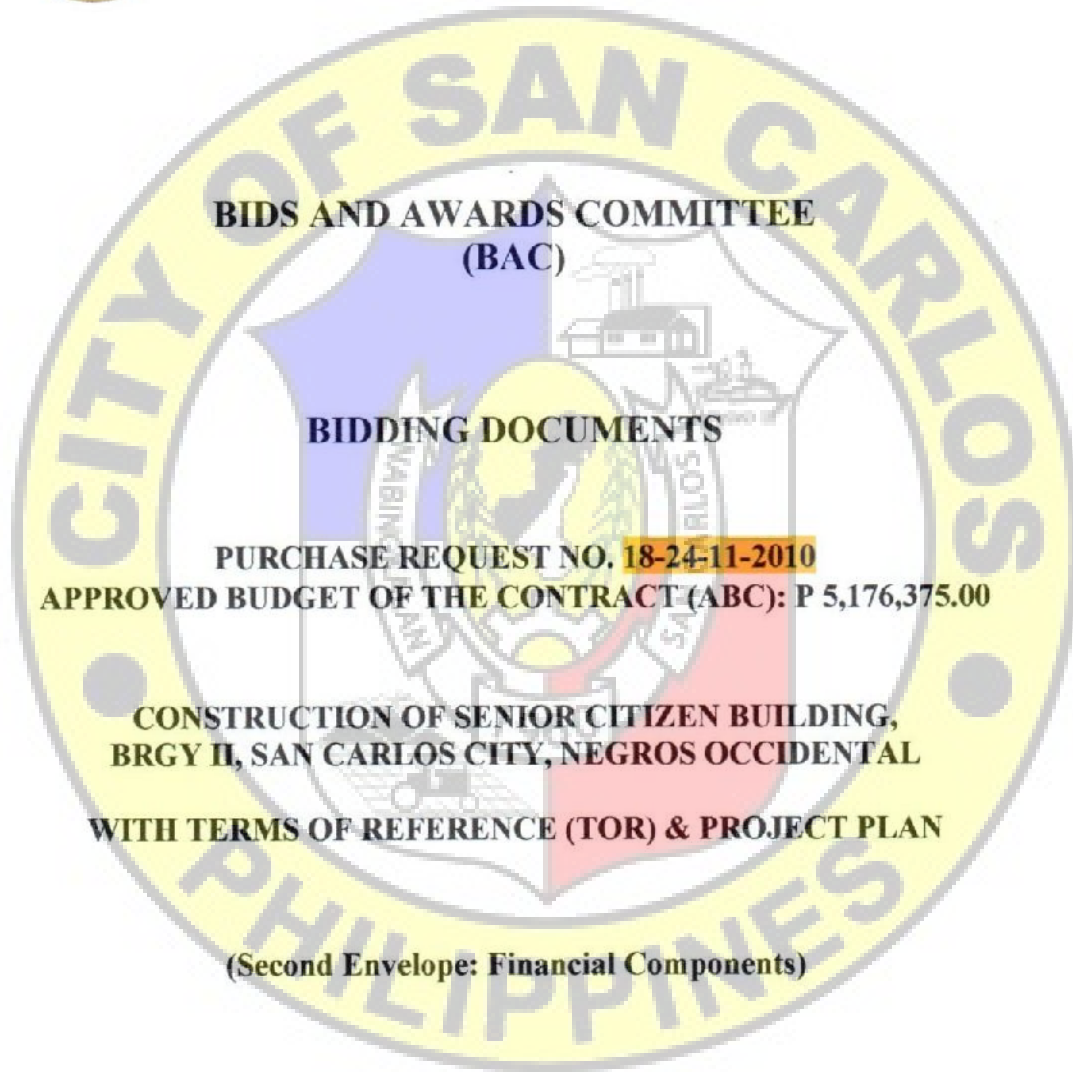
Affiant

**[Jurat]**

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Province of Negros Occidental



**BIDS AND AWARDS COMMITTEE  
(BAC)**

**BIDDING DOCUMENTS**

**PURCHASE REQUEST NO. 18-24-11-2010**

**APPROVED BUDGET OF THE CONTRACT (ABC): P 5,176,375.00**

**CONSTRUCTION OF SENIOR CITIZEN BUILDING,  
BRGY II, SAN CARLOS CITY, NEGROS OCCIDENTAL**

**WITH TERMS OF REFERENCE (TOR) & PROJECT PLAN**

**(Second Envelope: Financial Components)**

SUBMITTED BY : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
EMAIL AD : \_\_\_\_\_

\_\_\_\_\_  
DATE OF SUBMISSION



Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
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**City of San Carlos**







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**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY. II**

**Location of the Contract: San Carlos City, Negros Occidental**

**DULY SIGNED FORM OF BID**

Date: \_\_\_\_\_

Project Identification/ Purchase Request No.: **18-24-11-2010**

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of the contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within a period stated in the PBDs and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Evaluated Bid or any other Bid that you may receive.
- k. We likewise certify/ confirm that the undersigned, is duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[Name of the Project]* of the *[ Name of the Procuring Entity]*.
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be ground for the rejection of our bid.

Name: \_\_\_\_\_

In the Capacity of: \_\_\_\_\_

Signed: \_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



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**CITY GOVERNMENT OF SAN CARLOS**  
 Province of Negros Occidental

**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY. II**

**Location of the Contract: San Carlos City, Negros Occidental**

**DULY SIGNED BID PRICE IN THE BILL OF QUANTITIES (BOQ)**

BILL OF QUANTITIES					
(Columns (1), (2) and (3) are to be filled up by the Procuring Entity)			(Columns (4) and (5) are to be filled up by the Bidder)		
No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(5)
I	MOBILIZATION	lot	1.0	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
II	EARTHWORKS	sq.m.	178.45	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
III	CONCRETE AND MASONRY WORKS	sq.m.	178.45	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
IV	ROOFING AND STEELWORKS	eu.m.	181.00	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
V	CEILING WORKS	sq.m.	178.45	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
VI	TILEWORKS	sq.m.	178.45	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
VII	PAINTING WORKS	sq.m.	692.00	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
VIII	DOORS AND WINDOWS	sq.m.	35.51	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
IX	PLUMBING WORKS	Unit.	3.0	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
X	ELECTRICAL WORKS	sq.m.	178.45	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
XI	DEMOBILIZATION	Lott	1.0	In words: Pesos _____ In figures: PHP _____	In words: Pesos _____ In figures: PHP _____
TOTAL BID COST					In words: PHP _____ -
					In figures: PHP _____

Submitted by: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of the Representative of the Bidder

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of the Bidder Company



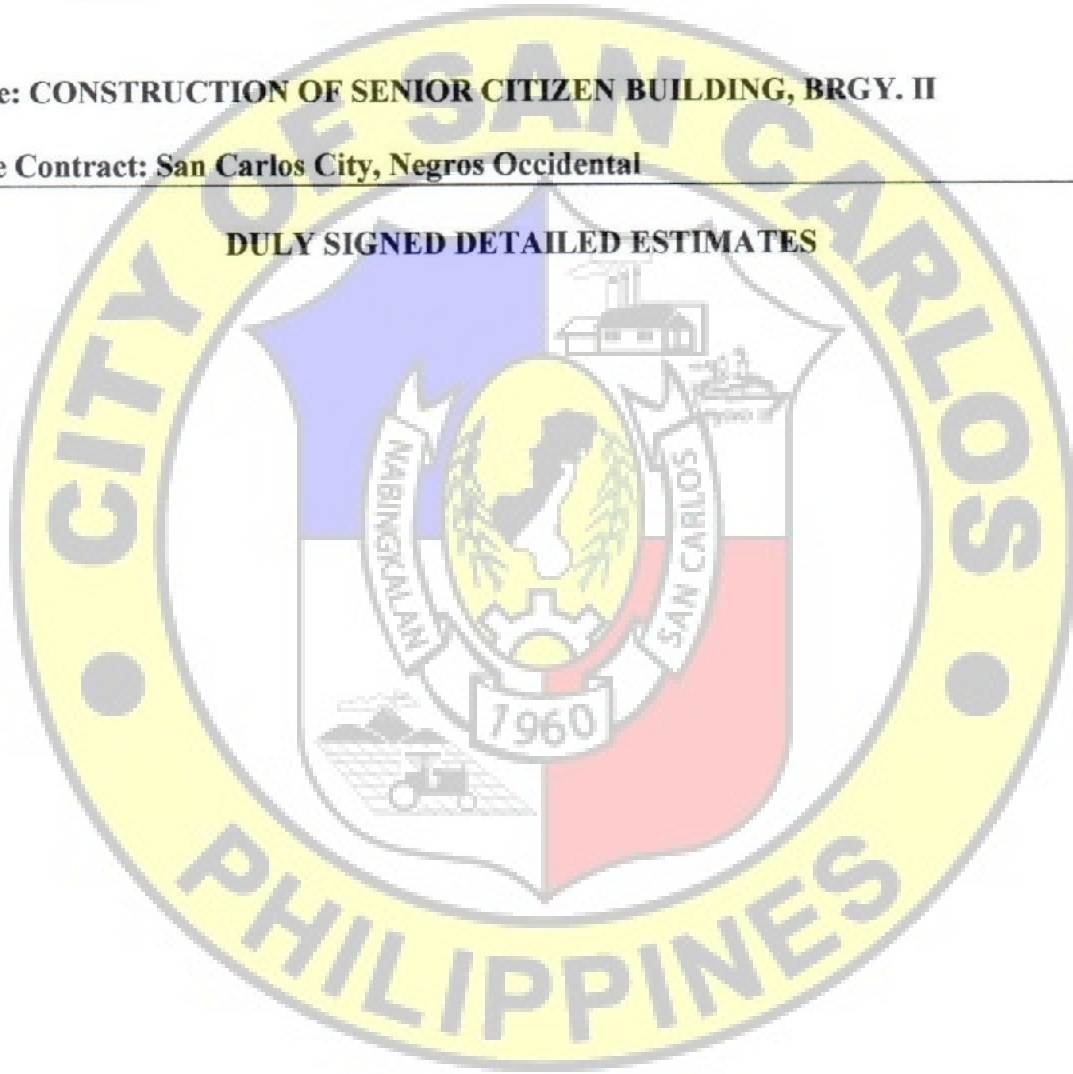
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**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY. II**

**Location of the Contract: San Carlos City, Negros Occidental**

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**DULY SIGNED DETAILED ESTIMATES**





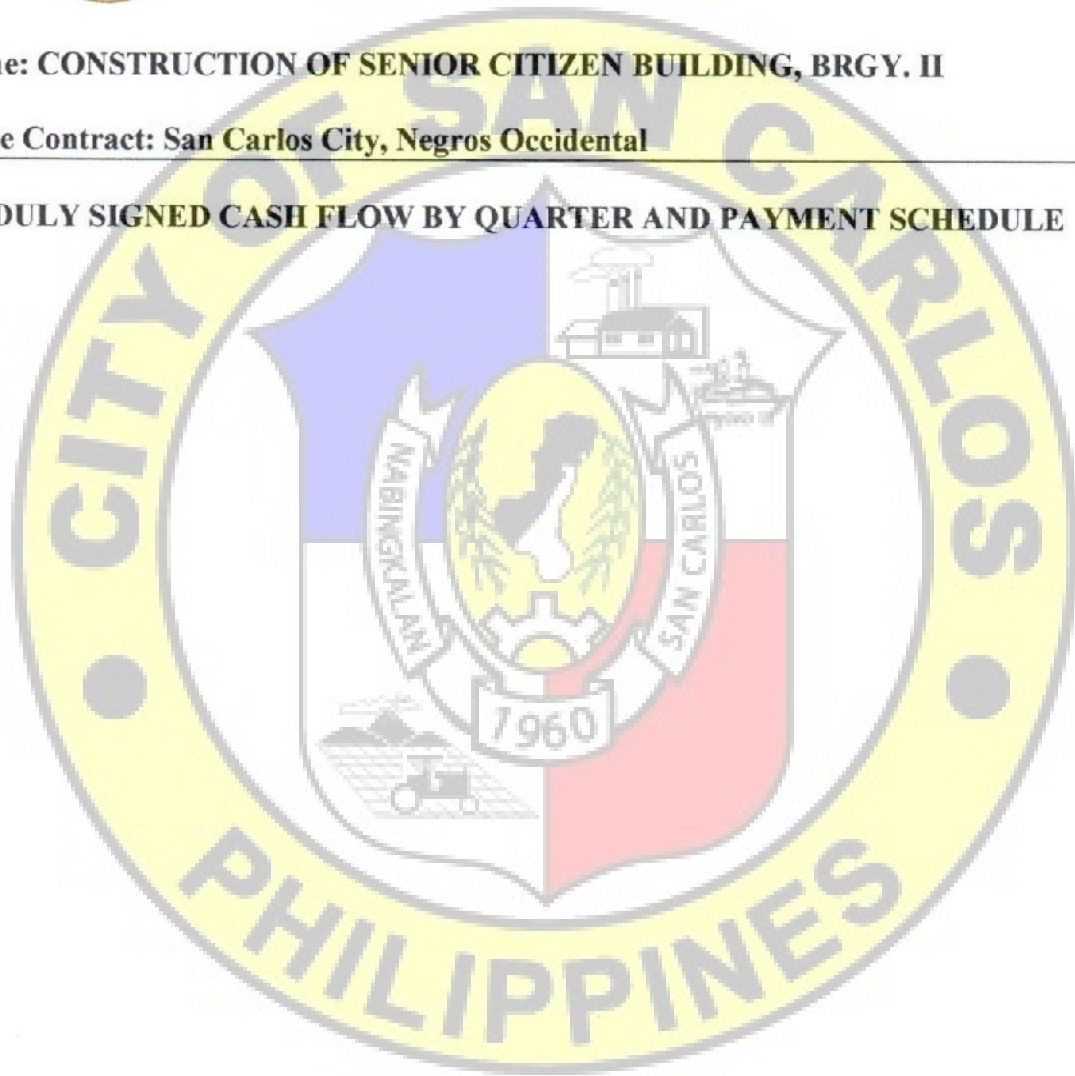
Republic of the Philippines  
**CITY GOVERNMENT OF SAN CARLOS**  
Province of Negros Occidental

**Contract Name: CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY. II**

**Location of the Contract: San Carlos City, Negros Occidental**

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**DULY SIGNED CASH FLOW BY QUARTER AND PAYMENT SCHEDULE**



**APPROVAL PAGE**


**CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II**

**(P 5,176,375.00)**

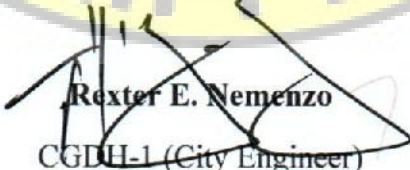
**TERMS OF REFERENCE**

City of San Carlos  
Province of Negros Occidental

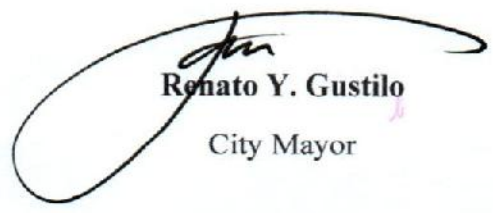
Prepared by:

  
**John Leur C. Virtucio**  
Engineer I

Reviewed by:

  
**Rexter E. Nemenzo**  
CGDH-1 (City Engineer)

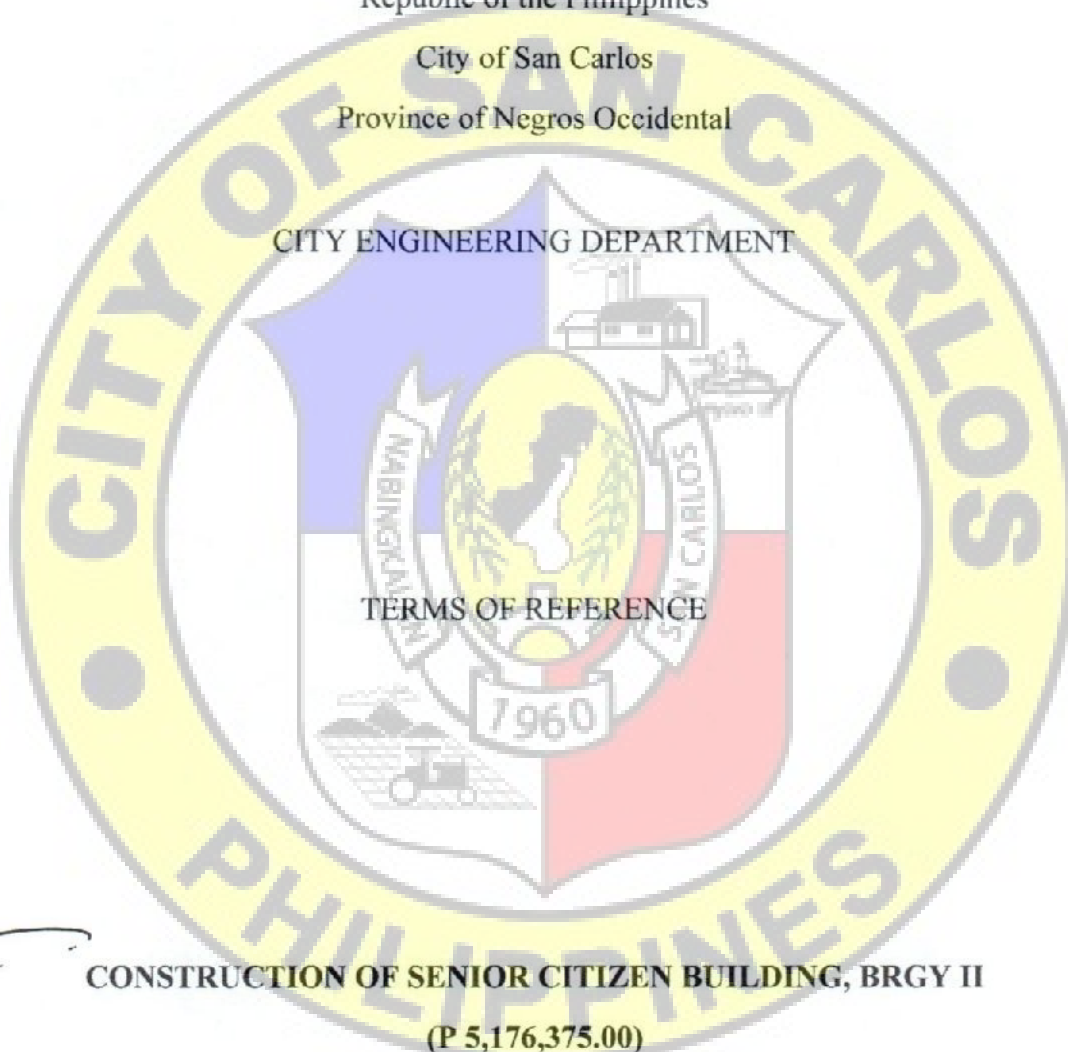
Approved by:

  
**Renato Y. Gustilo**  
City Mayor

Republic of the Philippines

City of San Carlos

Province of Negros Occidental



CITY ENGINEERING DEPARTMENT

TERMS OF REFERENCE

CONSTRUCTION OF SENIOR CITIZEN BUILDING, BRGY II

(P 5,176,375.00)

*Jan*  
*[Signature]*  
*[Signature]*

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*[Handwritten signatures and scribbles on the left side of the page]*

## A. Background

The City Government through the City Engineering Department aims to construct a structure or building in order to identify the needs, trainings and opportunities of Senior citizens in our city. The building serves as a community center for the barangay's elderlies.

## B. General Objectives

The objective of this project is to initiate, develop and implement productive activities and work schemes for senior citizens. It aims to provide them with access to vital community services, including holding of social and recreational services to help them stay healthy and independent by staying active in their advancing years. All of these are in consideration of providing this energetic generation of older citizens opportunities for their mental, physical, emotional, and spiritual well-being.

## C. The Bidder

The bidder should have an experience in the construction of at least a one-storey building.

## D. The Requirements

### 1. Scope of Works

#### General Conditions

- The project is a Construction of One-storey building.
- All plans and specifications shall be provided by the end-user.
- The work to be executed in this project shall include Mobilization (includes Building permit fees and Project Billboard), Earthworks, Concrete and Masonry Works, Roofing and Steel works, Ceiling Works, Tile Works, Painting Works, Doors and Windows, Plumbing Works, Electrical works and Demobilization
- The contractor shall make sure that the existing adjacent structures shall be protected from damage during construction.
- All workmanship and materials used in the project shall be of quality standard and in accordance with the technical specifications, plans, and other requirements
- All workmanship, materials and fixtures shall be subjected for inspection by the Engineer /Project in charged that may check and ask for samples of materials to be used for the said project
- Construction safety and health protocols should be observed at all times by the contractor during the duration of the project.
- Clean up of the construction site after the project shall be the responsibility of the contractor



## Material Specifications

### CONCRETE AND MASONRY WORKS

Portland Cement  
Washed Sand  
Crushed Gravel  
CHB 4: x 8" x 16"  
10mm dia. DRSB x 6m  
12mm dia. DRSB x 6m  
16mm dia. DRSB x 6m  
Rough Lumber  
Ordinary Plywood 1/2"  
GI tie Wire #16  
CW Nails Assorted  
Concrete Nails Assorted

### ROOFING AND STEEL WORKS

Angle bar 1.5"x1.5"x 3/16"  
Angle bar 1"x1"x 3/16"  
Angle bar 1"x1"x 1/8"  
C-Purlins 2" x 3" x No.16  
12mm DRSB  
Stainless Steel Railings 1 1/2" dia. x 20'  
Rectangular Tube 2" x 6" x 20'  
Silver Plated Lettering (Senior Citizen)  
Welding Electrode  
Rib Type Roofing 0.4mm x 1.0m x L.S.  
Flashing Fascia Cover 0.40mm x 18" x 2.44m  
Metal Fascia 0.40mm x 24" x 2.44m  
Tek's Screw 2"  
Blind Revits 5/32"

### CEILING WORKS

Fiber Cement Board 4' x 8' x 3/16"  
Double Furring  
Carrying Channel  
Wall Angle  
W-Clip  
PVC Ceiling Panels 0.25m x 2.40m  
Job Screw  
Hardiflex Screw  
Diamond Cutting Disc  
Ceiling Vent

### TILE WORKS

60 x 60cm Non Skid Floor Tiles  
60 x 60cm Non-Skid Floor Tiles (for CR)  
60 x 60cm Non-Skid Wall Tiles (for CR)  
60 x 60cm Non-Skid outdoor Floor Tiles  
Portland Cement  
Washed Sand  
Tile Adhesive

### PAINTING WORKS

Acrylic Primer  
Acrylic Reducer  
Semi Gloss Latex  
Flat Latex  
Body Filler  
Marine Epoxy  
QDE  
Red Oxide Metal Primer  
Paint Thinner  
Skimcoat  
Patching Compound  
Paint Roller Assorted  
Paint Brush Assorted  
Sand Paper Assorted

### DOORS AND WINDOWS

D1- Front Main Door (3/16" thk Sunbronze glass on sliding door) H2.65 x W2.30m with installation

D2- Sliding Door (3/16" thk Sunbronze glass on sliding door) H2.10 x W1.60m with installation

D3 - Flush Door H2.10 x W1.00m With complete accessories with installation

D4 - Flush Door H2.10 x W0.80m With complete accessories. with installation

D5 - PVC Door H2.10 x W0.70m With complete accessories and signage with installation

D5 - PVC Door H2.10 x W1.0m With complete accessories and signage with installation

W1- Sliding Window (3/16" thk Sunbronze glass) H2.65 x W1.50m with installation

W2- Sliding Window (3/16" thk Sunbronze glass) H1.20 x W2.40m with installation

W3- Sliding Window (3/16" thk Sunbronze glass) H1.20 x W1.60m with installation

W4- Sliding Window (3/16" thk Sunbronze glass) H0.60 x W1.20m with installation

W4-Awning Window (3/16" thk Sunbronze glass) H0.60 x W0.60m with installation

### PLUMBING WORKS

Back Tank type Water Closet with bidet and complete accessories  
Lavatory Ceramic with complete accessories  
Urinal With Complete Accessories  
Floor drain 4"  
pvc tee 4x4  
pvc elbow 4x90  
pvc elbow 4 x 45  
pvc solvent 200cc  
pvc pipe 4" sc 900  
pvc pipe 2" sc 900  
pvc blue 1/2"  
pvc blue 3/4"  
pvc elbow 1/2 x 90 threaded blue  
pvc elbow 1/2 x 90 plain blue  
pvc tee 1/2 threaded blue  
pvc tee 1/2 plain blue  
pvc mail adaptor blue  
pvc female adaptor blue  
teflon tape  
Septic Vault L2.5m x W1.20m x H1.65m (3-chambers)

### ELECTRICAL WORKS

THHN Stranded wire No.8 (100m/roll)  
THHN Stranded wire No.10 (150m/roll)  
THHN Stranded wire No.12 (150m/roll)  
THHN Stranded wire No.14 (150m/roll)  
Panel Board with CB (1-80A, 4-20A, 4-30A)  
with complete accessories  
Pinlight Housing 4"  
12W LED Bulb  
Flexible hose 1" (100m/roll)  
Electrical Moulding 1"  
3 gang convenience outlet flush mount type  
Aircon Outlet  
3 gang switch flush mount type  
2 gang switch flush mount type  
1 gang switch flush mount type  
Electrical Conduit 20mm dia. x 3m  
Electrical Conduit 25mm dia. x 3m  
Electrical Conduit 50mm dia. x 3m  
Utility box 2"x4"  
Junction box Octagon  
Electrical Tape Big

**E. Delivery / Completion**

Delivery/completion shall be within 150 calendar days.

**F. Man Power Requirement**

Manpower for the project shall be at least of the following:

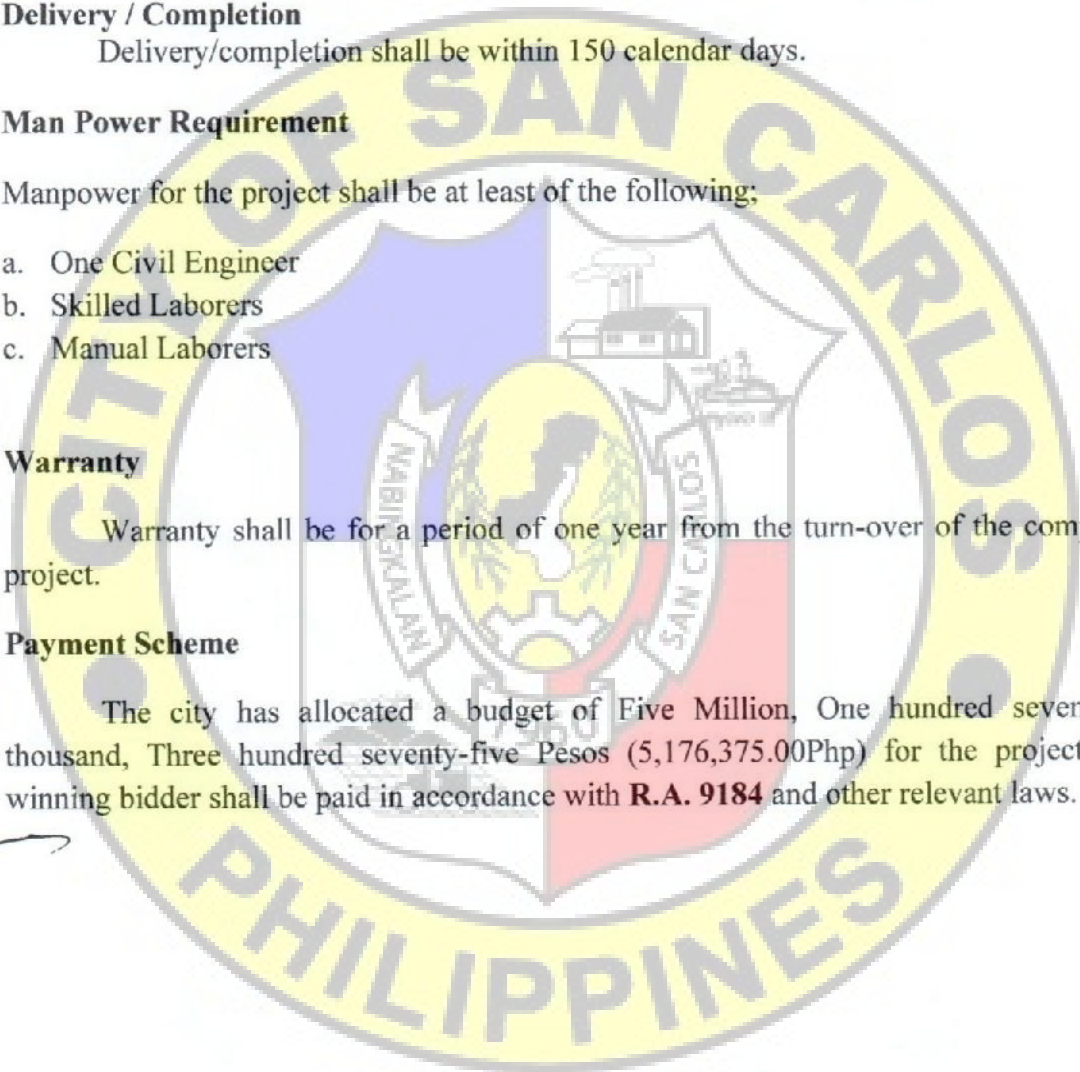
- a. One Civil Engineer
- b. Skilled Laborers
- c. Manual Laborers

**G. Warranty**

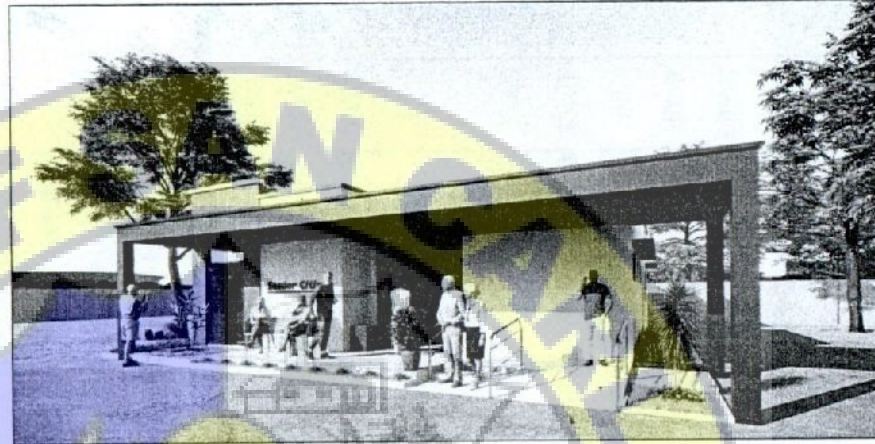
Warranty shall be for a period of one year from the turn-over of the completed project.

**H. Payment Scheme**

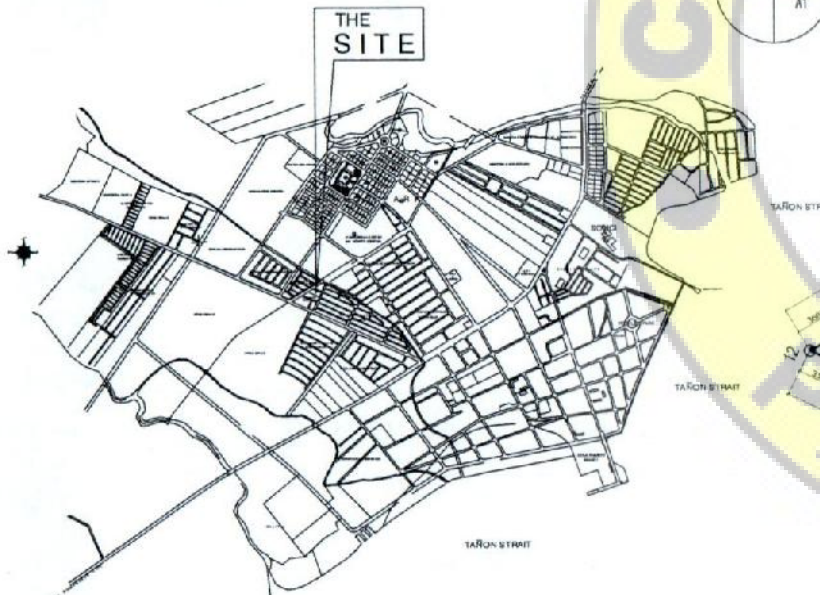
The city has allocated a budget of Five Million, One hundred seventy-six thousand, Three hundred seventy-five Pesos (5,176,375.00Php) for the project. The winning bidder shall be paid in accordance with **R.A. 9184** and other relevant laws.



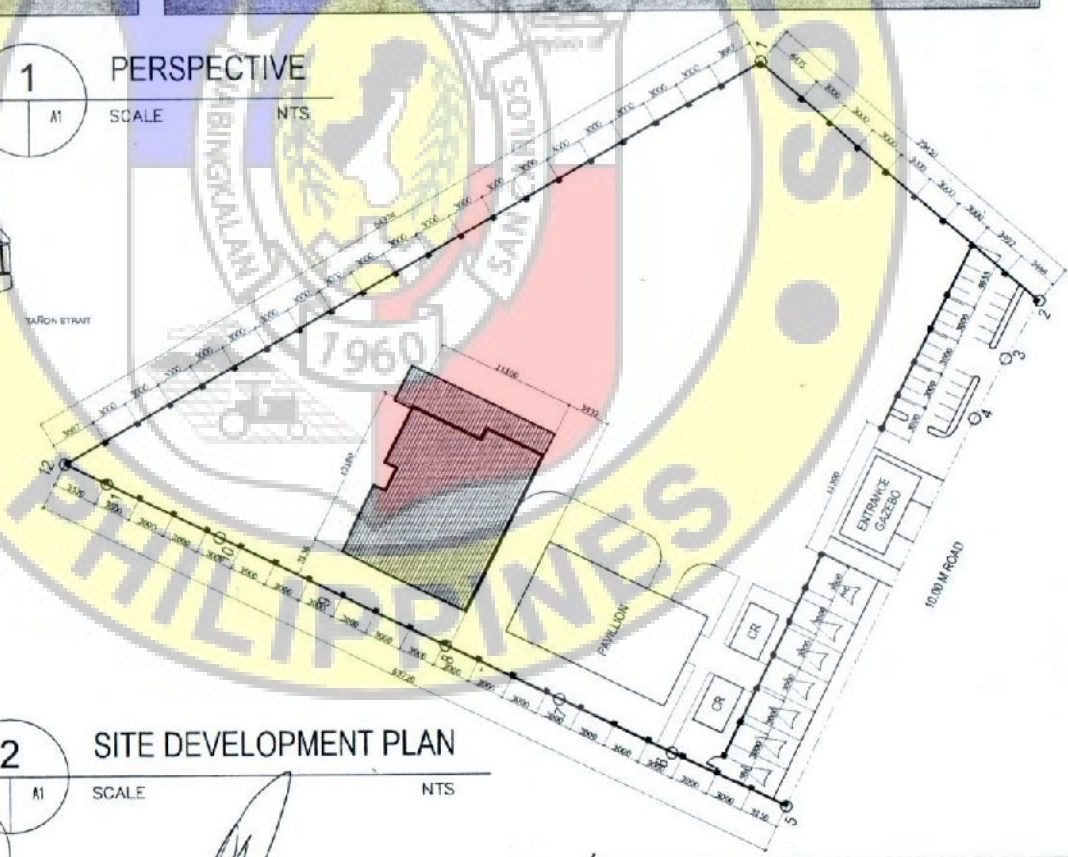
Handwritten signature and scribbles in black ink, located on the left side of the page. The signature is written vertically and appears to be 'J. M. ...'. Below it are several large, overlapping scribbles.



**1** PERSPECTIVE  
A1 SCALE NTS



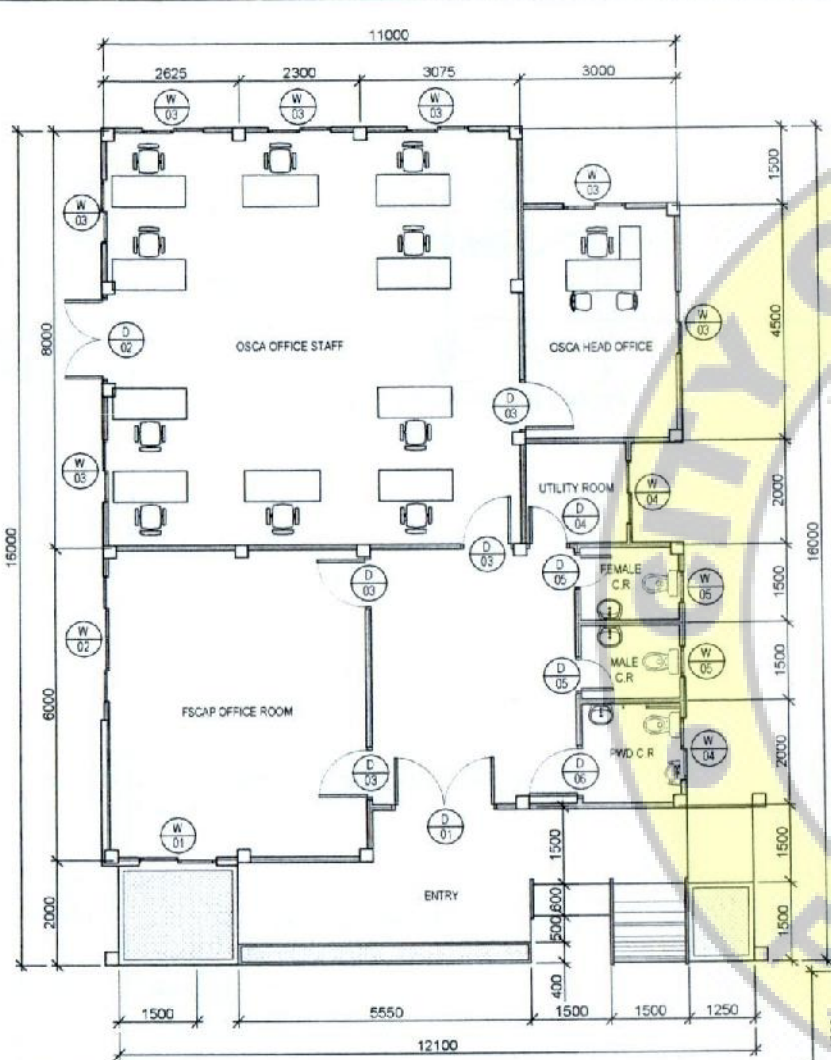
**3** LOCATION PLAN  
A1 SCALE NTS



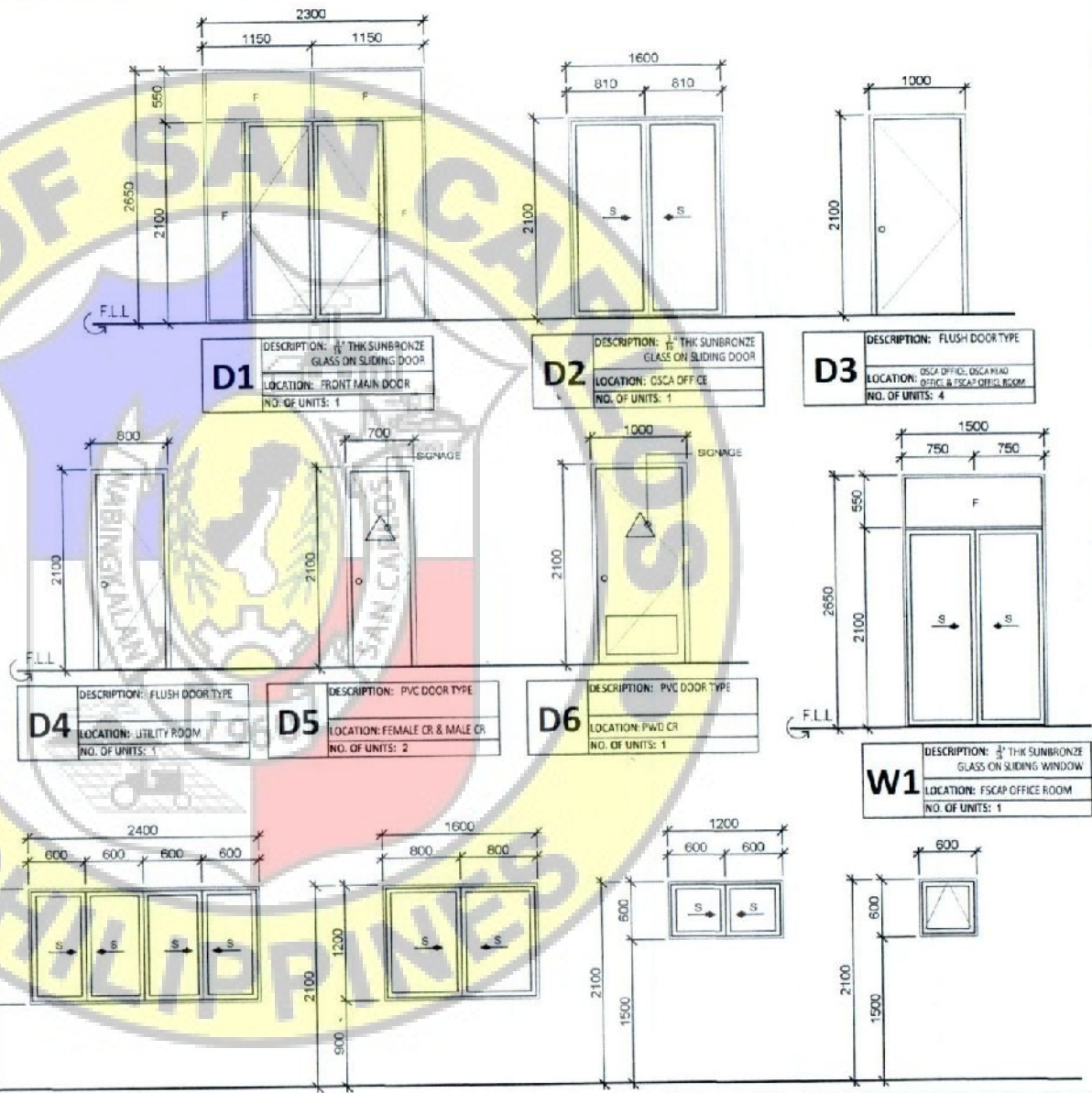
**2** SITE DEVELOPMENT PLAN  
A1 SCALE NTS

REPUBLIC OF THE PHILIPPINES DPWH OFFICE OF THE BUILDING OFFICIAL OF SAN CARLOS CITY, NEG. OCC. RECOMMENDING APPROVAL	
BUILDING OFFICIAL	DATE
RECOMMENDING APPROVAL <b>LAND USE &amp; ZONING</b>	
BUILDING OFFICIAL	DATE
RECOMMENDING APPROVAL <b>ARCHITECTURAL</b>	
BUILDING OFFICIAL	DATE
RECOMMENDING APPROVAL <b>STRUCTURAL</b>	
BUILDING OFFICIAL	DATE
RECOMMENDING APPROVAL <b>SANITARY</b>	
BUILDING OFFICIAL	DATE
RECOMMENDING APPROVAL <b>ELECTRICAL</b>	
BUILDING OFFICIAL	DATE
RECOMMENDING APPROVAL <b>MECHANICAL</b>	
BUILDING OFFICIAL	DATE
RECOMMENDING APPROVAL <b>FIRE SAFETY</b>	
BUILDING OFFICIAL	DATE

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CITY ENGINEERING DEPARTMENT	CONSTRUCTION OF SENIOR CITIZEN BUILDING	ENGR. JOHN LEUR VIRTUCIO	ENGR. MELVIN A. BRIONES	ENGR. REXTER E. NEMENZO	HON. RENATO Y. GUSTILO		
ADDRESS: SAN CARLOS CITY	LOCATION: 097X ST., TEACHERS VILLAGE SAN CARLOS CITY, NEG. OCC.	ENGINEER I	ENGINEER III	CGDH (CITY ENGINEER)	CITY MAYOR		



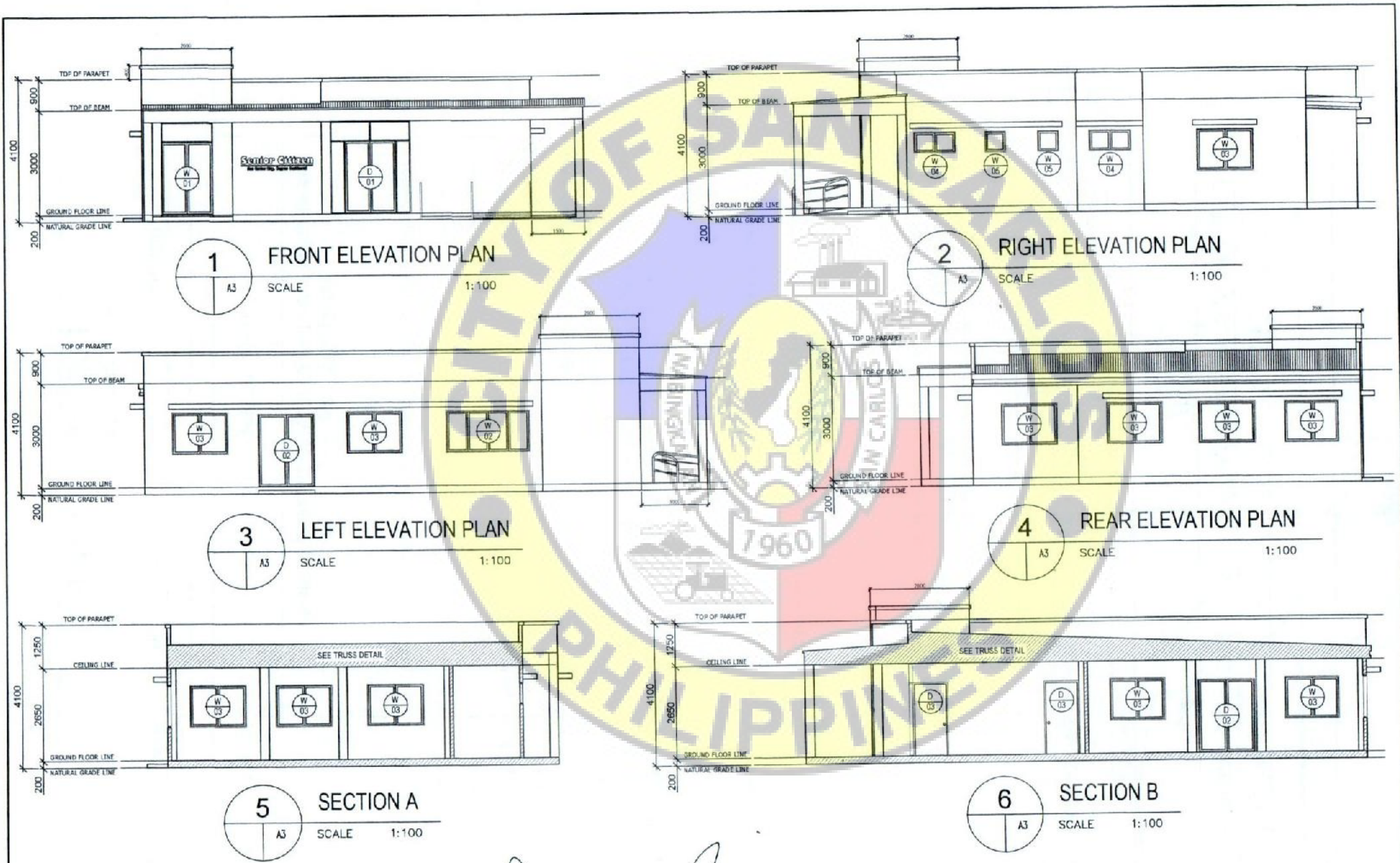
**1 FLOOR PLAN**  
SCALE 1:100



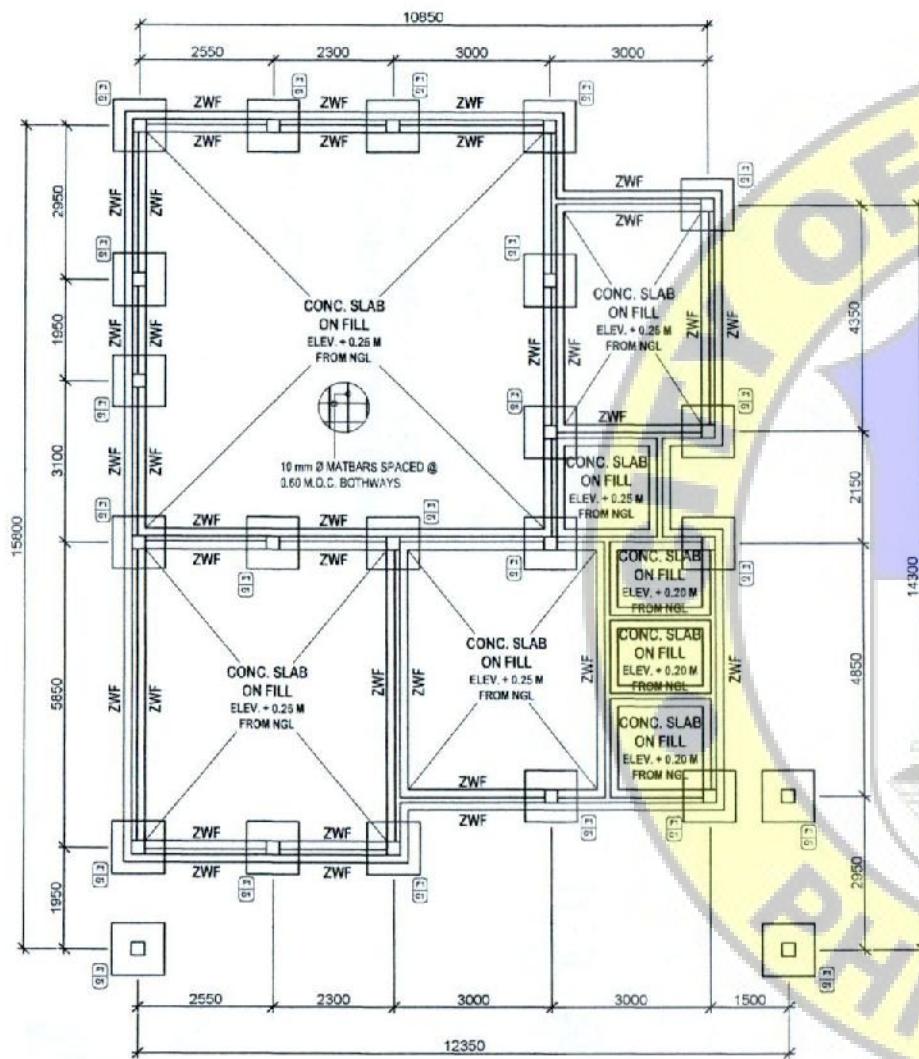
**2 SCHEDULE DOORS & WINDOWS**  
SCALE 1:50

<b>D1</b> DESCRIPTION: 1/2" THK SUNBRONZE GLASS ON SLIDING DOOR LOCATION: FRONT MAIN DOOR NO. OF UNITS: 1	<b>D2</b> DESCRIPTION: 1/2" THK SUNBRONZE GLASS ON SLIDING DOOR LOCATION: OSCA OFFICE NO. OF UNITS: 4	<b>D3</b> DESCRIPTION: FLUSH DOOR TYPE LOCATION: OSCA OFFICE, OSCA HEAD OFFICE & FSCAP OFFICE ROOM NO. OF UNITS: 4	<b>D4</b> DESCRIPTION: FLUSH DOOR TYPE LOCATION: UTILITY ROOM NO. OF UNITS: 1	<b>D5</b> DESCRIPTION: PVC DOOR TYPE LOCATION: FEMALE CR & MALE CR NO. OF UNITS: 2	<b>D6</b> DESCRIPTION: PVC DOOR TYPE LOCATION: PWD CR NO. OF UNITS: 1	<b>W1</b> DESCRIPTION: 1/2" THK SUNBRONZE GLASS ON SLIDING WINDOW LOCATION: FSCAP OFFICE ROOM NO. OF UNITS: 1	<b>W2</b> DESCRIPTION: 1/2" THK SUNBRONZE GLASS ON SLIDING WINDOW LOCATION: FSCAP OFFICE ROOM NO. OF UNITS: 1	<b>W3</b> DESCRIPTION: 1/2" THK SUNBRONZE GLASS ON SLIDING WINDOW LOCATION: OSCA OFFICE & OSCA HEAD OFFICE NO. OF UNITS: 1	<b>W4</b> DESCRIPTION: 1/2" THK SUNBRONZE GLASS ON SLIDING WINDOW LOCATION: UTILITY ROOM & PWD CR NO. OF UNITS: 2	<b>W5</b> DESCRIPTION: 1/2" THK SUNBRONZE GLASS ON SLIDING WINDOW LOCATION: FEMALE CR & MALE CR NO. OF UNITS: 2
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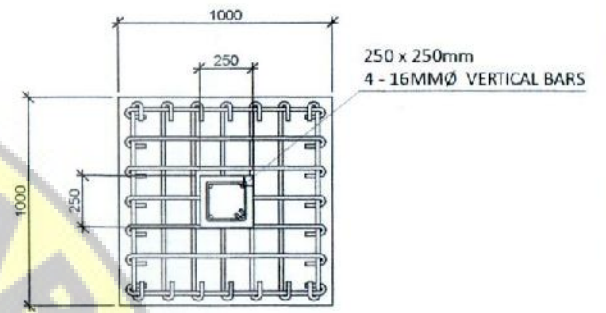
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ADDRESS: SAN CARLOS CITY	LOCATION: ONYX ST., TEACHERS VILLAGE SAN CARLOS CITY, NEG. OCC.	ENGINEER I	ENGINEER III	CGDH I (CITY ENGINEER)	CITY MAYOR		



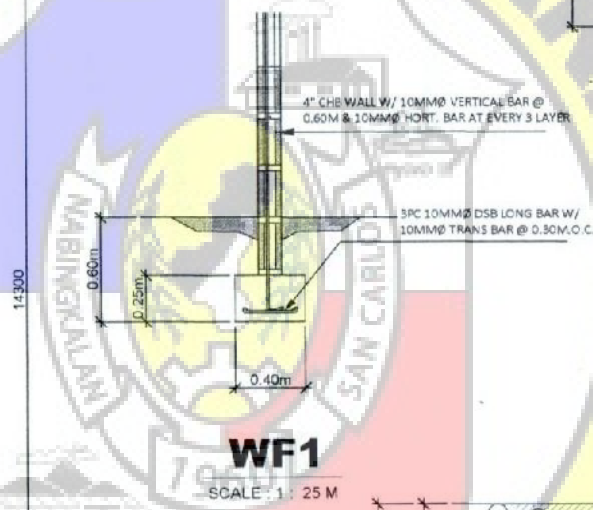
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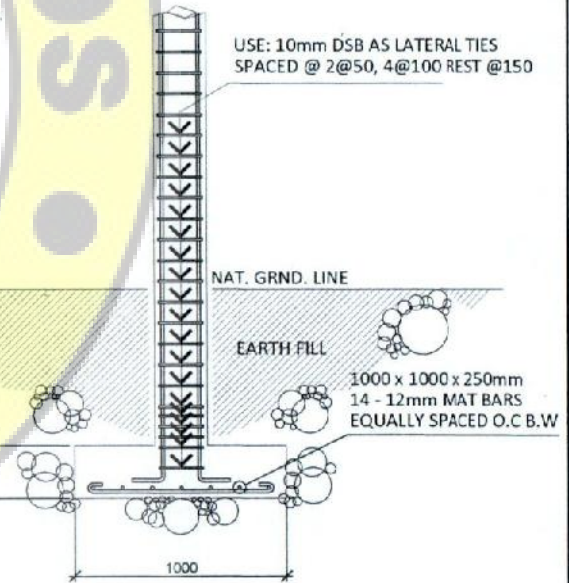
**1** FOUNDATION PLAN  
SCALE 1:50



**2** C1 F1 PLAN  
SCALE 1:20

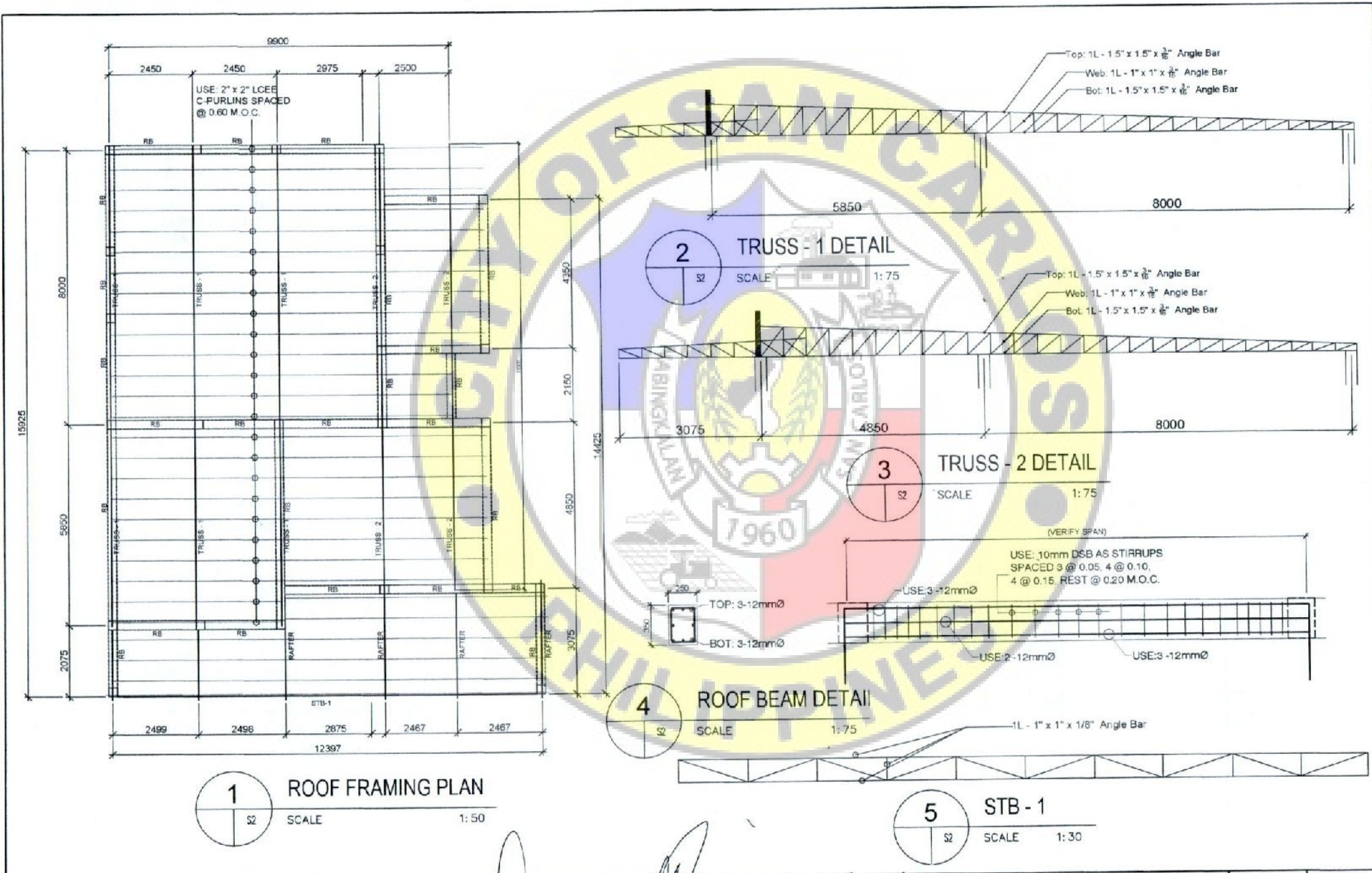


**3** C1 F1 SECTION DETAIL  
SCALE 1:20

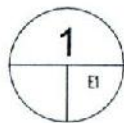
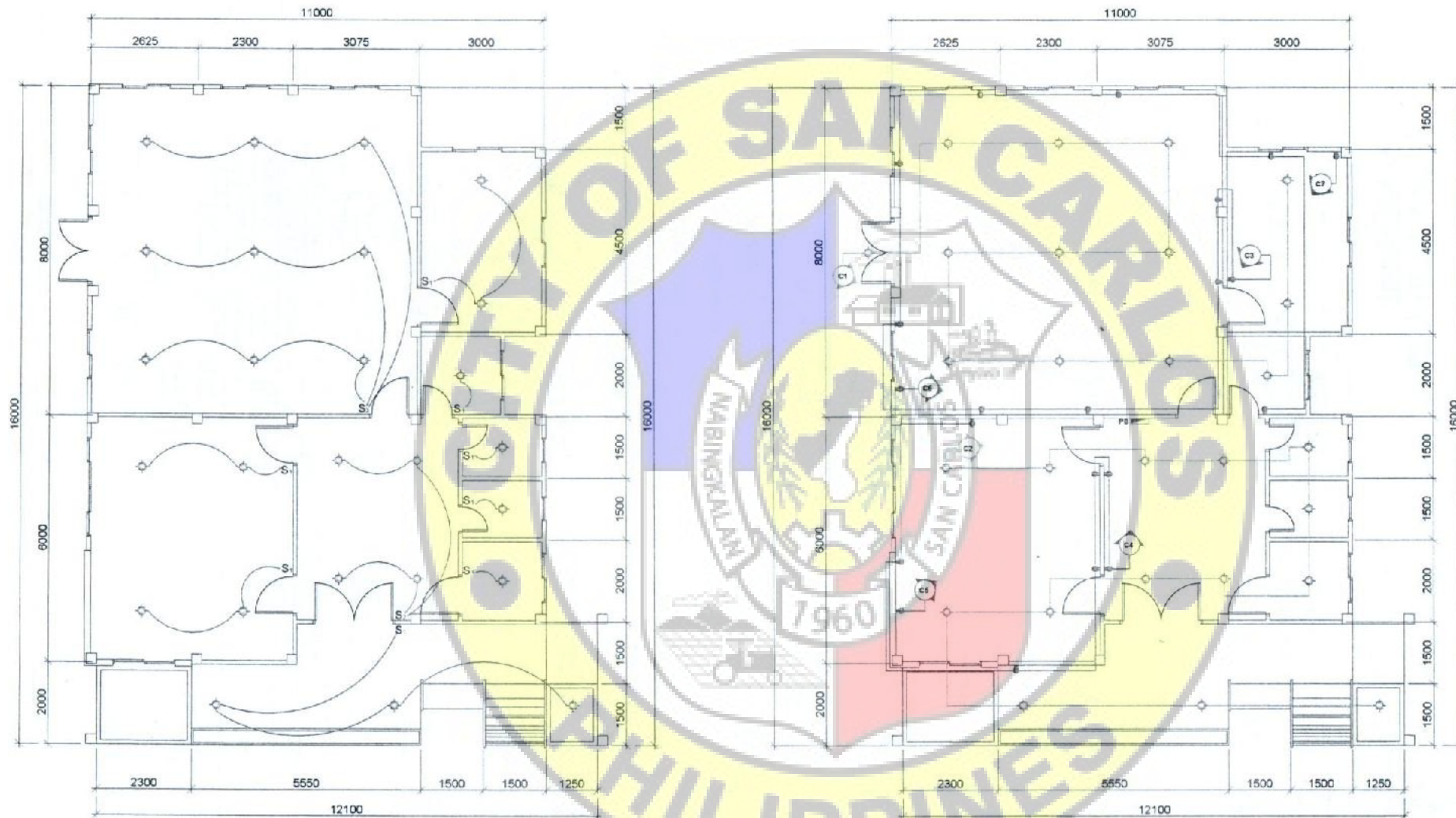


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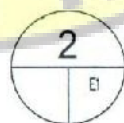


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**1** ELECTRICAL SWITCH LAYOUT PLAN

E1 SCALE 1:100



**2** ELECTRICAL POWER LAYOUT PLAN

E2 SCALE 1:100

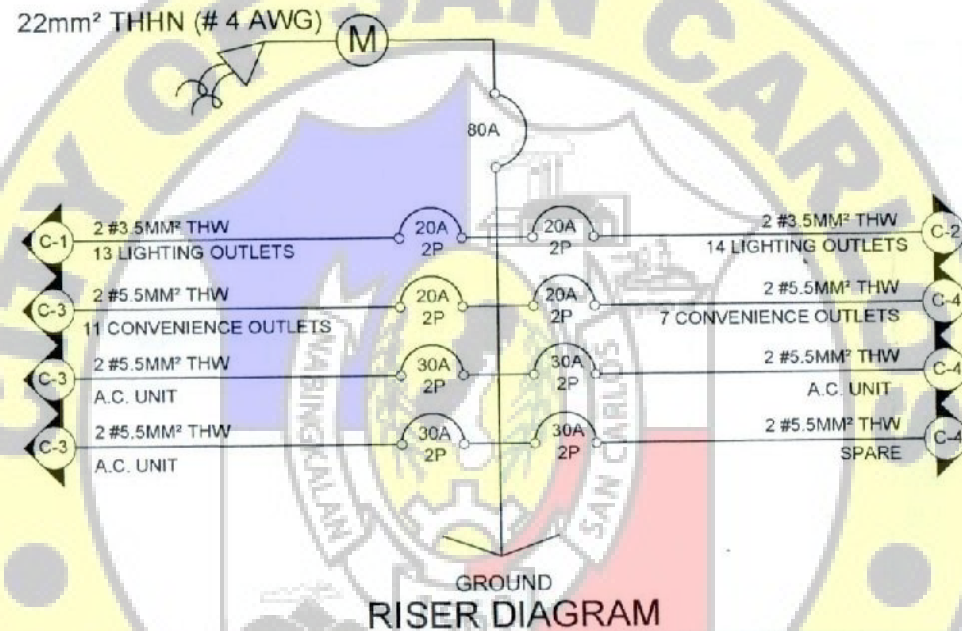
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## SPECIFICATIONS

- ALL WORKS HERE IN SHALL CONFORM TO THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE OF THE PHILIPPINES.
- MOUNTING HEIGH SHALL BE: SWITCHES @ 1.20 METERS FROM THE FLOOR LINE, OUTLETS @ 0.30 METER FROM THE FLOOR LINE, 1.80 METERS FROM THE TOP OF THE PANEL BOARD TO THE FLOOR LINE.
- SERVICE ENTRANCE SHALL BE 2-NO. 22mm<sup>2</sup> THW in 32 mm Ø RSC.
- MAIN DISCONNECT SHALL BE 1-100 AMPS, 2P, 60HZ.
- ALL FEEDER LINES SHALL BE PROTECTED BY PIPES AND/OR FLEXIBLE HOSE.
- NO SPLICING OF CONDUCTORS INSIDE THE CONDUIT.
- ALL ELECTRICAL WORKS SHALL BE UPON THE DIRECT SUPERVISION OF A PROFESSIONAL ELECTRICAL ENGINEER.

## LEGEND

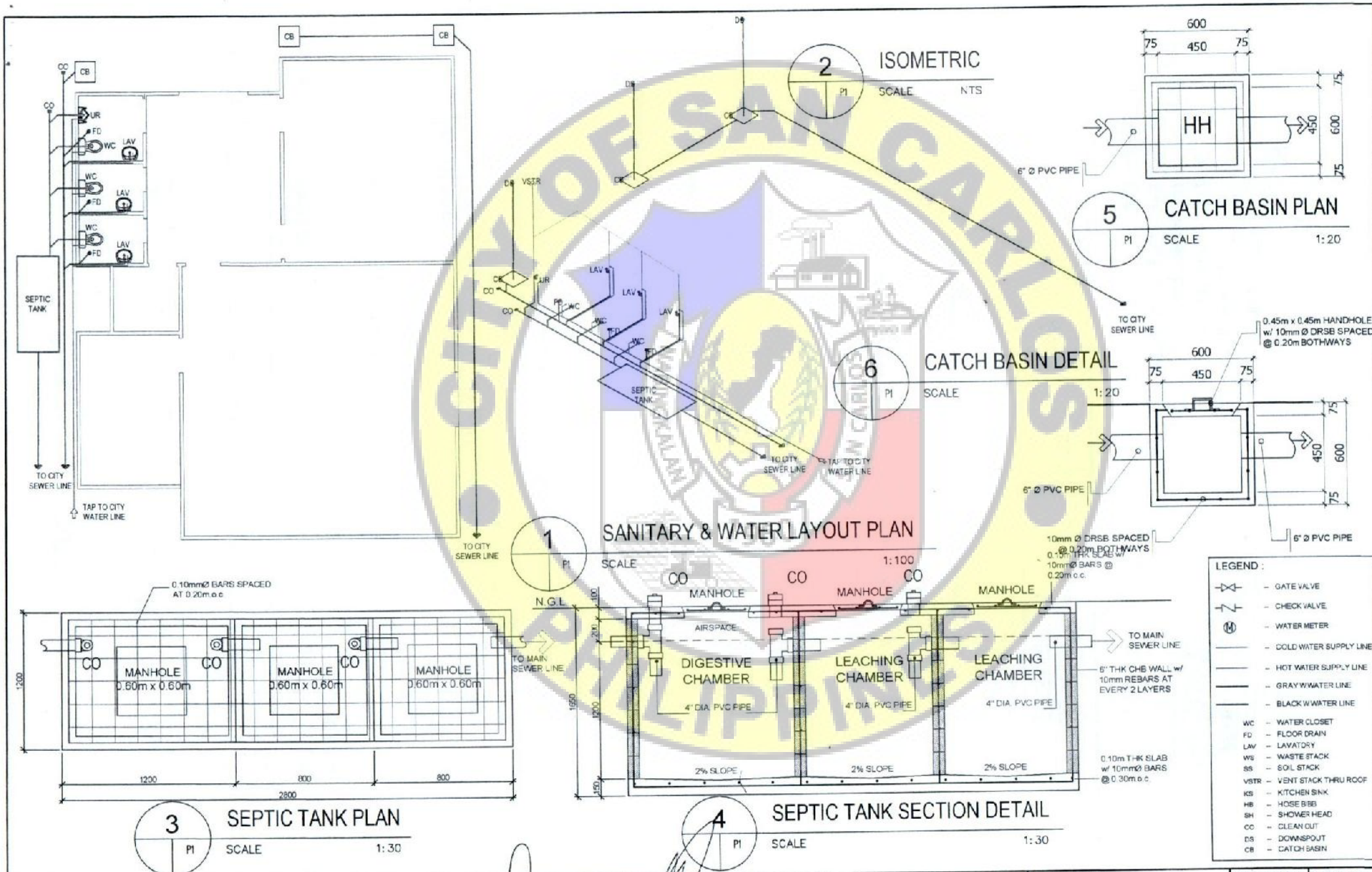
- CIRCUIT LINE
- SWITCH LINE
- CIRCUIT RUN
- METER
- PANEL BOARD
- CONVENIENCE OUTLET
- TELEPHONE OUTLET
- CABLE OUTLET
- T5
- CEILING LIGHT
- ONE-GANG SWITCH
- TWO-GANG SWITCH
- TWO-WAY SWITCH



## PB1 SCHEDULE OF LOADS

CIRCUIT	DESCRIPTION	QUANTITY	VOLTS	WATTS	AMPERES	PROTECTION			WIRE	PIPE
						P	F	AT		
C1	LIGHTING OUTLETS	13	230						2#3.5MM <sup>2</sup> THW	15 MM DIA. PVC
C2	LIGHTING OUTLETS	14	230						2#5.5MM <sup>2</sup> THW	15 MM DIA. PVC
C3	CONVENIENCE OUTLETS	11	230						2#5.5MM <sup>2</sup> THW	15 MM DIA. PVC
C4	CONVENIENCE OUTLETS	7	230						2#5.5MM <sup>2</sup> THW	15 MM DIA. PVC
C5	A.C. UNIT	1	230						2#5.5MM <sup>2</sup> THW	15 MM DIA. PVC
C6	A.C. UNIT	1	230						2#5.5MM <sup>2</sup> THW	15 MM DIA. PVC
C7	A.C. UNIT	1	230						2#5.5MM <sup>2</sup> THW	15 MM DIA. PVC
C8	SPARE	1	230						2#5.5MM <sup>2</sup> THW	15 MM DIA. PVC

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